



SALEYARDS ADVISORY COMMITTEE MEETING

MINUTES

SECTION 5.9(2)(a) LGA 1995

Committee Brief

- *Make recommendations to the Council regarding the strategic direction of the Saleyards;*
- *Make recommendations to the Council regarding the Environmental Action Plan for the Saleyards;*
- *Bring to the attention of the Chief Executive Officer, industry matters regarding the cattle industry that may not be readily available to persons external to that industry; and*
- *Make recommendations to the Council regarding development works on the site.*

A Meeting of the Saleyards Advisory Committee
was held in the Committee Room,
Lowood Road, Mount Barker WA 6324
10.00am Tuesday 16 August 2016

Rob Stewart
CHIEF EXECUTIVE OFFICER

Committee Members

Cr J Moir, Cr B Bell, Cr J Oldfield, Mr M Skinner – Industry Representative – 226/15

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Membership

Cr J Moir

Cr B Bell

Cr J Oldfield

Mr M Skinner

Cr L Handasyde (Deputy for any member)

1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

10.00am The Presiding Member declared the meeting open.

2 RECORD OF ATTENDANCE / APOLOGIESMembers Present

Cr J Moir (Presiding Member)
Cr L Handasyde (Deputy)
Cr J Oldfield
Mr M Skinner

Leave of Absence

Cr B Bell

Staff

Mr J Fathers, Deputy Chief Executive Officer
Mr S Smith, Saleyards Manager

3 CONFIRMATION OF MINUTES

Moved Cr J Oldfield, seconded Mr M Skinner:

That the Minutes of the Meeting of the Saleyards Advisory Committee held on 14 June 2016 as circulated, be taken as read and adopted as a correct record.

CARRIED

4 DISCLOSURE OF INTEREST

A Financial Interest was disclosed by Cr J Moir
Nature and Extent of Interest: Cattle Farmer - 100 head of cattle; and
Elders Employee – Work part time for Elders Rural Services

A Financial Interest was disclosed by Mr M Skinner
Nature and Extent of Interest: Cattle Farmer - 400 head of cattle

Authority to participate pursuant to Section 5.69 (3) (a) and (b) of the Local Government Act 1995

Approval has been received from the Department of Local Government and Communities via a letter dated 27 January 2016, giving permission for Cr J Moir and Mr M Skinner to participate in matters relating to the Mount Barker Regional Saleyards until 31 December 2016.

Mr J Fathers read aloud the letter, a copy of which is attached to these minutes.

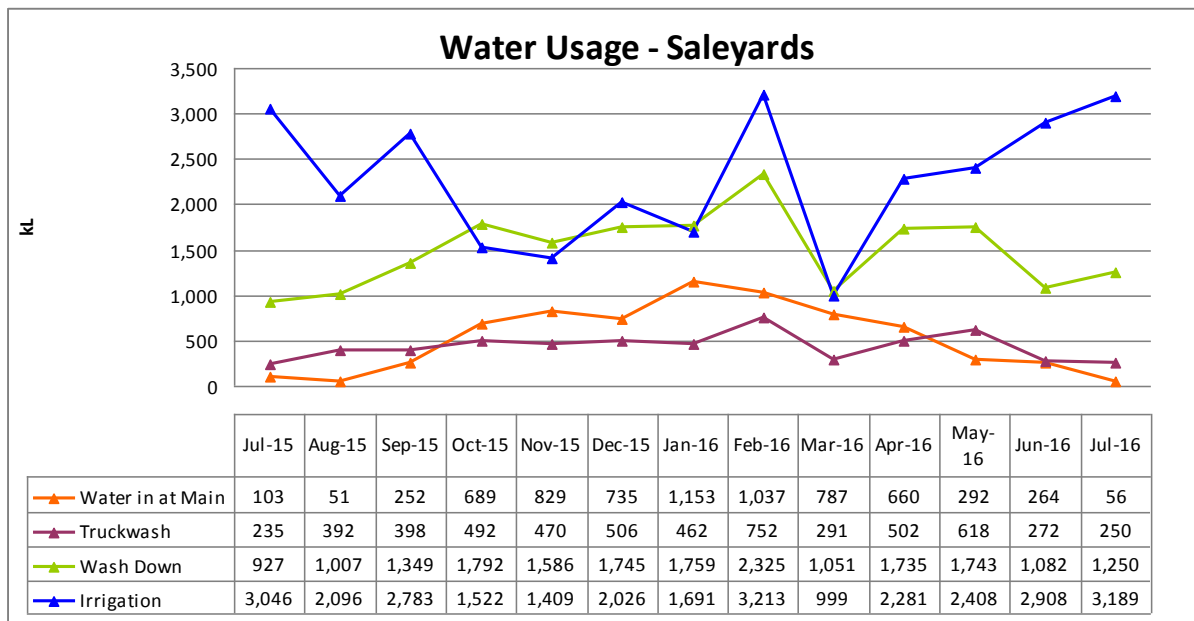
5 REPORTS OF COMMITTEE MEMBERS AND OFFICERS**5.1 MANAGER'S REPORT – 8 JUNE TO 5 AUGUST 2016****SALE DATA**

- Total sale numbers 6,651 head.
- There have been no cattle eligible for MSA sales in this time.
- 64 cattle have received replacement NLIS tags over this time.
- Four animals have been put down or removed.
- Seventeen bales of hay have been fed out over this time.
- There have been 266 cattle processed for Private/Shipper Weigh.

GENERAL BUSINESS

- Stewart was on annual leave for July and then attended the ALMA Conference with Jon Oldfield. A report will follow.
- On 8 June, Mount Barker Electrics replaced an overhead floodlight at the truckwash with a new LED light.
- On 27 June, Koster's crew had installed all agreed footings.
- On 28 June, pipes were dropped off for roof catchment.
- On 5 July, truck driver Robbie Howard dropped off three animals to the yards early for the sale. The vendor's father attended and fell off ladder after slipping on foot railings. An OSH report has now been completed.
- On 5 July the water tank contractor fitted an overflow pipe to the tank and new water equalizer pipes between tanks in preparation for the new roof.
- On 7 July, issues were experienced with the computer monitor not starting for sale day. The DCEO replaced with a new screen on Friday and hasn't missed a beat since.
- On 25 July, MRS Plumbing started the plumbing side of the new roof. They put pipes underground from the north walkway to the south walkway between the electrical cable and tankwater pipes. They dug the pipes under the two concrete walkways and only had one issue when they hit the storm water pipe near the canteen. All fixed the same day and they have gone now until the roof is up. Jaguar Cabling also attended and wired in electrical cable.
- On 27 July, a tour group from UWA China came for a tour of the facility. About 35 Chinese students who understood English were shown around the yards and given an explanation of the sale process, animal traceability and animal welfare. They seemed to enjoy the tour.
- On 27 July, the floor of men's toilet flooded. Whale Plumbing attended and cleared a blockage in the men's urinal. They also resealed all seals in toilets.
- On that day, there was also an issue with two bulls that came in transit from Esperance to Irongate with the incorrect paperwork. John Barden from the Dep't of Agriculture spoke with the vendor and issued a warning.

- On 29 July, all ramps were washed down in preparation for the new roof. Pens are very saturated.
- All weighbridge gates and paint box gates have had a major grease in line ongoing maintenance schedule.
- The verandah posts and fascia boards have been painted by the Building Maintenance team. The concrete under the verandah will be done when weather permits. This has really lifted the appearance of the building and when completed should look really good.
- Erika will be away on leave during August.
- The latest water usage graph is shown below.



During discussion, the Saleyards Manager advised that he did consider that any changes were warranted to the steps where the OSH incident took place. Thereafter, the Committee requested that the October meeting focus on a strategic planning update for the Saleyards.

OFFICER'S RECOMMENDATION / COMMITTEE DECISION

Moved Mr M Skinner, seconded Cr J Oldfield:

That the report of the Saleyards Manager, relating to current activities at the Mount Barker Regional Saleyards, be received.

CARRIED

5.2 SALEYARDS FINANCIAL REPORT – 31 JULY 2016

File No: CA/126/1
Responsible Officer: Rob Stewart
 Chief Executive Officer
Author: John Fathers
 Deputy Chief Executive Officer
Proposed Meeting Date: 16 August 2016

PURPOSE

The purpose of this report is to review the preliminary financial position of the Mount Barker Regional Saleyards for the period ending 31 July 2016.

STATUTORY ENVIRONMENT

There are no statutory implications for this report.

POLICY IMPLICATIONS

There are no policy implications for this report.

FINANCIAL IMPLICATIONS

This report identifies the current operating position of the Saleyards.

STRATEGIC IMPLICATIONS

There are no strategic implications for this report.

OFFICER COMMENT

A spreadsheet showing the 31 July 2016 position of operating and capital budget items is attached for information. Overall year to date (YTD) operating expenditure is \$103,308.00, which is \$33,869.00 below YTD budget. There are no significant operating variances.

Overall YTD operating income is \$33,340.00, which is \$10,372.00 above YTD budget. Weigh and Pen Fees are now \$40,434.00 below YTD budget.

A spreadsheet showing the preliminary 30 June 2016 position of operating and capital budget items is also attached for information.

Amounts spent so far on the Saleyards Roof project are as follows:

Date	Payee	Description	Amount
1/07/2015	Maxwell Designs	Roof Design	\$6,531.82
7/9/2015	Albany Wall Cutting	Drilling of test Holes	\$1,150.00
29/10/2015	Opus Consultants	Tender Documentation	\$3,750.00
26/11/2015	Opus Consultants	Tender and Project Management	\$1,515.00
23/12/2015	Opus Consultants	Tender and Project Management	\$2,175.00
18/3/2016	Opus Consultants	Tender and Project Management	\$4130.00
18/3/2016	Opus Consultants	Project Management	\$430.00
20/5/2016	Kosters' Steel Construct	Claim 1	\$16,612.50
1/7/2016	Opus Consultants	Project Management	\$430.00
13/7/2016	Kosters' Steel Construct	Claim 2	\$17,087.50
28/7/2016	Kosters' Steel Construct	Claim 3	\$86,675.06
			\$140,486.88

For the Committee's information, Koster's Steel Construction has recently confirmed as follows in regard to the origin of the steel used in the roof:

'We purchase the bulk of our steel from One Steel, which was the case with this job, and sometimes use BlueScope. Both Australian companies.

We are very strict on not using un-identified steel, to the point of that we don't ever use down grade steel even for non-structural jobs, to avoid the risk of a left over being used in a structural job.'

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION / COMMITTEE DECISION

Moved Cr L Handasyde, seconded Cr J Oldfield:

That the report of the Deputy Chief Executive Officer, relating to the current financial position of the Mount Barker Regional Saleyards, be received.

CARRIED

6 GENERAL BUSINESS

6.1 PROPOSALS FOR FURTHER CONSIDERATION

- Greater use of chlorinated water / Water sustainability – At its meeting held on 27 May 2014, members agreed that the requirements specified in the letter from the Health Department of WA make the operation of the waste water re-use system unviable. A budget item for 2015/2016 has been included for an additional water source. A meeting has been held with a diviner / drilling contractor to seek a potential bore site. Ruhi Ferdowsian has now provided a report in this regard, which provides some drilling options. The Saleyards Manager will arrange for the drilling tests to be carried out.
- Agents Agreements – The new agreements have now been sent out to agents. Draft procedures have been developed and form an addendum to the new Agents Agreements.
- During discussion at the meeting held on 9 December 2014, the Committee agreed that need for an independent power supply to run the sale and provide water to cattle was becoming more important. The Committee requested the Saleyards Manager to investigate options for a suitable on-site generator. The Saleyards Manager has made some initial enquiries.
- At its meeting held on 3 March 2015, the Committee noted the intention to investigate and provide advice to the Saleyards Advisory Committee in regard to options for the purchase and / or lease of a skid steer loader, with such advice including a history of the current machine, most appropriate machine and a cost benefit analysis of leasing versus other procurement / trade-in options. Some preliminary enquiries have been made and one machine tested. An ideal machine has not yet been identified.
- During discussion at the meeting held on 21 June 2016 regarding advertising signage, the Committee considered that this matter be held over until the new roof has been constructed, with a view to determining advertising opportunities that may be realised on the new structure.
- During discussion at the meeting held on 21 June 2016, the Committee considered that applications from prospective new agents should be welcomed and the administration was requested to develop and make a recommendation to the Committee on an agent joining fee.

During discussion at the meeting held on 16 August 2016, the Deputy CEO advised that he believed that the original agent agreements did not include a joining fee, although there was a year one fee and from year two onwards, there was a split fee based on throughput. Given this, the Committee considered that this arrangement should be put in place for any new agent entering the yards.

6.2 REPORT OF MR M SKINNER – AUSTRALIAN LIVESTOCK MARKETS ASSOCIATION MEETING

'I attended the ALMA Board meeting, held in Darwin on 26 and 27 May.

We also inspected transit yards and export cattle at Berrimah and Noonamah. We were only able to drive around the outside of the new abattoir at Livingston. Cost of construction was \$91 million.

Berrimah is an older set of yards that hold about 800 head of cattle under cover. The manager said there was talk of the yards being upgraded.

Noonamah are new yards that hold 8,000 head of cattle. When we inspected these yards they had Brahman young cattle, including pens of bulls, ready for shipment out of Darwin. The cattle are yarded for a minimum of 48 hours, fed on hay when arriving and changed over to pellets prior to shipment. The cattle also have a backline treatment for tick when leaving the yards.

The Board meeting started back in Darwin at 2.00pm and finished at 6.00pm on Thursday and then 8.00am until 2.00pm on Friday. Matters for discussion were:

- Bio security Management Plan - Saleyard staffing and command structure for a Saleyard Livestock Standstill Plan.*
- Inaugural Animal Welfare Award - Three submissions were received, being from Mount Barker, Dubbo and Wagga Wagga. A sub-committee was appointed to select the winner, which was Dubbo Saleyards.*
- The Australian Competition and Consumer Commission Senate Inquiry (ACCC). This was discussed at the meeting, with a motion moved "that Board Members if requested should cooperate and report any collusion that can be proven." '*

6.3 MEETINGS WITH AGENTS

It was suggested that the Committee should meet with each agent (and their representatives) individually once per year. Given that the Committee is going to be doing a strategic planning session, it was agreed to seek meetings with each agent after this, to discuss strategic directions, agent agreements (for those who have not yet signed the new documents) and other issues.

Moved Cr J Oldfield, seconded Cr L Handasyde:

That the Committee trials over the 2016/2017 financial year, a meeting with each agent individually to discuss strategic directions, agent agreements (for those who have not yet signed the new documents) and other issues.

CARRIED

6.4 MAINTENANCE – ROOF GUTTERS

Mr Skinner advised that the roof gutters over the yards require cleaning out.

6.5 OUTLOADING RAMPS – ISSUE WITH MODIFIED RAMP

Mr Skinner advised that Warren Forbes had raised an issue regarding the modified outloading ramp, suggesting that the access way be extended. The Saleyards Manager was requested to meet with Mr Forbes to discuss and report back to the Committee.

7 NEXT MEETING

11 October 2016.

8 MEETING CLOSURE

11.08pm The Presiding Member declared the meeting closed.

CONFIRMED: PRESIDING MEMBER _____ **DATE:** ____ / ____ / ____