



GREAT SOUTHERN REGIONAL CATTLE SALEYARDS ADVISORY COMMITTEE MEETING

MINUTES

SECTION 5.9(2)(A) LGA 1995

Committee Brief

The duties of the committee shall be to:

- *Make recommendation to the Council regarding the strategic direction of the Saleyards;*
- *Make Recommendation to the Council regarding the Environmental Action Plan for the Saleyards;*
- *Bring to the attention of the Chief Executive Officer, industry matters regarding the cattle industry that may not be readily available to persons external to that industry; and*
- *Make recommendation to the Council regarding development works on the site.*

An Ordinary Meeting of the
Great Southern Regional Cattle Saleyards Committee
was held in the Committee Room, Lowood Road, Mount Barker WA 6324,
1.30 pm Tuesday 22 April 2008.

Rob Stewart
CHIEF EXECUTIVE OFFICER

Committee Members

Cr K Forbes, Cr M Skinner, Cr S Grylls

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Chairperson:

Cr M Skinner

Deputy Chairperson:

Membership

Cr K Forbes - Rocky Gully / West Ward - Shire President

Cr M Skinner - East Ward

Cr S Grylls - Rocky Gully / West Ward

1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

1.45 pm The Presiding Member declared the meeting open.

2 RECORD OF ATTENDANCE / APOLOGIES

Present

Cr M Skinner Presiding Member
Cr K Forbes
Cr S Grylls

Staff

Mr R Stewart Chief Executive Officer
Mr J Fathers Deputy Chief Executive Officer
Mr W Lloyd Manager – Saleyards
Ms C Appleby Assistant Manager - Saleyards

3 CONFIRMATION OF MINUTES

Moved Cr S Grylls, seconded Cr K Forbes:

THAT the Minutes of the Ordinary Meeting of the Great Southern Regional Cattle Saleyards Committee, held on 25 March 2008 as circulated, be taken as read and adopted as a correct record.

CARRIED

4 DECLARATION OF MEMBERS' INTERESTS

A Financial Interest was disclosed by Cr M Skinner
Nature and Extent of Interest: Farming - 400 head of cattle

A Financial Interest was disclosed by Cr K Forbes
Nature and Extent of Interest: Cattle Producer - 240 head of mixed cattle

Authority to participate pursuant to Section 5.69 (3) (a) and (b) of the Local Government Act 1995

Approval has been received from the Department of Local Government and Regional Development via letter dated 6 November 2007, giving permission for Cr K Forbes, Cr M Skinner, Cr B Hollingworth, Cr J Moir and Cr D Nye-Chart to participate in matters relating to the Great Southern Regional Cattle Saleyards until 20 October 2008.

Mr John Fathers - Deputy Chief Executive Officer, read aloud the attached letter.

5 REPORTS OF COMMITTEE MEMBERS AND OFFICERS

5.1 MANAGERS REPORT - MARCH 2008

Sale Data

(1/3/08 – 31/3/08)

Total March numbers including MSA Sales were 7,447 head.
95 cattle have received replacement NLIS tags over this time.
Five animals has been put down or removed.
67 bales of hay have been fed out over this time.
There have been 95 cattle gone through for Private/Shipper Weigh Cattle.

General Business

(12/3/08 – 16/4/08)

We started irrigating the hay paddock again on 1 April and are continuing to do so as often as possible.

The small hand scanner (owned by myself) is being used more frequently. I would recommend that the Shire purchase one as it is a great asset to the NLIS scanning and reduces the risk of breaking the long wand while trying to scan in small/enclosed areas. As a preference, I would like to discuss the possibility of the Shire purchasing mine.

We have liaised with AD Contractors and Southern Haulage to remove the manure that Aquasol has cleaned out of the dams. AD Contractors are to remove the remaining manure and clean out the silt traps and any manure that is to be removed from the site will be weighed at Southern Haulage.

I have given notice of my intention to resign from the position of Saleyards Manager effective 9 May 2008, to take up a position managing live export cattle in Broome.

During discussion at the Great Southern Regional Cattle Saleyards Committee meeting held on 22 April 2008, Mr Lloyd confirmed that AD Contractors would be on-site this week to begin removing the sludge extracted by Aquasol. Mr Lloyd would contact Aquasol shortly with regard to the removal of some equipment left on site.

The Committee was agreeable to purchasing Mr Lloyd's hand scanner for a sum of \$2000.00. Mr Lloyd agreed to this.

Moved Cr S Grylls, seconded Cr K Forbes:

THAT the small hand scanner currently used at the Saleyards be purchased from Mr Warren Lloyd for a sum of \$2000.00.

CARRIED

Mr Lloyd raised the possibility of John Russell being engaged to seed and hay the paddock and the Committee was agreeable to this.

In regard to Mr Lloyd's impending departure, he advised that some spare sprockets, and bolts were being organised. The rifle licence would need to be transferred to another staff member. Mr Fathers advised that Steve Player had been organised to take on some of Mr Lloyd's duties in the interim period. For example, irrigation needs to be carried out about two days per week at the moment.

5.2 SALEYARDS FINANCIAL REPORT – 31 MARCH 2008

File No: CA/126/1

Responsible Officer: Rob Stewart
Chief Executive Officer

Author: John Fathers
Deputy Chief Executive Officer

Proposed Meeting Date: 12 March 2008

Purpose

The purpose of this report is to review the financial position of the Great Southern Regional Cattle Saleyards (GSRCS) for the period ending 31 March 2008.

Statutory Environment

There are no statutory implications for this report.

Consultation

There has been consultation with Warren Lloyd, Manager Saleyards.

Policy Implications

There are no policy implications for this report.

Financial Implications

This report identifies the current operating position of the GSRCS.

Strategic Implications

There are no strategic implications for this report.

Officer Comment

A spreadsheet showing the current position of operating and capital budget items is attached for information. Most items are within budget. Budget Item 'Grounds Maintenance' is above expected as at 31 March 2008 due mainly to pump repairs which to date have cost \$5,148.00.

Voting Requirements

Simple Majority

OFFICER'S RECOMMENDATION / COMMITTEE DECISION

Moved Cr K Forbes, seconded Cr S Grylls

That the report of the Deputy Chief Executive Officer, relating to the current financial position of the Great Southern Regional Cattle Saleyards, be received.

CARRIED

6 GENERAL BUSINESS

6.1 LETTER FROM COFFEY ENVIRONMENTAL ENGINEERS

Coffey Environmental Engineers arranged for the two silted up water monitoring bores to be re-drilled on Wednesday 2 April 2008. In response to the Council's request for advice on waste water re-use, the attached letter has been received.

During discussion at the Great Southern Regional Cattle Saleyards Committee meeting held on 22 April 2008, the Committee agreed that the proposal submitted by Coffey Environmental Engineers for a waste water re-use system be progressed as a matter of urgency and that the availability of the RIFP grant funds be investigated. Mr Lloyd advised that local analyst Charles Williams had recently collected and analysed water samples, however Coffey Environmental Engineers had not accepted these and collected their own samples for analysis. The Committee sought the reasons for this.

Moved Cr K Forbes, seconded Cr M Skinner:

That:

- 1. The waste water re-use scheme as described by Coffey Environmental Engineers be progressed and in this regard the Department of Local Government and Regional Development's approval be sought to fund this and a new irrigation pump as a matter of urgency.***
- 2. Coffey Environmental Engineers be asked to advise why local analyst, Charles Williams should not carry out water sampling for the Saleyards.***

CARRIED

6.2 2008/09 DRAFT BUDGET

The following items are listed for discussion for inclusion or otherwise in the 2008/09 draft budget. A copy of the Health Inspector's note is attached. Clearly whether any of these items make the final budget will depend on budget priorities and constraints and the outcome of the sale of the yards to the State Government. However, in the meantime, comments on these proposals would be appreciated.

Hay Shed	\$5,000
Two Digital Wand Read-outs	\$1,500
Health Inspector Requirements - Repair Leaking Roof, Repaint, Repair fly wire door, Rectify electrical problem, Shelving	\$3,800
Replace Boundary Fence / Fence off Ponds	\$4,000
NVD Scanner and Software	\$7,500
Work Platform for Truckwash Screen	\$1,500
Irrigation Pump	\$10,000
Drinking Water Fountain	\$1,000

Moved Cr K Forbes, seconded Cr S Grylls:

That the following items be recommended to the Council for inclusion in the 2008/09 draft budget:

- ***Health Inspector Requirements*** ***\$3,800;***
- ***Replace Boundary Fence / Fence off Ponds*** ***\$4,000;***
- ***NVD Scanner and Software*** ***\$7,500;***
- ***Work Platform for Truckwash Screen*** ***\$1,500.***

CARRIED

6.3 DEPARTMENT OF CONSERVATION LICENCE

For information, the renewed licence for the Saleyards has been attached. A copy has been sent to Coffeys.

7 NEXT MEETING

8 MEETING CLOSURE

2.26 pm The Presiding Member took the opportunity to thank Mr Lloyd for his hard work and dedication in the role as Saleyards Manager over the past three years and declared the meeting closed.

CONFIRMED: CHAIRPERSON _____ **DATE:** ____ / ____ / ____