



## GREAT SOUTHERN REGIONAL CATTLE SALEYARDS ADVISORY COMMITTEE MEETING

# MINUTES

SECTION 5.9(2)(a) LGA 1995

### Committee Brief

*The duties of the committee shall be to:*

- *Make recommendation to the Council regarding the strategic direction of the Saleyards;*
- *Make Recommendation to the Council regarding the Environmental Action Plan for the Saleyards;*
- *Bring to the attention of the Chief Executive Officer, industry matters regarding the cattle industry that may not be readily available to persons external to that industry; and*
- *Make recommendation to the Council regarding development works on the site.*

An Ordinary Meeting of the  
Great Southern Regional Cattle Saleyards Advisory Committee  
was held in the Committee Room, Lowood Road, Mount Barker WA, 6324,  
11.30 am Tuesday 23 June 2009.

**Rob Stewart**  
**CHIEF EXECUTIVE OFFICER**

### Committee Members

*Cr K Forbes, Cr M Skinner, Cr S Grylls*

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**Chairperson:**

Cr M Skinner

**Deputy Chairperson:**

**Membership**

Cr K Forbes - Rocky Gully / West Ward - Shire President

Cr M Skinner - East Ward

Cr S Grylls - Rocky Gully / West Ward

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## 1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

11.30 am The Presiding Member declared the meeting open.

## 2 RECORD OF ATTENDANCE / APOLOGIES

### Present

Cr M Skinner Presiding Member  
Cr K Forbes, AM  
Cr S Grylls

### Observer

Cr J Moir

### Staff

Mr J Fathers Deputy Chief Executive Officer  
Mr S Smith Manager – Saleyards

## 3 CONFIRMATION OF MINUTES

Moved Cr M Skinner, seconded Cr S Grylls:

**THAT the Minutes of the Ordinary Meeting of the Great Southern Regional Cattle Saleyards Advisory Committee, held on 26 May 2009 as circulated, be taken as read and adopted as a correct record.**

**CARRIED**

## 4 DISCLOSURE OF MEMBERS' INTERESTS

A Financial Interest was disclosed by Cr M Skinner  
Nature and Extent of Interest: Farming - 400 head of cattle

A Financial Interest was disclosed by Cr K Forbes, AM  
Nature and Extent of Interest: Cattle Producer - 240 head of mixed cattle

### **Authority to participate pursuant to Section 5.69 (3) (a) and (b) of the Local Government Act 1995**

Approval has been received from the Department of Local Government and Regional Development via letter dated 14 November 2008, giving permission for Cr K Forbes AM, Cr M Skinner, Cr B Hollingworth, Cr J Moir and Cr D Nye-Chart to participate in matters relating to the Great Southern Regional Cattle Saleyards until October 2009.

Mr J Fathers read aloud the letter, a copy of which is attached to these minutes.

## **5 REPORTS OF COMMITTEE MEMBERS AND OFFICERS**

### **5.1 MANAGER'S REPORT - MAY 2009**

#### **Sale Data**

(1/5/2009 – 31/5/2009)

Total May numbers including MSA were 5,475 head  
75 cattle have received replacement NLIS tags over this time.  
Two animals have been put down or removed.  
45 bales of hay have been fed out over this time.  
169 cattle went through Private/Shipper Weigh.

#### **General Business**

(15/5/09 – 18/6/09)

The hay paddock and the area around dams was burnt on 29 May which tidied the area up well.

The chlorination shed has arrived from Perth, We are currently waiting on the concrete pad to be laid which will depend on the weather.

We were not able to complete the cleaning out of the dams due to the amount of rain we have had and will now need to wait until spring to restart.

Howard Hickman started work as a casual on 21 May to mainly assist with the washdown.

Claire Appleby resigned and will finished work on 19 June. She will be going to work for Mitchells transport. Due to Claire leaving, a fair bit of time has been spent on having other members of staff brought up to date with the sale processing.

General maintenance continues with the continuation of re-gravelling the pens and replacing of chains on the lift gates. We should be able to start putting up the boundary fence shortly.

The RSPCA called in on 17 June to inspect some cattle that had arrived in a very poor state. The local vet was called in to assess and do blood and manure samples. Twenty-five animals were seized and further investigations will continue. These animals arrived on Tuesday for the Thursday sale and required both NLIS tagging and ear marking which the vendor had organised a permit for.

## 5.2 SALEYARDS FINANCIAL REPORT – 31 MAY 2009

**File No:** CA/126/1

**Responsible Officer:** Rob Stewart  
Chief Executive Officer

**Author:** John Fathers  
Deputy Chief Executive Officer

**Proposed Meeting Date:** 23 June 2009

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### **Purpose**

The purpose of this report is to review the financial position of the Great Southern Regional Cattle Saleyards (GSRCS) for the period ending 31 May 2009.

### **Statutory Environment**

There are no statutory implications for this report.

### **Consultation**

There has been no consultation in relation to this report.

### **Policy Implications**

There are no policy implications for this report.

### **Financial Implications**

This report identifies the current operating position of the GSRCS.

### **Strategic Implications**

There are no strategic implications for this report.

### **Officer Comment**

A spreadsheet showing the current position of operating and capital budget items is attached for information. Since the March 2009 budget review has been undertaken, all items are now within reasonable range of the YTD budget, except for Grounds Maintenance, which has been subject to a large water account for \$12,303.00. Operating Income is also now ahead of budget and the overall operating surplus is significantly better than that budgeted.

### **Voting Requirements**

Simple Majority

## **OFFICER'S RECOMMENDATION / COMMITTEE DECISION**

**Moved Cr S Grylls, seconded Cr K Forbes, AM:**

**That the report of the Deputy Chief Executive Officer, relating to the current financial position of the Great Southern Regional Cattle Saleyards, be received.**

**CARRIED**

## **6 GENERAL BUSINESS**

### **6.1 AGM/CONFERENCE OF SALEYARD OPERATORS AUSTRALIA**

The Annual General Meeting/Conference of Saleyard Operators Australia is being held from 22 – 23 July 2009 in Inverell, New South Wales. At its meeting held on 26 May 2009, the Great Southern Regional Cattle Saleyards Advisory Committee supported the attendance of Mr Smith and Cr Grylls at this conference.

With the resignation of Claire Appleby, it is the preference of the Saleyards Manager not to attend that conference as it would occur on a sale day. The Chief Executive Officer and Deputy Chief Executive Officer support this decision and it is presumed therefore that Cr Grylls would also not attend.

*During discussion at the Great Southern Regional Cattle Saleyards Advisory Committee Meeting held on 23 June 2009, members concurred with the course of action recommended.*

### **6.2 RESIGNATION OF ASSISTANT SALEYARDS MANAGER - CLAIRE APPLEBY**

*During discussion at the Great Southern Regional Cattle Saleyards Advisory Committee Meeting held on 23 June 2009, the Deputy Chief Executive Officer, Mr Fathers advised that in the short term Mr Smith and casual staff would undertake the duties formerly done by Claire Appleby. It was noted that in the longer term, additional staff member would be required, and this would be assessed over the coming months.*

### **COMMITTEE DECISION**

**Moved Cr M Skinner, seconded Cr S Grylls:**

**That an appropriate letter of thanks be sent to Claire Appleby to acknowledge all of the hard work she has done in the position of Assistant Saleyards Manager over the past four years.**

**CARRIED**

## **7 NEXT MEETING**

28 July 2009

## **8 MEETING CLOSURE**

12.15 pm The Presiding Member declared the meeting closed.

**CONFIRMED: CHAIRPERSON** \_\_\_\_\_ **DATE:** \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_