



GREAT SOUTHERN REGIONAL CATTLE SALEYARDS ADVISORY COMMITTEE MEETING

MINUTES

SECTION 5.9(2)(a) LGA 1995

Committee Brief

The duties of the committee shall be to:

- *Make recommendation to the Council regarding the strategic direction of the Saleyards;*
- *Make Recommendation to the Council regarding the Environmental Action Plan for the Saleyards;*
- *Bring to the attention of the Chief Executive Officer, industry matters regarding the cattle industry that may not be readily available to persons external to that industry; and*
- *Make recommendation to the Council regarding development works on the site.*

An Ordinary Meeting of the
Great Southern Regional Cattle Saleyards Advisory Committee
was held in the Committee Room, Lowood Road, Mount Barker WA, 6324,
9.45am Tuesday 24 March 2009.

Rob Stewart
CHIEF EXECUTIVE OFFICER

Committee Members

Cr K Forbes AM, Cr M Skinner, Cr S Grylls

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS	1
2	RECORD OF ATTENDANCE / APOLOGIES	1
3	CONFIRMATION OF MINUTES	1
4	DECLARATION OF MEMBERS' INTERESTS	1
5	REPORTS OF COMMITTEE MEMBERS AND OFFICERS	2
5.1	MANAGER'S REPORT - FEBRUARY 2009	2
5.2	SALEYARDS FINANCIAL REPORT – 28 FEBRUARY 2009	3
6	GENERAL BUSINESS	5
6.1	WASTE WATER RE-USE PROJECT	5
6.2	2009/2010 DRAFT BUDGET	5
6.3	ACTIONS FROM SALEYARDS ANNUAL REPORT	6
6.4	SALEYARDS ENVIRONMENTAL LICENCE	6
7	NEXT MEETING	7
8	MEETING CLOSURE	7

Chairperson:

Cr M Skinner

Deputy Chairperson:

Membership

Cr K Forbes AM- Rocky Gully / West Ward - Shire President

Cr M Skinner - East Ward

Cr S Grylls - Rocky Gully / West Ward

1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

9.45 am The Presiding Member declared the meeting open.

2 RECORD OF ATTENDANCE / APOLOGIES

Present

Cr M Skinner Presiding Member
Cr K Forbes AM

Apology

Cr S Grylls

Staff

Mr J Fathers Deputy Chief Executive Officer
Mr S Smith Manager – Saleyards
Ms C Appleby Assistant Manager – Saleyards

3 CONFIRMATION OF MINUTES

Moved Cr M Skinner, seconded Cr K Forbes AM

THAT the Minutes of the Ordinary Meeting of the Great Southern Regional Cattle Saleyards Advisory Committee Meeting, held on 24 February 2009 as circulated, be taken as read and adopted as a correct record.

CARRIED

4 DECLARATION OF MEMBERS' INTERESTS

A Financial Interest was disclosed by Cr M Skinner
Nature and Extent of Interest: Farming - 400 head of cattle

A Financial Interest was disclosed by Cr K Forbes AM
Nature and Extent of Interest: Cattle Producer - 240 head of mixed cattle

Authority to participate pursuant to Section 5.69 (3) (a) and (b) of the Local Government Act 1995

Approval has been received from the Department of Local Government and Regional Development via letter dated 14 November 2008, giving permission for Cr K Forbes AM, Cr M Skinner, Cr B Hollingworth, Cr J Moir and Cr D Nye-Chart to participate in matters relating to the Great Southern Regional Cattle Saleyards until October 2009.

Mr J Fathers read aloud the letter, a copy of which is attached to these minutes.

5 REPORTS OF COMMITTEE MEMBERS AND OFFICERS

5.1 MANAGER'S REPORT - FEBRUARY 2009

Sale Data

(1/2/09 – 28/2/09)

Total February numbers including MSA were 8,415 head
75 cattle have received replacement NLIS tags over this time.
Seven animals have been put down or removed.
60 bales of hay have been fed out over this time.
1,068 cattle gone through for Private/Shipper Weigh.

General Business

(19/2/09 – 18/3/09)

We received a new lawn mower on 23 February 2009 which enables us to mow the lawns when needed.

We continue to have problems with the power and are yet to find the source.

New canteen manager Wendy Swainston is set to start on 2 April 2009.

There was a broken pipe under the concrete on 5 March 2009 which lifted the concrete about a foot and required the jackhammer to fix. The pipe has been fixed and we are in the process of replacing the sand which washed away.

New cupboards will go into the kitchen on Monday 23 March 2009.

One of the dams has been blocked off with the intent to dry it out a bit and pump out the excess water.

Manure that is being stored at the Saleyards will be removed by Healys next week on confirmation.

During discussion, Mr Smith indicated that he had taken up the matter of the RSPCA investigation of an animal dealt with a week earlier with a broken leg with the agents. The RSPCA had also indicated that they were satisfied with the procedures.

Mr Smith also advised of the sad news that a former staff member and Elders employee, Neil Lister was killed in an accident on Chester Pass Road recently.

Discussion ensued in relation to the pumping of sludge from effluent ponds, and it was agreed that Mr Smith further investigate pumping of the sludge into sealed trucks for transport to suitable sites.

5.2 SALEYARDS FINANCIAL REPORT – 28 FEBRUARY 2009

File No: CA/126/1

Responsible Officer: Rob Stewart
Chief Executive Officer

Author: John Fathers
Deputy Chief Executive Officer

Proposed Meeting Date: 24 March 2009

Purpose

The purpose of this report is to review the preliminary financial position of the Great Southern Regional Cattle Saleyards (GSRCS) for the period ending 28 February 2009.

Statutory Environment

There are no statutory implications for this report.

Consultation

There has been no consultation in relation to this report.

Policy Implications

There are no policy implications for this report.

Financial Implications

This report identifies the current operating position of the GSRCS.

Strategic Implications

There are no strategic implications for this report.

Officer Comment

A spreadsheet showing the current position of operating and capital budget items is attached for information.

Most items are within reasonable range of the YTD budget. The survey of groundwater monitoring bores exceeded budget by \$400.00. Budget Item 'Environmental Services' is also tracking above budget by \$6,749.00 and these costs are being investigated. However, overall operating expenditure is well within budget. Insurance was approximately \$4,500.00 higher than budget. Operating Income is now in line with budget.

Voting Requirements

Simple Majority

OFFICER'S RECOMMENDATION / COMMITTEE DECISION

Moved Cr K Forbes AM, seconded Cr M Skinner

That the report of the Deputy Chief Executive Officer, relating to the current financial position of the Great Southern Regional Cattle Saleyards, be received.

CARRIED

6 GENERAL BUSINESS

6.1 WASTE WATER RE-USE PROJECT

At its meeting held on 24 February 2009, the Committee resolved that:

1. Further information be sought from Abco in relation to their proposal.
2. Subject to the outcome of Part 1 above, a letter be sent to the Department of Local Government and Regional Development seeking approval for RIFP grant funds to be redirected to the waste water re-use project.

Unfortunately, no further information was received from Abco. The Department of Local Government and Regional Development has advised that the Council may select whatever quote it deems most advantageous. The Department would consider providing additional funding to cover the additional costs of the higher quote. The quote from Hydramet is for \$47,279.00 which is approximately \$12,000.00 short of the remaining RIFP grant.

The Department is satisfied with the information received on the licensing and approvals required from State agencies.

It is proposed to accept the Hynamet quote, with a view to seeking additional State grant moneys to cover this shortfall. If this is unsuccessful, the additional funds to be charged to the Saleyards Capital Improvement (loan) funds account.

Moved Cr K Forbes AM, seconded Cr M Skinner

That the proposal to accept the Hynamet quote for the supply of an automated waste water recycling system, with a view to seeking additional State grant moneys to cover the shortfall of funds, be endorsed.

CARRIED

6.2 2009/2010 DRAFT BUDGET

As it is coming up to budget time, the Committee is requested to consider what items it may wish to include in the 2009/10 draft budget. At this stage the Saleyards Manager has indicated that the purchase of a new skid steer loader would be beneficial as the current one has reached the end of its economic life.

During discussion, the following projects were noted for inclusion in the 2009/10 draft budget:

- *Hay Shed;*
- *Bitumen Repairs;*
- *Digital Weight Readouts;*
- *Drinking Water Fountain.*

It was also requested that Mr Smith make some enquiries in regard to the possible purchase of a second hand skid steer loader.

6.3 ACTIONS FROM SALEYARDS ANNUAL REPORT

During discussion at the Saleyards Committee meeting held on 24 February 2009, the Committee requested that Coffeys be asked to provide indicative costs in relation to the three recommendations on page 19 of the report as follows:

'Based on the information in this report, the following points should be considered for 2009:

- *Undertake ammonia-N analysis for bores MB5, MB6, and MB7, preferably during the December monitoring round.*
- *Review the extent to which groundwater down-gradient of the ponds is affected by increased nutrient levels at the end of 2009. The desludging of one treatment pond during 2008 may lead to an improvement in groundwater quality as the ponds operate more effectively. Elevated results may also reflect historical use of the irrigation raceway*
- *Undertake a mid-year review of the nutrient loading rates. If total phosphorus levels exceed 20mg/L in SW1, the site may exceed its annual loading limit, if irrigation rates are not managed.'*

Susie Brown from Coffeys has advised as follows:

'From our perspective, undertaking the Ammonia-N analysis on 3 bores during one round would be an additional laboratory cost of approximately \$50 to the annual monitoring, as it would be undertaken in conjunction with existing sampling requirements. The information from these analyses would allow point 2 to be undertaken as part of the annual reporting, as part of data interpretation. And from our perspective, the mid-year review of data is something that we undertake as part of the data management for the site, in anticipation of updating the calculations for the annual report, so effectively wouldn't change the overall cost of conducting the sampling and reporting, as we'd allow 1-2 hours within the overall budget to do the liaison for irrigation rates.

I hope that answers your questions. Effectively, the overall cost should be a minimal change from the previous year (other than any changes to rates & supplier costs).'

Moved Cr K Forbes AM, seconded Cr M Skinner

That the advice from Coffeys in relation to the actions arising from the Saleyards Annual Report be received, and the actions be endorsed.

CARRIED

6.4 SALEYARDS ENVIRONMENTAL LICENCE

A copy of the updated Saleyards Environmental Licence has recently been received from the Department of Environment and Conservation and is attached for information.

During discussion, the necessity for quarterly water sampling was queried. This matter is to be raised with Coffeys.

7 NEXT MEETING

To be advised.

8 MEETING CLOSURE

10:45 am The Presiding Member declared the meeting closed.

CONFIRMED: CHAIRPERSON _____ **DATE:** _____ / _____ / _____