



## SALEYARDS ADVISORY COMMITTEE MEETING

# MINUTES

SECTION 5.9(2)(a) LGA 1995

### Committee Brief

*The duties of the committee shall be to:*

- *Make recommendation to the Council regarding the strategic direction of the Saleyards;*
- *Make Recommendation to the Council regarding the Environmental Action Plan for the Saleyards;*
- *Bring to the attention of the Chief Executive Officer, industry matters regarding the cattle industry that may not be readily available to persons external to that industry; and*
- *Make recommendation to the Council regarding development works on the site.*

An Ordinary Meeting of the Saleyards  
Advisory Committee was held in the  
Committee Room, Lowood Road, Mount Barker WA 6324,  
1.00pm Tuesday 29 January 2013

**Rob Stewart**  
**CHIEF EXECUTIVE OFFICER**

### Committee Members

*Cr B Bell, Cr L Handasyde, Cr C Pavlovich, Cr M Skinner 238/11*

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**Membership**

Cr M Skinner – Presiding Member

Cr B Bell

Cr L Handasyde

Cr C Pavlovich

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## 1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

1.02 pm The Presiding Member declared the meeting open.

## 2 RECORD OF ATTENDANCE / APOLOGIES

### Members Present

Cr M Skinner (Presiding Member)

Cr B Bell

Cr L Handasyde

Cr C Pavlovich

### Staff

Mr John Fathers, Deputy Chief Executive Officer

Mr Stewart Smith, Saleyards Manager

Mrs Erika Henderson, Assistant Saleyards Manager

## 3 CONFIRMATION OF MINUTES

**Moved Cr L Handasyde, seconded Cr B Bell:**

**That the Minutes of the Meeting of the Great Southern Regional Cattle Saleyards Advisory Committee, held on 27 November 2012 as circulated, be taken as read and adopted as a correct record.**

**CARRIED**

## 4 DISCLOSURE OF MEMBERS' INTERESTS

A Financial Interest was disclosed by Cr M Skinner

Nature and Extent of Interest: Farming - 400 head of cattle

### **Authority to participate pursuant to Section 5.69 (3) (a) and (b) of the Local Government Act 1995**

Approval has been received from the Department of Local Government via letter dated 3 January 2013, giving permission for Cr M Skinner and Cr J Moir to participate in matters relating to the Great Southern Regional Cattle Saleyards until 31 December 2013.

Mr J Fathers read aloud the letter, a copy of which is attached to these minutes.

## 5 REPORTS OF COMMITTEE MEMBERS AND OFFICERS

### 5.1 MANAGER'S REPORT – 1 NOVEMBER TO 22 JANUARY 2013

#### SALE DATA

Total sale numbers from 1 November to 22 January 2013 were 19,169 (November 6,035, December 6,095 and January 7,039)

There have been no MSA cattle in this time.

A total of 154 cattle have received replacement NLIS tags over this time.

Five animals were put down or removed.

A total of 284 bales of hay have been fed out over this time.

There have been 1,551 cattle processed for Private/Shipper Weigh.

- 1,973 were sold under Landmark's Special Weaner sale on 8th Jan 2013
- 414 were sold under Elders' Breeders' Sale on 15th Jan 2013
- 1,078 were sold under Landmark's Breeders' Sale on 22nd Jan 2013
- 59 bulls were sold under Landmark's Blue Ribbon Bull Sale on 22nd Jan 2013

This makes a total on **24,244** animals passing through the weighbridge in this three month period, not forgetting January still has three sales to go.

#### GENERAL BUSINESS

From 2 until 30 November, we have been fitting rubber mats into selling pens. We have enough mats to complete 10 more selling pens. That will complete the current supply of mats. The general comment is that the mats are very good on the receival ramps. There is a fair bit of comment that they are slippery at the drafting area and around the paint box. One would hope this will improve with a bit of wear and tear (on the mats). The mats in the selling pens are creating a lot of comment. Animals don't seem to get shin sore, or feet soreness. Some of the agents are now stacking animals on these sale pens overnight, prior to weighing.

On 21 November, Stewart and Erika attended an MSA course in Manjimup, so now the yards and the yard staff are all accredited.

On 21 November, three cattle escaped due to a vendor not closing a ramp gate. We retrieved two immediately and the third was retrieved a week later after settling in the neighbour's paddock.

On 26 November the two weighbridge scales were calibrated. Once again we hired a forklift to get the weights to the weighbridges, and the bobcat placed weights on weighbridge. This worked well again. Between the two bridges there was a difference of 1.5 kg.

We have had to fix a number of wash down pipes, seven in total, due to the saddles blowing out.

Great Southern Sand Supplies have picked up about eight truckloads of manure to over a 12 week period. We don't have a lot of manure sitting on site.

Double sales started on the 29 November 2012 and look like finishing up around the second week in February.

Fire extinguishers have had their six monthly check.

Stewart Topping rang to see whether he could come and take some overhead photos of the yards in the selling process. We are seeing the finished product end of January.

We have had to fix 27 of the walkway and auctioneers lights for safety reasons. Unfortunately, we had to replace the complete units at an unexpected cost of over \$3,000.00.

On 13 December, the Christmas party was held which was well attended by all users. Thank you to the people on the Saleyards Advisory Committee who also attended.

On 14 December, the new yards were started by Plantagenet Sheds and Steel. All the first stage of yards are up, but not in use at this stage. We are waiting on final gates to be cut in. A lot of good comment has been received about new yards.

Simon attended yards at Christmas break to clean truck wash and keep lawns watered.

On 2 January 2013, all staff were back at work, ready for busy season, filling troughs and mowing lawns.

On 8 January, Landmark had their Special Angus Weaner sale with 2,400 head. I believe this was a good move as it took the pressure off the following weaner sale, which had numbers around the 2,500.

On 11 January, a calf escaped through one of the man gates at dispersals whilst being loaded. The calf was retrieved soon after.

On 15 January, we had to repair the truck wash, as the delivery pipe which feeds the screen snapped.

On 15 January, Elders had their Breeders sale with 414 head. The sale went well in the current climate.

On 15 January, two staff members from Muchea yards attended (Lyndon who is the third manager in charge and his understudy, Trevor). They spent 4-5 hours here. Stewart showed them through the workings of our yards, They were quite taken back that we only had a staff of four people doing the weighing, wash down and maintenance, as well as feeding of animals and office invoicing. They were also impressed with the relationship that the manager has with the agents and truckies.

At Muchea, WAMIA own the yards (State Gov't). They have a staff of 6.5 based at the yards, plus two based at Midland Gate. Livestock Logistics do the drafting and penning and they have a staff of 23.

On 18 January, we had a Primaries' cow stuck in the scanner and went down. We managed to pull it out with no damage to scanner or the cow (which went on to being sold with no problems)

On 18 January, another calf got stuck in a water trough. The trough steel guard had to be removed, but calf walked out (with clean feet). That same day, we had to shoot a bull which went down in a delivery ramp.

On 22 January, the Landmark Breeders' sale was held with 1,100 head and 66 bulls. The sale went well in the current climate. The top price bull sold for \$10,250.00

Waste rubbish removal has changed from a Wednesday to a Thursday, which is not ideal for us, but we are working through the issues. General maintenance has been business as usual when we have had the chance. In January we have all worked long hours, and been here 6½ days a week.

Private weighs have picked up in January quite considerably, since we hadn't done any in November and only a few in December.

Landmark has requested another Breeders' sale on 4 February, this primarily being a herd dispersal sale.

*During discussion, members noted that the cost of continuing the installation of soft floor mats would be required for budget deliberations. Members were also agreeable to the proposal for overhead photos of the facility. Councillors also expressed their appreciation for the efforts saleyards staff had all put in over the last couple of months.*

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## 5.2 SALEYARDS FINANCIAL REPORT – 31 DECEMBER 2012

**File No:** CA/126/1  
**Responsible Officer:** Rob Stewart  
Chief Executive Officer  
**Author:** John Fathers  
Deputy Chief Executive Officer  
**Proposed Meeting Date:** 29 January 2013

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### **PURPOSE**

The purpose of this report is to review the draft financial position of the Mount Barker Regional Saleyards for the period ending 31 December 2012.

### **STATUTORY ENVIRONMENT**

There are no statutory implications for this report.

### **CONSULTATION**

There has been no consultation in relation to this report.

### **POLICY IMPLICATIONS**

There are no policy implications for this report.

### **FINANCIAL IMPLICATIONS**

This report identifies the current operating position of the Saleyards.

### **STRATEGIC IMPLICATIONS**

There are no strategic implications for this report.

### **OFFICER COMMENT**

A spreadsheet showing the draft 31 December 2012 position of operating and capital budget items is attached for information. Overall year to date (YTD) operating expenditure is \$296,283.00, which is \$27,173.00 below YTD budget. Operating income is \$217,332.00, which is \$47,446.00 below YTD budget.

The majority of expenditure budget items are below YTD budget. Budget Item 'Other Operating Costs' has almost been fully spent due to legal fees and ALMA Membership.

One major concern is the new DEC requirement relating to the calculation of their annual licence fee, which requires a declaration an analytical test result for all analytes in the relevant schedule of the Environmental Regulations. While we are still waiting for some tests to come through, the current indication is that annual fees will be in the region of \$15,000.00, which is substantially more than the usual \$2,500.00 (approx). When a final figure is known, it will be recommended that the Shire make a representation to the DEC for a dispensation on the quantum of fees, which has been calculated based on the amount of water pumped out on to the irrigation paddock, which is quite high compared to other industries.

The CCTV job has turned out to be approximately \$1,700.00 more than anticipated. The original electrical contractor for the job quoted Powell Security \$1,000.00 to install, but they are now unable to complete the works. Mount Barker Electrics is able to complete the required works at a cost of \$2,743.00



The electrical upgrade will also be around \$30,000.00 as opposed to the \$25,000.00 budgeted, due to a higher than anticipated final quotation from Western Power.

Operating Income is still below YTD budget, however, the gap between expenditure and income has reduced by around \$30,000.00 in this month.

### **VOTING REQUIREMENTS**

Simple Majority

### **OFFICER'S RECOMMENDATION / COMMITTEE DECISION**

**Moved Cr B Bell, seconded Cr M Skinner:**

**That the report of the Deputy Chief Executive Officer, relating to the current financial position of the Great Southern Regional Cattle Saleyards, be received.**

**CARRIED**

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## 6 GENERAL BUSINESS

### 6.1 SALEYARDS SIGNAGE

At its meeting held on 27 November 2012, the Committee resolved:

*'That the administration be requested to progress the implementation of a new logo and signage for the Saleyards, based on the following preferences:*

- *Logo colours should incorporate the colours black, red and grey to signify the main regional cattle colours.*
- *Logo colours used should preferably be those in the Shire's style guide, where possible.*
- *One generic animal should be used on the logo to simplify the design, and it should not have horns.*
- *The size of the signs should be bigger (approx 4.2m x 2.4m).*
- *There should be some additional capacity for temporary notices on the signs.*
- *The signs should preferably be higher and closer to the road, but subject to sight lines.*
- *A 'V' shaped sign is preferred, on the northern boundary of the site.'*

Artwork samples, including the administration's preferred option, are attached. A quotation has been received (\$3,870.00 plus GST), as follows:

- Logo design plus manufacture 2 single sided 'alucobond' faces with digitally printed logos and UV protection (3m x 1.5 per face – recommended size – one sheet);
- Supply and weld framework out of 76 x 38 RHS and fix the above faces. Supply of 75 SHS legs (3 of); and
- Installation of all of the above onsite including contractor to dig holes.

The Main Roads' guidelines for roadside signage are attached.

*During discussion, the preferred signage scheme included the logo in option 1 (administration preferred logo), the font in option 3 (but smaller and on one line) and a length of approx 4.0m, if able to be endorsed through Main Roads.*

### 6.2 CORRESPONDENCE

Recent information from ALMA is attached.

Recent correspondence with Harry Reeves is attached in regard to the anniversary of 75 years of cattle sales in the district.

### 6.3 PROPOSALS FOR FURTHER CONSIDERATION

- Greater use of chlorinated water.
- Saleyards Strategic / Business Plan.
- Agents Agreements.
- MediaWiz Advertising Proposal.

- Procedure for dealing with sick and injured animals.

## 7 NEXT MEETING

TBA

## 8 MEETING CLOSURE

2.02 pm      The Presiding Member declared the meeting closed.

**CONFIRMED: PRESIDING MEMBER** \_\_\_\_\_ **DATE:** \_\_\_/\_\_\_/\_\_\_