



SALEYARDS ADVISORY COMMITTEE MEETING

MINUTES

SECTION 5.9(2)(a) LGA 1995

Committee Brief

The duties of the committee shall be to:

- *Make recommendation to the Council regarding the strategic direction of the Saleyards;*
- *Make Recommendation to the Council regarding the Environmental Action Plan for the Saleyards;*
- *Bring to the attention of the Chief Executive Officer, industry matters regarding the cattle industry that may not be readily available to persons external to that industry; and*
- *Make recommendation to the Council regarding development works on the site.*

A Meeting of the Saleyards
Advisory Committee was held in the
Committee Room, Lowood Road, Mount Barker WA 6324,
9.00am Tuesday 19 November 2013

Rob Stewart
CHIEF EXECUTIVE OFFICER

Committee Members

*Cr J Moir, Cr B Bell, Cr L Handasyde – 248/13
Vacant – Industry Representative*

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Membership

Cr J Moir – Presiding Member

Cr B Bell

Cr L Handasyde

1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

9.00am The Chief Executive Officer declared the meeting open.

2 RECORD OF ATTENDANCE / APOLOGIES

Members Present

Cr Jeff Moir
Cr Brett Bell
Cr Len Handasyde

Visitors

Cr Ken Clements

Staff

Mr Rob Stewart, Chief Executive Officer
Mr John Fathers, Deputy Chief Executive Officer
Mr Stewart Smith, Saleyards Manager
Mrs Erika Henderson, Assistant Saleyards Manager

3 ELECTION OF PRESIDING MEMBER

The Chief Executive Officer, Mr Stewart called for nominations for the position of Presiding Member.

Cr J Moir was nominated for the position of Presiding Member and he indicated his willingness to accept the position. Cr L Handasyde was also nominated for the position of Presiding Member and he indicated his willingness to accept the position.

There being no further nominations, the Chief Executive Officer conducted an election pursuant to the Local Government (Elections) Regulations 1997.

At the conclusion of the count, the Chief Executive Officer declared the result in favour of Cr J Moir.

4 CONFIRMATION OF MINUTES

Moved Cr B Bell, seconded Cr L Handasyde:

That the Minutes of the Meeting of the Saleyards Advisory Committee held on 8 October 2013 as circulated, be taken as read and adopted as a correct record.

CARRIED

The Committee was advised on the outcome of follow up on the quality of vision being provided by the new video cameras, being that a new high resolution camera will be installed. Discussion ensued in regard to the possibility of future membership on the ALMA Board. It was suggested that the Shire of Plantagenet formally congratulate the Chief Executive Officer, Dean Taylor on his appointment to the Board and advise that the Shire will be interested in liaising on outcomes.

5 DECLARATION OF MEMBERS' INTERESTS

A Financial Interest was disclosed by Cr J Moir

Nature and Extent of Interest: Cattle Farmer - 100 head of cattle; and

Elders Employee – Work part time for Elders Rural Services

Authority to participate pursuant to Section 5.69 (3) (a) and (b) of the Local Government Act 1995

Approval has been received from the Department of Local Government via letter dated 3 January 2013, giving permission for Cr M Skinner and Cr J Moir to participate in matters relating to the Great Southern Regional Cattle Saleyards until 31 December 2013.

Mr J Fathers read aloud the letter, a copy of which is attached to these minutes.

6 REPORTS OF COMMITTEE MEMBERS AND OFFICERS

6.1 MANAGER'S REPORT – 8 OCTOBER TO 12 NOVEMBER 2013

SALE DATA

Total sale numbers was 5,200. (July to Oct this year 12,716, last year 11,314 and previous 2 years 11,053 – 12,453). Recent transit cattle numbers are 373 (July to 12th Nov).

There have been 30 cattle eligible for MSA sales in this time, sold through the normal sale system.

A total of 42 cattle have received replacement NLIS tags over this time.

Two animals were put down or removed.

A total of 16 bales of hay have been fed out over this time.

There have been 26 cattle processed for Private/Shipper Weigh.

GENERAL BUSINESS

- We have recently had problems with the NLIS scanners on weighbridge B. We talked with Aleis and asked Mount Barker Electrics to investigate the 240v reducer to 12v system, which we thought was some of the problem. This turned out to be not the case.

Brian from Aleis instructed Roland from Mount Barker Electrics to do some tests with the multi read expansion board as this is where we also thought the problem was. Aleis bundled one up in the post from Queensland and Roland came back a week later when it had arrived and installed the board.

This didn't fix the problem, so we flew Brian from Queensland to fix and service scanner B and also check over both systems. He also updated hand wand software. Now all is working as it should just before weaner season.

- The skid steer had a few days off at Albany Engineering due to pivot points on the lifting arms snapping and were also worn.
 - We now have our new lawnmower, which had demonstrated to us. This is keeping the compound neat and tidy and now eliminates some need for the slasher.
 - LGIS representatives came to have a look where the two year old fell earlier this year, from the top walkway.
 - We have been laying sure foot mats when we have some spare time.
 - Ray Parry has been out to fix the side entry to the canteen. The door was jamming and coming off its hinges.
 - Ray will be out later this month to repaint the scanners as suggested by Brian from Aleis.
 - We had a disagreement between two agents on the 17 October regarding grass fed MSA cattle being presented for MSA accredited sale (See attached letters from vendor MA & PK Wood, and response letter to CEO regarding this matter).
 - Stewart attended a two day refresher OHS course with Ray Parry in Katanning. Whilst there he had a tour around the new Katanning Sheep Saleyards, which is very impressive.
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- All firebreaks have now been completed around compound, ponds and paddocks.
- A fair bit of manure has been sold to Great Southern Sands in Albany, and three truck and trailer loads of manure has gone to the Works Department for the parks and gardens.
- We had a static display at the Albany Show in the Cattle Marquee. There was six soft floor mats donated by Surefoot, and a local feedlot won them which was good to see. We made up 100 show bags with pens, hats, fit to load books and Mount Barker Regional Saleyards Brochures. This section of the show was well attended, and feedback was very positive.
- We had an Agent meeting with the three agents being Elders, Landmark and Primaries. Many things were discussed including curfew times changing to 6pm. We had a general discussion regarding welfare issues and standards. We made them very aware of penning densities and size of animals, coming into summer. There was discussion about the time frame for the completion of the new yards, and at this stage we are looking at the first week in December. (See attached Roster, Penning Density and Animal Welfare Incident Report information). Bob Pumphrey from Landmark made an official apology to Dean Wallinger from Elders regarding the miscommunication regarding MSA sale of cattle by Dean's clients.
- We now have included an arrival time on the NVD's and in the LE Saleyards system so that all buyers are aware of time of arrival of animals. This will mainly benefit the weaner market. Double sales will start the first week in December and most likely continue through to end of February. The last sale before Christmas will be a weaner sale on Thursday 19 December and the first Weaner sale back in January will be on 2 January. Then for the next three weeks we will have triple sales.
- The Saleyards Christmas BBQ will be held on Thursday 12 December at about 5.30pm. Receivals will still be happening at this stage but we welcome all committee members.
- Calibration of the two weighbridge scales are booked in for Monday 18 November. For this we are hiring a forklift from Albany as this makes the job quicker, easier and safer. The forklift hire will cost approximately \$400.00 and will be delivered to us and picked up at the end of the job by True Blue.
- Evonne Mitchell has now taken over the lease of the canteen (on 11 November). There was a lot of positive feedback from the first sale, and the 'vibe' was very good in the canteen on sale day.
- We have now received our movement ban exemption letter from the Shire of Plantagenet.

OFFICER'S RECOMMENDATION / COMMITTEE DECISION

Moved Cr L Handasyde, seconded Cr B Bell:

That the report of the Saleyards Manager, relating to activities at the Mount Barker Regional Saleyards from 8 October to 12 November 2013, be received.

CARRIED

6.2 SALEYARDS FINANCIAL REPORT – 31 OCTOBER 2013

File No: CA/126/1
Responsible Officer: Rob Stewart
Chief Executive Officer
Author: John Fathers
Deputy Chief Executive Officer
Proposed Meeting Date: 19 November 2013

PURPOSE

The purpose of this report is to review the financial position of the Mount Barker Regional Saleyards for the period ending 31 October 2013.

STATUTORY ENVIRONMENT

There are no statutory implications for this report.

CONSULTATION

There has been no consultation in relation to this report.

POLICY IMPLICATIONS

There are no policy implications for this report.

FINANCIAL IMPLICATIONS

This report identifies the current operating position of the Saleyards.

STRATEGIC IMPLICATIONS

There are no strategic implications for this report.

OFFICER COMMENT

A spreadsheet showing the 31 October 2013 position of operating and capital budget items is attached for information. Overall year to date (YTD) operating expenditure is \$239,984.00, which is \$21,228.00 below YTD budget. Operating income is \$117,987.00, which is \$11,541.00 below YTD budget. Most of the operating accounts are within or around budget figures. Depreciation of Furniture and Fittings is \$6,005.00 above budget, due mainly to the increased depreciation on soft floor matting.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION / COMMITTEE DECISION

Moved Cr B Bell, seconded Cr L Handasyde:

That the report of the Deputy Chief Executive Officer, relating to the current financial position of the Mount Barker Regional Saleyards, be received.

CARRIED

7 GENERAL BUSINESS

7.1 COMMITTEE MEETING SCHEDULE

At the Special Meeting of the Council held on 29 October 2013, Councillors discussed the possibility of the Saleyards establishing a meeting date schedule. This matter is presented for consideration. Councillors may wish to defer this matter pending a decision on the Council meeting schedule for 2014 and the appointment of an external committee member.

Committee members indicated that they were happy to wait until February 2013 to establish a schedule of meeting dates.

7.2 LETTER OF COMPLAINT – MR & MRS WOOD

A letter of complaint has been received from Mr & Mrs M A Wood in regard to MSA cattle put through the saleyards on 17 October 2013. A report from the Saleyards Manager is attached. This matter is provided for discussion and consideration.

The Saleyards Manager provided further input in regard to this matter. Considerable discussion ensued and Committee members indicated that they were happy for the Chief Executive Officer to deal with the matter at an operational level.

7.3 AERATOR RESULTS

A memorandum (N28632) dated 8 November 2013 to all Councillors was distributed, which provided an update on the results of testing following 12 months since the aerators were installed in settlement pond No. 3.

Moved Cr B Bell, seconded Cr L Handasyde:

That the memorandum of the Deputy Chief Executive Officer dated 8 November 2013, relating to the outcome of aerator results, be received.

CARRIED

7.4 PROPOSALS FOR FURTHER CONSIDERATION

- Greater use of chlorinated water.
- Saleyards Strategic / Business Plan.
- Agents Agreements.
- Concept design for Saleyards roof.

8 NEXT MEETING

4 February 2014

9 MEETING CLOSURE

10.08am The Presiding Member declared the meeting closed.

CONFIRMED: CHAIRPERSON _____ DATE: _____ / _____ / _____