



# **SENIORS ADVISORY COMMITTEE MEETING MINUTES**

**SECTION 5.9(2)(c) LGA 1995**

*Committee Brief*

*The duties of the committee are:*

- a) Examine services provided to seniors in the Shire of Plantagenet.*
- b) Monitor the change in service providers and actual services to aged care.*
- c) Report back to the Council by 26 March 2019.*

A meeting of the Seniors Advisory Committee  
was held at the Shire of Plantagenet Committee Room, Mount Barker  
at 4:00pm on Wednesday 10 October 2018

**Rob Stewart  
CHIEF EXECUTIVE OFFICER**

*Committee Members:*

*Cr K Clements, Cr S Etherington, Mrs L Sounness, Mrs J Leahy, Mrs B Mulvihill and Ms F Pengel -  
(Resolution NO. 201/18)*

## TABLE OF CONTENTS

---

ITEM	SUBJECT	PAGE NO
1	DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS	1
2	RECORD OF ATTENDANCE / APOLOGIES	1
3	ACTION PLAN	1
4	NEXT MEETING	2
5	MEETING CLOSURE	2

Membership

Cr K Clements  
Cr S Etherington  
Mrs L Sounness  
Mrs J Leahy  
Mrs B Mulvihill  
Mrs F Pengel

## 1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

4.05pm The Presiding Member declared the meeting open

## 2 RECORD OF ATTENDANCE / APOLOGIES

### Members Present

Cr K Clements (Presiding Member)  
Mrs L Sounness (Deputy Presiding Member)  
Cr S Etherington  
Mrs J Leahy  
Mrs F Pengel (Manager Community Services)

### Apologies

Mrs B Mulvihill

### Visitors

Mr R Stewart

## 3 CONFIRMATION OF MINUTES

**Moved Cr K Clements, seconded Mrs L Sounness:**

**That the Minutes of the Ordinary Meeting of the Seniors Advisory Committee held 27 September 2018 as circulated, be taken as read and adopted as a correct record.**

**CARRIED**

## 4 ACTION PLAN

The Presiding Member started the discussion with a request to the committee to meet every fortnight. This was agreed to and the Action Plan will be adjusted accordingly.

Mrs Sounness reported back to the committee regarding the Plantagenet Village Homes (PVH) survey and how this may, or may not, meet the needs of the Seniors Advisory Committee. The consultants engaged are looking at a targeted line of questioning that will provide pre-marketing data for a feasibility study into the provision of specific services to seniors.

A draft survey will be provided to PVH by 31 October 2018 and needs to be returned to the consultants with approval by 5 November 2018.

Places where the surveys would be collected from and returned to included;

- Carers groups (Carers WA, Alzheimers WA)
- Frankland River Community Resource Centre (CRC)
- Frankland River Shop
- Cranbrook Hub (Doctors Surgery)

- Rocky Gully Store
- Plantagenet Medical Centre
- Chemist
- Post Office

A media release and advertising will take place in the Plantagenet News.

Data collection from the local MPS HACCC service was discussed. The data was not ready for collation prior to this meeting so discussion was limited to a report back from a meeting that was held on 8 October 2018. Mr Stewart and Ms Pengel will continue to follow up with WACHS to get the data required.

It was agreed that a senior representative from the Plantagenet Medical Centre operators, Pioneer Health, would be invited to a future meeting to discuss how patients potentially requiring Home Care Services are identified and referred.

It was also agreed that Helen Dunwoodie, Regional Assessment Service (RAS) would be invited to the next meeting to discuss the assessment and referral process to service providers.

## **5 NEXT MEETING**

Wednesday 24 October 2018 – 4pm

## **6 MEETING CLOSURE**

5.30pm The Presiding Member declared the meeting closed.

CONFIRMED:

PRESIDING MEMBER \_\_\_\_\_ DATE: \_\_\_\_/\_\_\_\_/\_\_\_\_