



SALEYARDS ADVISORY COMMITTEE MEETING

MINUTES

SECTION 5.9(2)(a) LGA 1995

Committee Brief

The duties of the committee shall be to:

- *Make recommendation to the Council regarding the strategic direction of the Saleyards;*
- *Make Recommendation to the Council regarding the Environmental Action Plan for the Saleyards;*
- *Bring to the attention of the Chief Executive Officer, industry matters regarding the cattle industry that may not be readily available to persons external to that industry; and*
- *Make recommendation to the Council regarding development works on the site.*

A Meeting of the Saleyards
Advisory Committee was held in the
Committee Room, Lowood Road, Mount Barker WA 6324,
9.00am Tuesday 28 April 2015

Rob Stewart
CHIEF EXECUTIVE OFFICER

Committee Members

Cr J Moir, Cr B Bell, Cr L Handasyde - 248/13
Mr M Skinner – Industry Representative – 21/14

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Membership

Cr J Moir – Presiding Member

Cr B Bell

Cr L Handasyde

Mr M Skinner

Cr J Oldfield (Deputy for any member)

1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

9.00am The Presiding Member declared the meeting open.

2 RECORD OF ATTENDANCE / APOLOGIES

Members Present

Cr Jeff Moir (Presiding Member)
Cr Brett Bell
Cr Len Handasyde
Cr John Oldfield (Deputy Member)

Apologies

Mr Michael Skinner

Staff

Mr Rob Stewart, Chief Executive Officer
Mr John Fathers, Deputy Chief Executive Officer
Mr Stewart Smith, Saleyards Manager
Mrs Erika Henderson, Assistant Saleyards Manager

3 CONFIRMATION OF MINUTES

Moved Cr L Handasyde, seconded Cr B Bell:

That the Minutes of the Meeting of the Saleyards Advisory Committee held on 31 March 2015 as circulated, be taken as read and adopted as a correct record.

CARRIED

4 DISCLOSURE OF INTEREST

A Financial Interest was disclosed by Cr J Moir

Nature and Extent of Interest: Cattle Farmer - 100 head of cattle; and
Elders Employee – Work part time for Elders Rural
Services

Authority to participate pursuant to Section 5.69 (3) (a) and (b) of the Local Government Act 1995

Approval has been received from the Department of Local Government and Communities via a letter dated 19 December 2014, giving permission for Cr J Moir to participate in matters relating to the Mount Barker Regional Saleyards until 31 December 2015.

Mr J Fathers read aloud the letter, a copy of which is attached to these minutes.

5 REPORTS OF COMMITTEE MEMBERS AND OFFICERS

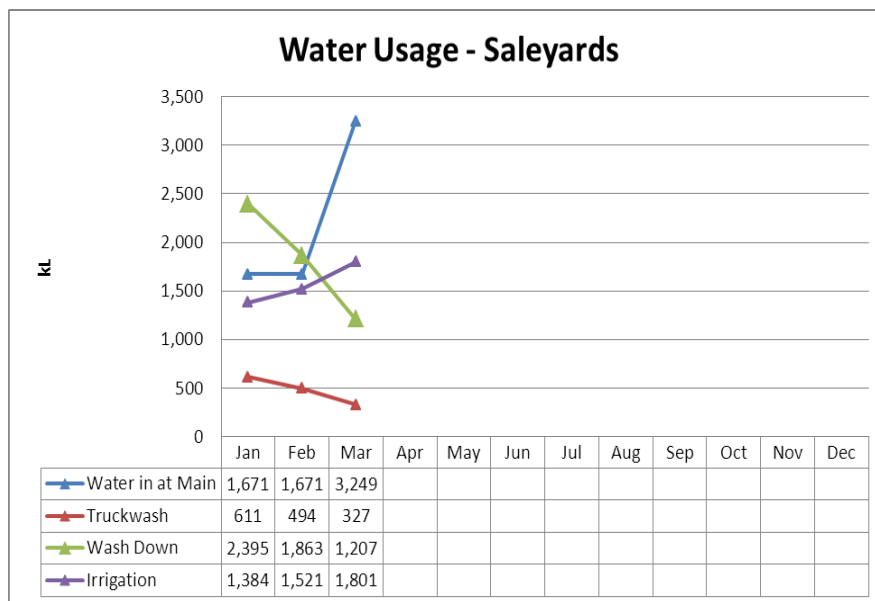
5.1 MANAGER'S REPORT –25 MARCH TO 20 APRIL 2015

SALE DATA

- Total sale numbers 2,866.
- There have been five cattle eligible for MSA sales in this time.
- 37 cattle have received replacement NLIS tags over this time.
- One animal has been put down or removed.
- 18 bales of hay have been fed out over this time.
- There have been 24 cattle processed for Private/Shipper Weigh.

GENERAL BUSINESS

- The pump on white dam seized. It has now been repaired and back in use.
- Thinkwater has repaired the two wash down pumps that we were having trouble with and they are now back in use with optimum pressure.
- All loose bolts on the cattle grid have been tightened. They had become loose due to vehicle movement.
- Five of the backing boards on the receival ramps have been replaced with the new Surefoot® rubber bump boards.
- There was no sale on 2 April due to Easter.
- Whale Plumbing have repaired a couple of gutters under the main roof of the stacking pens. The gutters will need replacing in the next couple of years.
- On 10 April the facility was audited as part of the Meat Standards Australia (MSA) licence. There were no apparent issues.
- On 9 April there was 77mm of rain after the sale. This was good for wash down but not so good for pond levels.
- The sumps at end of walkways have been cleaned out. We have also started cleaning under walkways, where there is a build up of gravel and rocks from the dispersal dirt pens.
- General maintenance is taking place happens where needed. In particular we are keeping up with spraying and fixing broken chains.
- Primaries for the second time in four weeks has failed to notify the manager of start times on the sale day, and I received another phone call in the early hours of the morning. This time it wasn't 3.00am but 4.50am. Stewart had already arrived early pre-empting an early start. This will be raised with Primaries' head office.



OFFICER'S RECOMMENDATION / COMMITTEE DECISION

Moved Cr B Bell, seconded Cr L Handasyde:

That the report of the Saleyards Manager, relating to current activities at the Mount Barker Regional Saleyards, be received.

CARRIED

5.2 SALEYARDS FINANCIAL REPORT – 31 MARCH 2015

File No: CA/126/1
Responsible Officer: Rob Stewart
Chief Executive Officer
Author: John Fathers
Deputy Chief Executive Officer
Proposed Meeting Date: 28 April 2015

PURPOSE

The purpose of this report is to review the financial position of the Mount Barker Regional Saleyards for the period ending 31 March 2015.

STATUTORY ENVIRONMENT

There are no statutory implications for this report.

POLICY IMPLICATIONS

There are no policy implications for this report.

FINANCIAL IMPLICATIONS

This report identifies the current operating position of the Saleyards.

STRATEGIC IMPLICATIONS

There are no strategic implications for this report.

OFFICER COMMENT

A spreadsheet showing the 31 March 2015 position of operating and capital budget items is attached for information. Overall year to date (YTD) operating expenditure is \$802,265.00, which is \$52,978.00 below YTD budget. A significant expense is expected in April with the de-sludging of a further settlement pond. There are no significant variances. Few capital expenditures have been made to date.

Overall year to date (YTD) operating income is \$583,770.00, which is \$51,012.00 above the revised YTD budget. Weigh and Pen Fees are \$46,486.00 above YTD budget.

VOTING REQUIREMENTS

Simple Majority

During discussion, the current situation with regard to the CCTV system was noted, whereby the system works well during the day, but does not capture all number plates in darkness. The view was expressed that the system needs to deliver as intended or be taken away. Members noted the intention of the Chief Executive Officer to take up this matter with the supplier.

OFFICER'S RECOMMENDATION / COMMITTEE DECISION

Moved Cr B Bell, seconded Cr J Oldfield:

That the report of the Deputy Chief Executive Officer, relating to the current financial position of the Mount Barker Regional Saleyards, be received.

CARRIED

6 GENERAL BUSINESS

6.1 UPGRADE OF WASH DOWN PIPES – REVISED COST

The Saleyards Committee has previously endorsed a proposal to reduce the scope of the upgrade of the wash down pipework. The intention is to install five 80mm butterfly isolation valves to the existing 75mm poly metric, to be raised above ground level for easy access. While it was initially estimated that the cost would be \$6,000.00, the revised cost is approximately \$9,100.00. The Chief Executive Officer intends to authorise the work and seek a reallocation in the next budget review.

6.2 ROOF OVER NORTHERN DIRT PENS

The Deputy Chief Executive Officer provided an update on the progress with this project and advised that it was intended to invite designer John Maxwell to the next meeting. It was proposed to seek approval for the roof design at that meeting, and when advice has been received about the grant, a further report would be submitted to seek formal approval for loan and grant funding, so that a tender can then be advertised. Members noted the two time-line options for proceeding with the project, the preferred option involving a construction date in early 2016, following the 2015 summer season.

6.3 PROPOSALS FOR FURTHER CONSIDERATION

- Greater use of chlorinated water / Water sustainability – At its meeting held on 27 May 2014, members agreed that the requirements specified in the letter from the Health Department of WA make the operation of the waste water re-use system unviable. A budget item for 2014/2015 has been included for an additional water source. A meeting has been held with a diviner / drilling contractor to seek a potential bore site. A second diviner is being sourced.
- Agents Agreements – The Primaries agreement has been signed by both parties. The Landmark Deed of Agreement has been signed by both parties. The Elders Agreement has not yet received back. This is not likely to be received until a new agreement drafted and discussion with agents about \$1.00 contribution. The draft agreement has been received back from a solicitor following feedback at the Saleyards Committee meeting on 11 November 2014. The agreements are expected to be sent out to agents shortly.
- Concept design for Saleyards roof – A discussion was held in regard to expectations at the meeting held on 11 November 2014. The concept design and grant application have been submitted. The construction of a roof over the northern dirt pens at the saleyards has now been supported by the Council and detailed design plans and tender documentation for this project are being progressed.
- Standard Operating Procedures – Draft procedures have been developed. It is expected that these will form an addendum to the new Agents Agreements.
- During discussion at the meeting held on 19 August 2014, it was agreed that some thought should be given to a public relations opportunity for the millionth animal to go through the saleyards, expected to be in late 2015.

At its meeting held on 28 April 2015, the Committee considered that a similar event to what has been done previously to promote the yards would be appropriate, with a plaque, speeches and sash around the 1 millionth animal. Some thought will need to be given to how the animal is chosen.

- During discussion at the meeting held on 19 August 2014, members noted Cr Handasyde's comments within his report on the ALMA Conference that it will be increasingly more important to secure a position on the ALMA Board in order to have the inside running on the National Issues. It was agreed to give further consideration to this matter.

At its meeting held on 28 April 2015, the Committee noted that some recent minutes were being sought with a view to assisting in consideration of the benefits of membership. It was noted that when the live cattle trade received some bad press recently, the response was immediate and relentless. Having a representative at that level might be useful as it may provide intelligence from a wide cross section as well as identifying federal funding opportunities. The view was expressed that any nominee should be an elected member with a good understanding of the cattle industry.

- During discussion at the meeting held on 9 December 2014, the Committee agreed that need for an independent power supply to run the sale and provide water to cattle was becoming more important. The Committee requested the Saleyards Manager to investigate options for a suitable on-site generator. The Saleyards Manager has made some initial enquiries.
- During discussion at the meeting held on 3 February 2015, it was noted that the weighbridge scanners had been damaged by recent storm activity and scanning was being done by hand. The Committee agreed that an appropriate risk mitigation strategy warranted some investigation. The Saleyards Manager has discussed this matter with the Aleis who have indicated that this was an unusual incident and there should be no need to protect the equipment from this type of surge. The Manager is going to seek the views of Norm Burren from Mount Barker Electrics.
- At its meeting held on 3 March 2015, the Committee noted the Chief Executive Officer's intention to investigate and provide advice to the Saleyards Advisory Committee in regard to options for the purchase and / or lease of a skid steer loader, with such advice including a history of the current machine, most appropriate machine and a cost benefit analysis of leasing versus other procurement / trade-in options.

7 NEXT MEETING

26 May 2015.

8 MEETING CLOSURE

9.58 am The Presiding Member declared the meeting closed.

CONFIRMED: PRESIDING MEMBER _____ **DATE:** ____/____/____