



SALEYARDS ADVISORY COMMITTEE MEETING

MINUTES

SECTION 5.9(2)(a) LGA 1995

Committee Brief

- *Make recommendations to the Council regarding the strategic direction of the Saleyards;*
- *Make recommendations to the Council regarding the Environmental Action Plan for the Saleyards;*
- *Bring to the attention of the Chief Executive Officer, industry matters regarding the cattle industry that may not be readily available to persons external to that industry; and*
- *Make recommendations to the Council regarding development works on the site.*

A Meeting of the Saleyards Advisory Committee
was held in the Committee Room,
Lowood Road, Mount Barker WA 6324
12.30pm Tuesday 20 November 2018

Rob Stewart
CHIEF EXECUTIVE OFFICER

Committee Members

Cr J Moir, Cr B Bell, Cr L Handasyde, Cr M O'Dea, Mr M Skinner – Industry Representative – 225/17

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS.....	1
2	RECORD OF ATTENDANCE / APOLOGIES	1
3	CONFIRMATION OF MINUTES.....	1
4	DISCLOSURE OF INTEREST.....	1
5	REPORTS OF COMMITTEE MEMBERS AND OFFICERS.....	3
5.1	MANAGER'S REPORT – 5 SEPTEMBER TO 20 NOVEMBER 2018.....	3
5.2	SALEYARDS FINANCIAL REPORT – 31 OCTOBER 2018.....	5
5.3	MOUNT BARKER REGIONAL SALEYARDS - TENDERS RECEIVED FOR RECEIVAL RAMP	6
6	GENERAL BUSINESS.....	8
6.1	PROPOSALS FOR FURTHER CONSIDERATION.....	8
6.2	ALMA BOARD MEETING ATTENDANCE – CR O'DEA.....	8
7	NEXT MEETING.....	8
8	MEETING CLOSURE.....	8

Membership

Cr L Handasyde - Presiding Member

Cr B Bell - Deputy Presiding Member

Cr J Moir

Cr M O'Dea

Mr M Skinner

Cr J Oldfield (Deputy for any member)

1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

12.32pm The Presiding Member declared the meeting open.

2 RECORD OF ATTENDANCE / APOLOGIESMembers Present

Cr L Handasyde (Presiding Member)

Cr M O'Dea

Cr J Oldfield (Deputy Member) (Left the meeting at 12.40pm, returned at 12.45pm)

Mr M Skinner (Left the meeting at 12.58pm, returned at 1.07pm)

Visitors

Cr C Pavlovich

Apologies

Cr B Bell

Cr J Moir

Staff

Mr R Stewart, Chief Executive Officer

Mr J Fathers, Deputy Chief Executive Officer

Mrs E Henderson, Acting Saleyards Manager

Mr D Lynch, Manager Works and Services

3 CONFIRMATION OF MINUTES

Moved Mr M Skinner, seconded Cr M O'Dea:

That the Minutes of the Ordinary meeting of the Saleyards Advisory Committee, held on 11 September 2018 as circulated, be taken as read and adopted as a correct record.

CARRIED

4 DISCLOSURE OF INTEREST

Part 5 Division 6 Local Government Act 1995

Cr J Oldfield

Item: 5.3
Type: Financial/Indirect Financial Interest (Section 5.60 (A) and 5.61 LGA)
Nature: Possible use by tenderer, Stockdale Building Company of Cliff Cole Engineering as a subcontractor.
Extent: Cliff Cole Engineering rents a building from Rural Project Services, which I am a partner in.

Mr M Skinner

- Type: Financial/Indirect Financial Interest (Section 5.60 (A) and 5.61 LGA)
- Nature: Hold equity in a farming enterprise of which my son owns/farms approximately 400 head of cattle.
- Extent: Son sells cattle through the Mount Barker Regional Saleyards approximately 8 times per year.

Authority to participate pursuant to Section 5.69 (3) (a) and (b) of the Local Government Act 1995

Approval has been received from the Department of Local Government and Communities via a letter dated 4 June 2018, giving permission for Mr M Skinner to participate in the discussion and decision making at the Saleyards Advisory Committee on matters relating to the Mount Barker Regional Saleyards until 30 April 2019.

Mr J Fathers read aloud the letter, a copy of which is attached to these minutes.

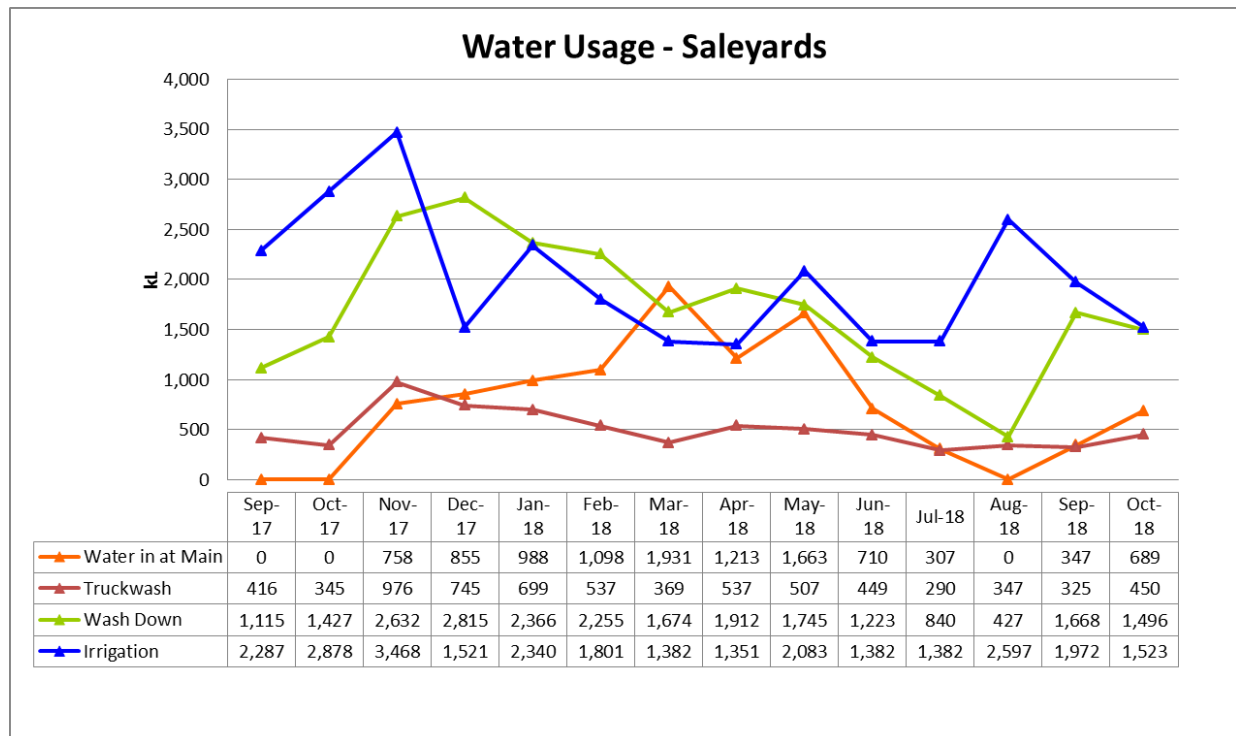
5 REPORTS OF COMMITTEE MEMBERS AND OFFICERS**5.1 MANAGER'S REPORT – 5 SEPTEMBER TO 20 NOVEMBER 2018****SALE DATA**

- Total sale numbers 11,160 head.
- There have been 88 cattle eligible for MSA sales in this time.
- 94 cattle have received replacement NLIS tags over this time.
- 3 animals have been put down, 2 to pet food, 1 to tip.
- 23 bales of hay have been fed out over this time.
- There have been 681 cattle processed for Private/Shipper Weigh.

GENERAL BUSINESS

- On 5 September, a tour group of UWA Chinese agriculture students took a tour of the facility.
- On 13 September, a group of John Calvin School year 5 students took a tour of the saleyards and sale.
- On 14 September, Plantagenet Sheds & Steel finished modifying the bugle on dispersal ramp 5. It was well received by all.
- On 17 September, Depot staff excavated proposed receival ramp 7 in readiness for the tender process.
- On 27 September, we experienced issues with the power board in the office block. Mount Barker Electrics replaced the board with individual switches.
- On 5 October aerators were turned off.
- On 9 October, Thinkwater were onsite to reinstall the aerator mixer motor, change power settings and trial the system.
- On Sunday 21 October, Erika was called out as the dam pump was not working (tank empty).
- On 22 October the west aerator was noisy. Colin from Thinkwater was on site early and turned it off; he was booked in week later to repair.
- On 23 October, there was a meeting with John, Charles Williams and Mark (Aquasol chemist) regarding the waste water treatment system. It was agreed to relocate aerators back to pond 3 when the new manager is on board.
- On 30 October, Thinkwater removed an aerator mixer and it was taken for repair.
- On 1 November, there was a big sale of 1,931 head.
- On 6 November, the washdown pumps failed. Thinkwater came to site to diagnose. Pump 1 is worn out and pumps 2 and 3 need attention. The wash down selling pens weren't washed down that week. There was only one washdown hose working this week as there was only two pumps in operation.
- On 8 November, the aerators were disconnected from power to be moved.

- On 8 November, John met Danny Burkett from WSP (Opus) at the Saleyards to discuss a proposal for improvements to the waste water treatment system.
- On 8 November, there was another big sale of 1,613 head.
- On 15 November, there was another big sale of 1,893 head, plus a sale of 81 MSA cattle.
- On 19 November, Thinkwater replaced stacks out of two washdown pumps. The third one is on its way out and not holding pressure. We are waiting on the third stack to come from overseas to replace.
- The latest water usage graph is shown below.



VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION / COMMITTEE DECISION

Moved Mr M Skinner, seconded Cr M O’Dea:

That the report of the Acting Saleyards Manager, relating to current activities at the Mount Barker Regional Saleyards, be received.

CARRIED

5.2 SALEYARDS FINANCIAL REPORT – 31 OCTOBER 2018

File No: CA/126/1
Responsible Officer: Rob Stewart
Chief Executive Officer
Author: John Fathers
Deputy Chief Executive Officer
Proposed Meeting Date: 20 November 2018

PURPOSE

The purpose of this report is to review the financial position of the Mount Barker Regional Saleyards for the period ending 31 October 2018.

STATUTORY ENVIRONMENT

There are no statutory implications for this report.

POLICY IMPLICATIONS

There are no policy implications for this report.

FINANCIAL IMPLICATIONS

This report identifies the current operating position of the Saleyards.

STRATEGIC IMPLICATIONS

There are no strategic implications for this report.

OFFICER COMMENT

A spreadsheet showing the 31 October 2018 position of operating and capital budget items is attached for information. Overall operating expenditure is \$417,424.00, which is \$32,784.00 above budget. This is due to an over-expenditure on Depreciation – Infrastructure, which is \$49,037.00 over YTD budget (due to recent infrastructure revaluations).

The Facility Maintenance budget is currently \$5,019.00 over YTD budget. Recent expenditures on Suredock Cushions and installation of safety gates have impacted on this result.

Year to date operating income is \$117,940.00, which is \$16,637.00 below YTD budget. Weigh and Pen Fees are \$8,397.00 below YTD budget.

VOTING REQUIREMENTS

Simple Majority

OFFICER'S RECOMMENDATION / COMMITTEE DECISION

Moved Cr M O'Dea, seconded Cr J Oldfield:

That the report of the Deputy Chief Executive Officer, relating to the current financial position of the Mount Barker Regional Saleyards, be received.

CARRIED

5.3 MOUNT BARKER REGIONAL SALEYARDS - TENDERS RECEIVED FOR RECEIVAL RAMPCr J Oldfield

Item: 5.3
Type: Financial/Indirect Financial Interest (Section 5.60 (A) and 5.61 LGA)
Nature: Possible use by tenderer, Stockdale Building Company of Cliff Cole Engineering as a subcontractor.
Extent: Cliff Cole Engineering rents a building from Rural Project Services, which I am a partner in.

12.40pm Cr J Oldfield withdrew from the meeting

Permission to Participate pursuant to S5.68 of the Local Government Act 1995

Moved Cr M O’Dea, seconded Mr M Skinner:

That as the nature and extent of the interest declared by Cr J Oldfield is so trivial or insignificant as to be unlikely to influence his conduct in relation to the matter, he be permitted to participate pursuant to S5.68 of the Local Government Act 1995 in the discussion and decision making procedures relating to that matter.

CARRIED

12.45pm Cr J Oldfield returned to the meeting.

Mr M Skinner

Item: 5.3
Type: Financial/Indirect Financial Interest (Section 5.60 (A) and 5.61 LGA)
Nature: Hold equity in a farming enterprise of which my son owns/farms approximately 400 head of cattle.
Extent: Son sells cattle through the Mount Barker Regional Saleyards approximately 8 times per year.

12.58pm Mr M Skinner withdrew from the meeting

File Ref: N46976
Responsible Officer: Rob Stewart
Chief Executive Officer
Author: John Fathers
Deputy Chief Executive Officer
Proposed Meeting Date: 4 December 2018

PURPOSE

The purpose of this report is to consider tenders received for the construction of a new receival ramp at the Mount Barker Regional Saleyards.

OFFICER RECOMMENDATION / COMMITTEE DECISION

Moved Cr M O'Dea, seconded Cr J Oldfield:

That it be a recommendation to the Council:

That:

1. The tender submitted by Plantagenet Sheds and Steel for the construction of a new receival ramp and lighting tower at the Mount Barker Regional Saleyards, at a cost of \$124,249.60 (excluding GST), be accepted.
2. The 2018/2019 Annual Budget be amended as follows:

Account	Description	Original / Amended Budget	New Budget	Net Cash Amount
51758.0253	Saleyards - New Receival Ramp	(\$45,000)	(\$125,000)	(\$80,000)
41326.0486	Transfers from Reserve Fund (Saleyards Capital Improvement Reserve)	\$203,386	\$283,386	\$80,000

CARRIED

1.07pm Mr M Skinner returned to the meeting.

6 GENERAL BUSINESS**6.1 PROPOSALS FOR FURTHER CONSIDERATION**

- At the meeting held on 14 November 2017, Mr Skinner advised that the Shire of Dubbo was installing new moulded bar soft floor matting into 220 new pens. It was requested that we attempt to get a sample of the new matting, which may be appropriate for the paint box areas.

During discussion, Cr O'Dea advised that she will try to get some information on performance of the new material from the manager of Dubbo Saleyards, Ross McCarthy, who is expected to be at the next ALMA board meeting in Sydney.

- At the meeting held on 30 January 2018, a query was raised about the Shire's obligations in respect to new Chain of Responsibility laws and how this might relate or conflict with animal welfare requirements. Some direction was sought in this regard.
- During discussion at the meeting held on 27 March 2018, the view was expressed that additional water tanks should be installed to harvest as much water as possible. The administration was requested to provide advice on what has overflowed since the new roof and tank was installed, and what is the cost benefit of additional tanks, given what we know at the moment.
- During discussion at the meeting held on 27 March 2018, the Committee requested pricing for modular and permanent toilet options, for consideration in 2019/2020.

6.2 ALMA BOARD MEETING ATTENDANCE – CR O'DEA

Members were advised of the intention of Cr M O'Dea to attend the Australian Livestock Markets Board meeting in Sydney on 26 November 2018. As the costs associated with attendance at this meeting would be fully reimbursed by ALMA, there was no requirement for Council to ratify attendance, pursuant to Council Policy CE/CS/1 - Elected Member Expenses to be Reimbursed.

7 NEXT MEETING

29 January 2019.

8 MEETING CLOSURE

1.17pm The Presiding Member declared the meeting closed.

CONFIRMED: PRESIDING MEMBER _____ **DATE:** ____ / ____ / ____