



## **GREAT SOUTHERN REGIONAL CATTLE SALEYARDS ADVISORY COMMITTEE MEETING**

# **MINUTES**

**SECTION 5.9(2)(a) LGA 1995**

Committee Brief

*The duties of the committee shall be to:*

- *Make recommendation to the Council regarding the strategic direction of the Saleyards;*
- *Make Recommendation to the Council regarding the Environmental Action Plan for the Saleyards;*
- *Bring to the attention of the Chief Executive Officer, industry matters regarding the cattle industry that may not be readily available to persons external to that industry; and*
- *Make recommendation to the Council regarding development works on the site.*

An Ordinary Meeting of the  
Great Southern Regional Cattle Saleyards Advisory Committee  
was held in the Committee Room, Lowood Road, Mount Barker WA 6324,  
12.00 pm Tuesday 28 October 2008.

**Rob Stewart**  
**CHIEF EXECUTIVE OFFICER**

Committee Members

*Cr K Forbes, Cr M Skinner, Cr S Grylls*

## TABLE OF CONTENTS

---

ITEM	SUBJECT	PAGE NO
1	DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS	1
2	RECORD OF ATTENDANCE / APOLOGIES	1
3	CONFIRMATION OF MINUTES	1
4	DISCLOSURE OF MEMBERS' INTERESTS	1
5	REPORTS OF COMMITTEE MEMBERS AND OFFICERS	2
5.1	MANAGER'S REPORT - SEPTEMBER 2008	2
5.2	SALEYARDS FINANCIAL REPORT – 30 SEPTEMBER 2008	4
6	GENERAL BUSINESS	5
6.1	WASTE WATER RE-USE PROJECT	5
7	NEXT MEETING	5
8	MEETING CLOSURE	5

---

**Chairperson:**

Cr M Skinner

**Deputy Chairperson:**

**Membership**

Cr K Forbes - Rocky Gully / West Ward - Shire President

Cr M Skinner - East Ward

Cr S Grylls - Rocky Gully / West Ward

---

## 1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

## 2 RECORD OF ATTENDANCE / APOLOGIES

### Present

Cr K Forbes, AM     Acting Presiding Member  
Cr S Grylls

### Staff

Mr R Stewart        Chief Executive Officer  
Mr S Smith          Manager – Saleyards  
Ms C Appleby        Assistant Manager – Saleyards

### Apologies

Cr M Skinner        Presiding Member  
Mr J Fathers        Deputy Chief Executive Officer

## 3 CONFIRMATION OF MINUTES

***Moved Cr S Grylls, seconded Cr K Forbes AM***

***THAT the Minutes of the Ordinary Meeting of the Great Southern Regional Cattle Saleyards Advisory Committee Meeting, held on 9 September 2008 as circulated, be taken as read and adopted as a correct record.***

**CARRIED**

## MATTERS ARISING

Possibility of approaching John Mitchell to contribute to the cost of the installation of shed for the storage of hay. The shed will cost in the vicinity of \$7,200.00 from Plantagenet Sheds and Steel. The dimensions of the shed are approximately 15m x 8m x 5.5m.

## 4 DISCLOSURE OF MEMBERS' INTERESTS

A Financial Interest was disclosed by Cr K Forbes  
Nature and Extent of Interest: Farming - 240 head of cattle

### **Authority to participate pursuant to Section 5.69 (3) (a) and (b) of the Local Government Act 1995**

Approval has been received from the Department of Local Government and Regional Development via letter dated 22 October 2008, giving permission for Cr K Forbes AM, Cr M Skinner, Cr B Hollingworth, Cr J Moir and Cr D Nye-Chart to participate in matters relating to the Great Southern Regional Cattle Saleyards until October 2009.

Mr R Stewart read aloud the letter, a copy of which is attached to these minutes.

## 5 REPORTS OF COMMITTEE MEMBERS AND OFFICERS

### 5.1 MANAGER'S REPORT - SEPTEMBER 2008

#### Sale Data

(1/9/08 – 30/9/08)

Total September numbers were 2,008 head.

33 cattle have received replacement NLIS tags over this time.

No animals has been put down or removed.

Three bales of hay have been fed out over this time.

Private/Shipper Weigh Cattle numbered 37.

#### General Business

(3/9/08 to 15/10/08)

Aquasol staff came on 9 September 2008 and removed their remaining gear from cleaning out the ponds.

Dave Saunders from arrived on 10 September 2008 to install the new National Vendor Declaration (NVD) scanning software and do an update on the original program.

The boundary fence line has been cleared to start installing the new fence. We have also purchased the fencing materials from Mount Barker and will start work as soon as possible.

We have finished replacing the sprockets on the lift gates and have also fitted the covers on some of the counter weights.

We have replaced the broken air lines above the lift gates, and also two taps for the gates have been replaced.

We have slashed around the compound due to the higher snake risk.

#### Cutting the Grass

The expense of employing contractors to cut the grass was raised. A possible solution would be the purchase of a ride on lawn mower. It was thought that the savings over a period of a year would be the equivalent to the capital purchase of the mower. The cost of the mower could be partially covered by the savings in other areas. The Chief Executive Officer, Mr R Stewart indicated that the proposal would be investigated.

#### Hay Cutting

Hay cutting will be occurring this week.

#### Tourists

An increasing number of tourists have been stopping at the yards to take pictures. The committee considered this to be positive for the yards.

#### Pens

Some gravel is currently being carted in for the maintenance of the pens.

**COMMITTEE DECISION**

**Moved Cr S Grylls, seconded Cr K Forbes AM**

**That the report of the Saleyards Manager for the month of September 2008, be received.**

**CARRIED**

## 5.2 SALEYARDS FINANCIAL REPORT – 30 SEPTEMBER 2008

**File No:** CA/126/1  
**Responsible Officer:** Rob Stewart  
Chief Executive Officer  
**Author:** John Fathers  
Deputy Chief Executive Officer  
**Proposed Meeting Date:** 28 October 2008

---

### **Purpose**

The purpose of this report is to review the preliminary financial position of the Great Southern Regional Cattle Saleyards (GSRCS) for the period ending 30 September 2008.

### **Statutory Environment**

There are no statutory implications for this report.

### **Consultation**

There has been no consultation in relation to this report.

### **Policy Implications**

There are no policy implications for this report.

### **Financial Implications**

This report identifies the current operating position of the GSRCS.

### **Strategic Implications**

There are no strategic implications for this report.

### **Officer Comment**

A spreadsheet showing the current position of operating and capital budget items is attached for information.

Most items are within YTD budget. The survey of groundwater monitoring bores exceeded budget by \$400.00. Budget Item 'Environmental Services' is also tracking above budget by \$1,920.00. However, overall operating expenditure is well within budget. Operating Income is about \$10,000.00 lower than budget due to the slow start to the season.

### **Voting Requirements**

Simple Majority

## **OFFICER'S RECOMMENDATION / COMMITTEE DECISION**

**Moved Cr S Grylls, seconded Cr K Forbes AM**

**That the report of the Deputy Chief Executive Officer, relating to the current financial position of the Great Southern Regional Cattle Saleyards, be received.**

**CARRIED**

Loans

Members have requested that the amount of the loan repayments be checked and reported to the next meeting.

**6. GENERAL BUSINESS**

**6.1 WASTE WATER RE-USE PROJECT**

An update has been sought from Coffey Environments on the Water Reuse Proposal. On 30 September 2008, Kate McCormack advised that she was still waiting for replies from a number of the chlorination unit suppliers, but hoped to get back to us by early October. Kate is now on annual leave for two weeks and prior to her going on leave she indicated that she was still having difficulty getting formal quotes from suppliers. I hope to have an update by the day of the meeting.

**6 NEXT MEETING**

To be advised.

**7 MEETING CLOSURE**

12:20 pm The Acting Presiding Member declared the meeting closed.

**CONFIRMED: CHAIRPERSON** \_\_\_\_\_ **DATE:** \_\_\_\_/\_\_\_\_/\_\_\_\_