



## GREAT SOUTHERN REGIONAL CATTLE SALEYARDS ADVISORY COMMITTEE MEETING

# MINUTES

SECTION 5.9(2)(a) LGA 1995

### Committee Brief

*The duties of the committee shall be to:*

- *Make recommendation to the Council regarding the strategic direction of the Saleyards;*
- *Make Recommendation to the Council regarding the Environmental Action Plan for the Saleyards;*
- *Bring to the attention of the Chief Executive Officer, industry matters regarding the cattle industry that may not be readily available to persons external to that industry; and*
- *Make recommendation to the Council regarding development works on the site.*

An Ordinary Meeting of the  
Great Southern Regional Cattle Saleyards Advisory Committee  
was held in the Committee Room, Lowood Road, Mount Barker WA, 6324,  
10.30am Tuesday 25 November 2008.

**Rob Stewart**  
**CHIEF EXECUTIVE OFFICER**

### Committee Members

*Cr K Forbes, Cr M Skinner, Cr S Grylls*

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**Chairperson:**

Cr M Skinner

**Deputy Chairperson:**

**Membership**

Cr K Forbes - Rocky Gully / West Ward - Shire President

Cr M Skinner - East Ward

Cr S Grylls - Rocky Gully / West Ward

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## 1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

## 2 RECORD OF ATTENDANCE / APOLOGIES

### Present

Cr M Skinner            Presiding Member  
Cr K Forbes, AM  
Cr S Grylls

### Staff

Mr J Fathers            Deputy Chief Executive Officer  
Mr S Smith             Manager – Saleyards  
Ms C Appleby          Assistant Manager – Saleyards  
Mr E Howard          Environmental Health Officer

### Visitors

Ms K McCormack    Environmental Engineer – Coffey Environments

## 3 CONFIRMATION OF MINUTES

*Moved Cr K Forbes AM, seconded Cr S Grylls*

*THAT the Minutes of the Ordinary Meeting of the Great Southern Regional Cattle Saleyards Advisory Committee Meeting, held on 28 October 2008 as circulated, be taken as read and adopted as a correct record.*

**CARRIED**

## 4 DECLARATION OF MEMBERS' INTERESTS

A Financial Interest was disclosed by Cr M Skinner  
Nature and Extent of Interest: Farming - 400 head of cattle

A Financial Interest was disclosed by Cr K Forbes  
Nature and Extent of Interest: Farming - 240 head of cattle

### **Authority to participate pursuant to Section 5.69 (3) (a) and (b) of the Local Government Act 1995**

Approval has been received from the Department of Local Government and Regional Development via letter dated 14 November 2008, giving permission for Cr K Forbes AM, Cr M Skinner, Cr B Hollingworth, Cr J Moir and Cr D Nye-Chart to participate in matters relating to the Great Southern Regional Cattle Saleyards until October 2009.

Mr J Fathers read aloud the letter, a copy of which is attached to these minutes.

## 5 REPORTS OF COMMITTEE MEMBERS AND OFFICERS

### 5.1 MANAGER'S REPORT - OCTOBER 2008

#### Sale Data

(1/10/2008 – 31/10/2008)

Total October numbers were 4,606 head.

67 cattle have received replacement NLIS tags over this time.

Two animals have been put down or removed.

58 bales of hay have been fed out over this time.

There have been 270 cattle gone through for Private/Shipper Weigh.

#### General Business

(16/10/2008 to 18/11/2008)

General yard maintenance and re-graveling of the dirt pens were carried out with assistance from the Works and Services staff in carting gravel in and removing the existing dirt.

We attended the Albany show with a positive response.

Mettler Toledo will be in on site on 1 December 2008 to service the scales.

A meeting was held with the agents on 6 November 2008 regarding the double and Christmas sales. The last sale of the year will be on 19 December which will also be our Christmas party. The first sale in 2009 will be held on 8 January 2009.

Hay was cut on 17 November 2008.

We have had a few visits from the Main Roads WA Transport Inspectors which has made shifting of animals difficult and disgruntled a few of the drivers. Main Roads were advised the week before not to set up in the Saleyards, however they were measuring trucks and checking permits on Thursday 13 November 2008.

*During discussion, members noted that, due to recent heavy rains, the cut hay was currently lying in water. The Saleyards Manager, Mr Smith indicated that he would use a tether rake on the hay when the water level goes down enough. Mr Smith was asked to investigate a safety issue whereby at least one arrival gate is popping open against the locking mechanism. Members noted that Main Roads WA had recently pulled cattle trucks over for inspections near the saleyards.*

***Moved Cr M Skinner, seconded Cr S Grylls***

***That Saleyards Manager's Report for October 2008, be received.***

**CARRIED**

## 5.2 SALEYARDS FINANCIAL REPORT – 31 OCTOBER 2008

**File No:** CA/126/1

**Responsible Officer:** Rob Stewart  
Chief Executive Officer

**Author:** John Fathers  
Deputy Chief Executive Officer

**Proposed Meeting Date:** 25 November 2008

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### **Purpose**

The purpose of this report is to review the preliminary financial position of the Great Southern Regional Cattle Saleyards (GSRCS) for the period ending 31 October 2008.

### **Statutory Environment**

There are no statutory implications for this report.

### **Consultation**

There has been no consultation in relation to this report.

### **Policy Implications**

There are no policy implications for this report.

### **Financial Implications**

This report identifies the current operating position of the GSRCS.

### **Strategic Implications**

There are no strategic implications for this report.

### **Officer Comment**

A spreadsheet showing the current position of operating and capital budget items is attached for information.

Most items are within reasonable range of the YTD budget. The survey of groundwater monitoring bores exceeded budget by \$400.00. Budget Item 'Environmental Services' is also tracking above budget by \$1,847.00. However, overall operating expenditure is well within budget. Insurance was approximately \$4,500.00 higher than budget. Operating Income is about \$10,500.00 lower than budget due to the slow start to the season.

### **Voting Requirements**

Simple Majority

## **OFFICER'S RECOMMENDATION/COMMITTEE DECISION**

*Moved Cr K Forbes AM, seconded Cr S Grylls*

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*That the report of the Deputy Chief Executive Officer, relating to the current financial position of the Great Southern Regional Cattle Saleyards, be received.*

**CARRIED**

## 6 GENERAL BUSINESS

### 6.1 WASTE WATER RE-USE PROJECT

A specification has been received from Coffey Environments on the Water Reuse Proposal, together with two quotations (see attached). Kate McCormack will attend the meeting to provide further information and clarification.

*During discussion, Ms McCormack advised that Hydramet had been requested to submit an amended quote for a 24 hour dosing system, comparable with the AbCo quote, however this had just been received and there were some queries which needed to be resolved. AbCo had also been requested to provide a detailed breakdown of their quote.*

*Discussion ensued Ms McCormack confirmed that there would be no ill effect from chlorine on the steel or concrete at the yards or trucks using the truckwash. Chlorinated water can also be irrigated onto the hay paddock. Stock water would not be affected as it is on a different supply. Mr Howard advised that the health issues relate not to the chlorine in the water but the residual animal waste, although this risk was considered to be negligible. Whilst the delivery rate into the tank is slow, the water only needs 30 minutes residence time with the chlorine to disinfect it.*

*Ms McCormack advised that water samples would need to be taken frequently, and there would be significant Occupational Health and Safety requirement. However, the system should only need to be used for about 60% of the year. At the suggestion of Ms McCormack it was agreed that the proposal needed further fine tuning in terms of costs and operation.*

**Moved Cr K Forbes AM, seconded Cr M Skinner**

**That Coffey Environments be requested to further develop the waste water re-use project in terms of costing and operations, and a further report be submitted to the Committee as soon as available.**

**CARRIED**

### 6.2 SALEYARDS LOAN PAYMENTS

In accordance with a recent request for further information, year to date expenditure on loan payments are as follows:

	Budget	Budget YTD	Cash Payments	Accrual Journals	Actual YTD
<b>Capital Expenditure</b>					
Principal Loan No. 83	\$(23,438)	\$(11,528)	\$(11,528)		\$(11,528)
Principal Loan No. 84	\$(61,276)	\$(30,114)	\$(30,114)		\$(30,114)
Principal Loan No. 89	\$(41,044)	\$(20,208)	\$(20,208)		\$(20,208)
<b>Total Capital Expenditure</b>	<b>\$(125,758)</b>	<b>\$(61,850)</b>	<b>\$(61,850)</b>		<b>\$(61,850)</b>

<b>Operating Expenditure</b>					
Interest Loan No. 83	\$(11,965)	\$(5,983)	\$(6,076)	\$3,562	\$(2,514)
Interest Loan No. 84	\$(72,070)	\$(36,035)	\$(36,026)	\$21,222	\$(14,804)
Interest Loan No. 89	\$(74,243)	\$(37,122)	\$(37,436)	\$16,845	\$(20,591)
<b>Total Operating Expenditure</b>	<b>\$(158,278)</b>	<b>\$(79,139)</b>	<b>\$(79,538)</b>	<b>\$41,629</b>	<b>\$(37,909)</b>



Actual cash payments on each of these interest accounts has been in line with budget, although the accounts include reversals of accrued interest journals. These accounts will be more in line with budget at the end of the year, when accrued interest journals are again carried out.

### **6.3 PROPOSAL TO IMPLEMENT THE STATE SALEYARD STRATEGY**

Further to recent telephone conferences with representatives from the Western Australian Meat Industry Association, Shire of Katanning, Western Australian Farmers Federation, Pastoralists and Graziers Association and Livestock Transporters and Country Bulk Carriers Association of WA, I enclose the final copy of a letter and 'Proposal to Implement the Regional Saleyards Strategy', which has now been forwarded to the Minister for Agriculture, Terry Redman. Some dot points have also been received to deal with possible media (or other) enquiries.

### **6.4 SLUDGE REMOVAL**

*At the request of Ms McCormack, the Committee agreed that it would be appropriate to block washdown water from entering the southern effluent pond with a view to it being allowed to dry out over summer. This should make it easier to complete the removal of sludge.*

### **7 NEXT MEETING**

To be advised.

### **8 MEETING CLOSURE**

11:30 pm The Presiding Member declared the meeting closed.

**CONFIRMED: CHAIRPERSON** \_\_\_\_\_ **DATE:** \_\_\_\_ / \_\_\_\_ / \_\_\_\_