



## SALEYARDS ADVISORY COMMITTEE MEETING

# MINUTES

### SECTION 5.9(2)(a) LGA 1995

#### Committee Brief

- *Make recommendations to the Council regarding the strategic direction of the Saleyards;*
- *Make recommendations to the Council regarding the Environmental Action Plan for the Saleyards;*
- *Bring to the attention of the Chief Executive Officer, industry matters regarding the cattle industry that may not be readily available to persons external to that industry; and*
- *Make recommendations to the Council regarding development works on the site.*

A meeting of the  
Saleyards Advisory Committee was held in the  
Committee Room, Lowood Road, Mount Barker WA 6324  
9.30am Tuesday 10 September 2019.

Rob Stewart  
**CHIEF EXECUTIVE OFFICER**

#### Committee Members

*Cr J Moir, Cr B Bell, Cr L Handasyde, Cr M O'Dea, Mr M Skinner – Industry Representative – 225/17*



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**Membership**

Cr L Handasyde - Presiding Member

Cr B Bell - Deputy Presiding Member

Cr J Moir

Cr M O'Dea

Mr M Skinner

Cr J Oldfield (Deputy for any member)

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**1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS**

9.30am The Presiding Member declared the meeting open.

**2 RECORD OF ATTENDANCE / APOLOGIES**Members Present

Cr L Handasyde  
Cr J Moir  
Cr M O'Dea  
Mr M Skinner

Apologies

Cr B Bell

Visitors

Cr C Pavlovich

Staff

Mr J Fathers, Executive Manager Corporate Services  
Mr G Moore, Saleyards Manager  
Mrs E Henderson, Assistant Saleyards Manager

**3 CONFIRMATION OF MINUTES**

**Moved Cr J Moir, seconded Mr M Skinner:**

**That the Minutes of the Ordinary meeting of the Saleyards Advisory Committee, held on 16 July 2019 as circulated, be taken as read and adopted as a correct record.**

**CARRIED**

**4 DISCLOSURE OF INTEREST**

Part 5 Division 6 Local Government Act 1995

Cr J Moir

Type: Financial/Indirect Financial Interest (Section 5.60 (A) and 5.61 LGA)  
Nature: Cattle Farmer and Employee of Elders  
Extent: Sell cattle through the Mount Barker Saleyards on average six times per year. Average number of cattle held is 80 head.  
Part time employee of Elders in a non-managerial position.

Mr M Skinner

Type: Financial/Indirect Financial Interest (Section 5.60 (A) and 5.61 LGA)  
Nature: Hold equity in a farming enterprise of which my son owns/farms approximately 400 head of cattle.  
Extent: Son sells cattle through the Mount Barker Regional Saleyards approximately 8 times per year.

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**Authority to participate pursuant to Section 5.69 (3) (a) and (b) of the Local Government Act 1995**

Approval has been received from the Department of Local Government, Sport and Cultural Industries via a letter dated 30 April 2019, giving permission for Cr J Moir and Mr M Skinner to participate in the discussion and limited decision making at the Saleyards Advisory Committee on matters relating to the Mount Barker Regional Saleyards until 30 April 2020.

Mr J Fathers read aloud the letter, a copy of which is attached to these minutes



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**5 REPORTS OF COMMITTEE MEMBERS AND OFFICERS****5.1 MANAGER'S REPORT – SEPTEMBER 2019****Skidsteer Loader**

In late July we were able to secure a replacement skid steer loader for the saleyards. This machine is a second hand unit with moderate engine hours, a good service history and is in very good condition mechanically. The machine has been at work now for just over a month and has performed all the tasks we require very well and without incident or failure.

**ALMA Conference / Expo**

On 21 July 2019 I travelled to Roma, Queensland to attend the Australian Livestock Markets Association annual expo and conference. The event was well attended and provided some excellent networking contacts and opportunities along with relevant (and not so relevant) industry discussions and presentations. Please see full report attached.

**Concrete Ramp #7**

We have had no feedback or contact from Plantagenet Sheds and Steel regarding their intentions for repairing or replacing the concrete floor in the new receival ramp #7.

**West Coast Livestock**

West Coast Wool and Livestock has now been set up with an office at the saleyards and commenced selling at the Prime sale on the 22 August 2019. At the time of this report being submitted they will have participated in their second sale. So far the integration has gone very smoothly with zero impact on the three existing selling agents allowing us to integrate them into the main selling, penning and weighing processes in the very near future.

**Irrigator Diesel Engine**

A new diesel engine has been purchased and has now been delivered. I am working on getting the pond levels as low as possible to allow a sufficient window of opportunity for the depot's mechanical and electrical technicians to complete the change out.

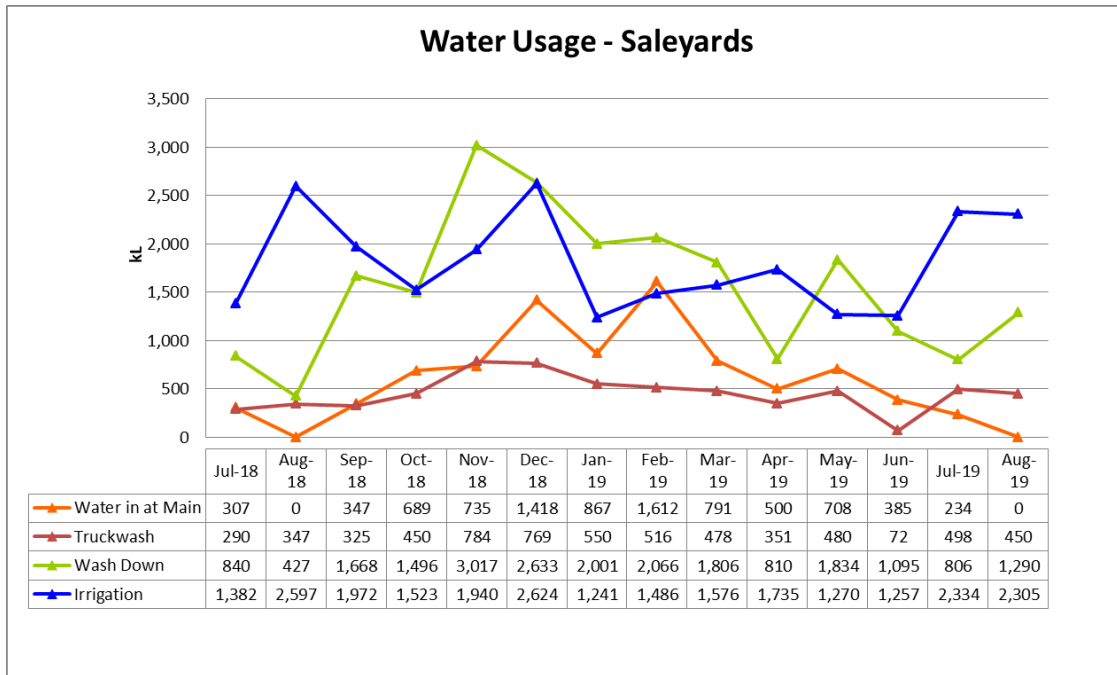
**Yard Extensions**

Feedback from the meetings with agents earlier in the year identified some concerns with a fourth selling agent operating from the yards. One concern was that the number of stacking and lairage pens would be insufficient. I am exploring the option of reducing the size of the western dirt pens which would effectively double the number of these pens with a second option to build more receival pens on the vacant ground immediately opposite the new ramp 7 pens. I am currently awaiting quotes from the two steel works in Mt Barker to be presented.

**Saleyards Entrance Road**

The CEO has requested that we consider planting some trees along the entrance road into the saleyards. I will have some discussions with Parks and Gardens department in the near future to come up with a few ideas and where we stand with in terms of appropriate species than will beautify the entrance, but not grow into the power lines.

The latest water usage graph is shown below.



**VOTING REQUIREMENTS**

Simple Majority

*During discussion, a query was raised on the progress of getting the concrete in the new ramp re-tested. It was noted that this was still with the contractor and both coring and strength testing has to be carried out by someone who is NATA accredited. The view was expressed that independent NATA testing should be carried out by the Shire.*

*Thereafter, the implications of Chain of Responsibility legislation on saleyards operations was raised. While it was noted that the Shire cannot pass on its legal responsibilities in the transport chain, the provision of cattle weight and number information to transporters was seen as a good measure. The view was expressed that suitable wording should be included on waybills to further reinforce that it is primarily the responsibility of transporters to ensure that cattle are loaded safely.*

**OFFICER'S RECOMMENDATION / COMMITTEE DECISION**

**Moved Cr M O’Dea, seconded Mr J Moir:**

**That the report of the Saleyards Manager, relating to current activities at the Mount Barker Regional Saleyards, be received.**

**CARRIED**

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**5.2 SALEYARDS FINANCIAL REPORT – 31 AUGUST 2019**

**File No:** CA/126/1  
**Responsible Officer:** Rob Stewart  
Chief Executive Officer  
**Author:** John Fathers  
Executive Manager Corporate Services  
**Proposed Meeting Date:** 16 July 2019

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**PURPOSE**

The purpose of this report is to review the financial position of the Mount Barker Regional Saleyards for the period ending 31 August 2019.

**STATUTORY ENVIRONMENT**

There are no statutory implications for this report.

**POLICY IMPLICATIONS**

There are no policy implications for this report.

**FINANCIAL IMPLICATIONS**

This report identifies the current operating position of the Saleyards.

**STRATEGIC IMPLICATIONS**

There are no strategic implications for this report.

**OFFICER COMMENT**

A spreadsheet showing the 31 August 2019 position of operating and capital budget items is attached for information. Overall operating expenditure is \$173,976.00, which is \$47,219.00 below the YTD budget.

Capital budget items for the diesel motor (irrigation pump) and 2<sup>nd</sup> hand skid steer loader have been carried out.

Operating income is \$73,567.00, which is \$17,239.00 above YTD budget, mainly due to higher than projected throughput and therefore income on weigh and pen fees.

**VOTING REQUIREMENTS**

Simple Majority

*During discussion, the Executive Manager Corporate Services reported on his discussions with the Shire President, whereby it was determined that the calculations of budgeted allocations to the Mount Barker Regional Saleyards Capital Improvements Reserve fund have inadvertently excluded saleyards loan (No. 95) principal and interest payments. It was agreed that corrected financial projections be considered at the 17 September 2019 planning session, as well as being rectified in a forthcoming budget review.*

*Further, it was requested that other matters to be considered at the 17 September 2019 planning session include information from Meat and Livestock Australia on herd number projections as well as consideration to the distribution of a dividend from saleyards operations back to the Shire's municipal fund.*

**OFFICER'S RECOMMENDATION / COMMITTEE DECISION**

**Moved Cr J Moir, seconded Cr M O'Dea:**

**That the report of the Executive Manager Corporate Services, relating to the current financial position of the Mount Barker Regional Saleyards, be received.**

**CARRIED**

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## 6 GENERAL BUSINESS

### 6.1 SALEYARDS PLANNING DAY

As previously discussed, there will be a saleyards planning day on Tuesday 17 September from 9.00am to 12.00 noon. The focus to be capital works requirements and timeline and also service delivery. This will be held at the Saleyards.

### 6.2 PROPOSALS FOR FURTHER CONSIDERATION

- At the meeting held on 14 November 2017, Mr Skinner advised that the Shire of Dubbo was installing new moulded bar soft floor matting into 220 new pens. It was requested that we attempt to get a sample of the new matting, which may be appropriate for the paint box areas.
- At the meeting held on 30 January 2018, a query was raised about the Shire's obligations in respect to new Chain of Responsibility laws and how this might relate or conflict with animal welfare requirements. Some direction was sought in this regard.

During discussion at the meeting held on 29 November 2018, there was consensus on waiting to see how the Australian Livestock Markets Association tackles this issue at a national level. This has been reflected in the report of the Saleyards Manager on his conference attendance.

- During discussion at the meeting held on 27 March 2018, the view was expressed that additional water tanks should be installed to harvest as much water as possible. The administration was requested to provide advice on what has overflowed since the new roof and tank was installed, and what is the cost benefit of additional tanks, given what we know at the moment.

At the meeting held on 26 February 2019, the Chief Executive Officer advised that he intended to authorise expenditure of approximately \$5,000.00 to expand the Saleyards dam, subject to weather and availability of a contractor. This has now been included in the 2019/2020 budget as weather prevented the action being taken.

- During discussion at the meeting held on 27 March 2018, the Committee requested pricing for modular and permanent toilet options, for consideration in 2019/2020.

During discussion at the meeting held on 29 November 2018, the view was expressed that grant funding avenues be explored for this project.

A proposal was raised at the meeting held on 26 February 2019 for an extension to the building, which would include two showers, two toilets and a larger office. The suggestion was made that grant funding for a new roof over the eastern dirt pens could incorporate this project as well.

- During discussion at the meeting held on 26 March 2019, members considered that at a forthcoming separate planning day, biosecurity should be discussed.
- At the meeting held on 21 May 2019, a query was raised in relation to a proposal for installation of photovoltaic cells on the new roof. It was confirmed that this was listed as a medium priority in the Shire's list of future projects. It was suggested that this matter could be progressed and that grant funding be sought. It was agreed that the project be listed for consideration at the forthcoming planning day.

**7 NEXT MEETING**

6 November 2019.

**8 MEETING CLOSURE**

10.26am The Presiding Member declared the meeting closed.

**CONFIRMED: PRESIDING MEMBER \_\_\_\_\_ DATE: \_\_\_/\_\_\_/\_\_\_**