



SPECIAL MINUTES

A SPECIAL Meeting of the Council was held:

DATE: Tuesday, 9 July 2019

TIME: 5:00pm

VENUE: Council Chambers, Lowood
Road, Mount Barker WA 6324

Rob Stewart
CHIEF EXECUTIVE OFFICER

SPECIAL BUSINESS

To consider and adopt: General Fees and Charges 2019/2020; Other Statutory Fees 2019/2020; Charges for the deposit of domestic and commercial waste; Waste Rate 2019/2020; General and Minimum Rates for 2019/2020; the Municipal Fund Budget 2019/2020; and Corporate Business Plan 2019/2020 to 2023/2024.

MEMBERSHIP – Quorum (5)

Members:

Cr C Pavlovich Shire President
Cr B Bell
Cr S Etherington JP
Cr L Handasyde
Cr B Lang
Cr K Clements
Cr J Moir
Cr M O'Dea
Cr J Oldfield Deputy Shire President

Information and recommendations are included in the reports to assist the Council in the decision making process and may not constitute the Council's decision until considered by the Council.

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1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

5.00pm The Presiding Member declared the meeting open.

Members Present:

Cr C Pavlovich	Shire President
Cr B Bell	Councillor
Cr K Clements	Councillor
Cr S Etherington	Councillor
Cr L Handasyde	Councillor
Cr B Lang	Councillor
Cr J Moir	Councillor
Cr M O'Dea	Councillor

In Attendance:

Mr Rob Stewart	Chief Executive Officer
Mr John Fathers	Executive Manager Corporate Services
Mr David Lynch	Executive Manager Works and Services
Mr Andrus Budrikis	Executive Manager Strategic Development

Apologies:

Nil

Members of the Public Present:

Nil

Previously Approved Leave of Absence:

Cr J Oldfield has been granted Leave of Absence from 11 June 2019 to 5 August 2019 (incl).

2 PUBLIC QUESTION TIME (RELATING TO SPECIAL BUSINESS ONLY)

Section 5.24 Local Government Act 1995

Nil

3 PETITIONS / DEPUTATIONS / PRESENTATIONS (RELATING TO SPECIAL BUSINESS ONLY)

Nil

4 DISCLOSURE OF INTEREST

Part 5 Division 6 Local Government Act 1995

Nil

5 SPECIAL BUSINESS

5.1 PROPERTY RATES - 2019/2020

File Ref:	N48630
Responsible Officer:	Rob Stewart Chief Executive Officer
Author:	John Fathers Executive Manager - Corporate Services
Proposed Meeting Date:	9 July 2019

PURPOSE

The purpose of this report is to set the property rates, establish an early payment incentive, payment instalment options and fees and set the interest rates for overdue and late payments in readiness for the adoption of the 2019/2020 budget.

BACKGROUND

Level of Rates

As part of the 2019/2020 budget workshop process, the Council established that the rubbish collection charge would increase from \$205.00 to \$330.00 for domestic collections and \$440.00 for non-domestic collections. These fees more accurately represent the direct costs of rubbish removal and the ongoing costs associated with the cost of creating airspace which will eventually hold waste material.

Property rates have been restricted to a nil% increase on total rate revenue raised in 2018/2019, although the increase in rubbish collection charges represents an increase of approximately 3.25% in rates. This 'effective increase' will be applied across rural and residential properties, to imitate a normal rates increase across the district. The general minimum rate has also remained the same at \$900.00.

In 2018/2019, the Council introduced a new Waste Rate under the Waste Avoidance and Resource Recovery Act 2007. The Waste Rate will be increased from \$50.00 to \$56.00 per rates assessment, using the minimum rate provisions of the Local Government Act 1995.

Discount

Section 6.12 (1)(a) permits a local government to grant a discount or incentive for the early payment of money which is owed to the Council. As in previous years, it is recommended that a discount not be offered and no allowance has been made for any early payment discount to reflect this.

Incentive

The Council has previously offered incentive prizes to encourage the early payment of rates. Only ratepayers who have paid their rates in full and by 19 August 2019 will be entered into the draw.

For the 2019/2020 year, the following prizes are on offer:

First Prize - \$500.00 bank account with the Bendigo Community Bank.

Second prize - A two night weekend stay for two people including full buffet breakfast each morning, at the Perth Ambassador Hotel in a premium deluxe room.

Third Prize - One carton of mixed wine donated by Mount Barker Wine Producers Association at a retail value of \$200.00.

Instalments

It is recommended that the following three payment options be offered as in previous years.

- (1) To pay the total rates and charges included on the rate notice in full by the 35th day after the date of issue of the rates notice; or
- (2) Two equal instalments. The first instalment will be due on the 35th day after the date of issue of the rates notice and the second instalment four calendar months after this date.
- (3) Four equal instalments. The first instalment will be due on the 35th day after the date of issue of the rates notice and the remainder at two calendar month intervals after this date.

Instalment Fee

It is recommended that an instalment fee of \$7.50 be charged for each instalment reminder issued after the first instalment is paid. A special payment arrangement administration charge of \$25.00 (excluding pensioners) will again apply, for those people who wish to pay rates through an instalment plan, but do not qualify for a standard instalment plan, due to late payment or other circumstances. This is the same as that charged in recent years.

Interest on Instalments

It is recommended that the maximum interest rate of 5.5% per annum be applied to instalment payments. Again, this is consistent with the previous year's charge and statutory requirements.

Late Payment Penalty Interest

It is recommended that late payment penalty interest be charged at 9% per annum, the same as that charged in 2018/2019.

It is proposed that the late payment penalty interest will apply to rates that remain unpaid where no election was made to pay the rate by instalments and on overdue instalment payments where an election was made to pay by instalments.

An interest rate of 11% will continue to apply to outstanding Emergency Services Levies, in line with State Government guidance.

STATUTORY ENVIRONMENT

Section 6.25 to 6.82 of the Local Government Act 1995 and Sections 52 to 78 of the Local Government (Financial Management) Regulations relate to property rating requirements and procedures.

FINANCIAL IMPLICATIONS

The property rates proposed have been established on the basis of delivering a balanced budget with a nil% increase on the 2018/2019 rate revenue, combined with an effective increase of approximately 3.25% made up from increases in rubbish collection charges.

POLICY IMPLICATIONS

Policy A/PA/8 Rating – Rate Incentive Prize applies.

Policy F/FM/12 Budget Preparation applies.

STRATEGIC IMPLICATIONS

The Shire of Plantagenet Strategic Community Plan 2017-2026 provides at Outcome 4.6 (Effective and efficient corporate and administrative services) the following Strategy 4.6.3:

‘Maintain, develop and monitor rating and property strategies.’

Accordingly, the recommended outcome for this report aligns with the Strategic Community Plan.

OFFICER COMMENT

A revaluation of both the gross rental value and unimproved value rates base has been carried out by the Valuer General’s Office for the 2019/2020 financial year. The movement is as follows.

	2018/19	2019/20	Movement
Total UV Valuation	\$527,535,024	\$554,453,567	5.1%
Total GRV Valuation	\$15,840,460	\$16,581,741	4.7%

In line with Council Policy F/FM/12, a ratio has been used to determine the proportion of rates raised between property valuation categories, regardless of re-valuations. This has been combined with adjustments in the respective rates in the dollar to reflect a proportionate increase in combined rates and rubbish collection charges.

This has resulted in the rates in the dollar being adjusted as follows:

- Unimproved Value – 0.86947 to 0.84935 (decrease of 2.3%).
- Gross Rental Value – 11.4970 to 9.82140 (decrease of 14.5%).

The decrease in GRV compared to UV rates in the dollar reflects the substantial increase in rubbish collection charges, which is mainly attributable to GRV properties. The end result is a relatively even increase in the combined charges between the GRV and UV rate base.

VOTING REQUIREMENTS

Absolute Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

Moved Cr J Moir, seconded Cr B Bell:

That:

1. For the purpose of yielding the deficiency disclosed by the 2019/2020 Municipal Fund Budget, pursuant to sections 6.32, 6.33, 6.34 and 6.35 of the Local Government Act 1995, the following general and minimum rates be imposed on Gross Rental and Unimproved Values.

1.1 General Rates

a) Rural Townsites (GRV)	9.82140 cents in the dollar
b) Rural (GRV)	9.82140 cents in the dollar
c) Mount Barker Townsite (GRV)	9.82140 cents in the dollar
d) Strata Titles (GRV)	9.82140 cents in the dollar
e) Rural (UV)	0.84935 cents in the dollar
f) Mining (UV)	0.84935 cents in the dollar

1.2 Minimum Rates

a) Rural Townsites (GRV)	\$900.00
b) Rural (GRV)	\$900.00
c) Mount Barker Townsite (GRV)	\$900.00
d) Strata Titles (GRV)	\$900.00
e) Rural (UV)	\$900.00
f) Mining (UV)	\$900.00

2. Pursuant to section 6.45 of the Local Government Act 1995 and regulation 64(2) of the Local Government (Financial Management) Regulations 1996, the following due dates be nominated for the payment in full by instalments:
 - a) Full payment and 1st instalment due date 19 August 2019;
 - b) 2nd half instalment due date 6 January 2020;
 - c) 2nd quarterly instalment due date 21 October 2019;
 - d) 3rd quarterly instalment due date 6 January 2020;
 - e) 4th and final quarterly instalment due date 9 March 2020.
3. No discount be offered for the early payment of property rates.
4. Incentive prizes for the payment of property rates in full by the due date be offered as follows:
 - a) First prize – Bank Account to the value of \$500.00, donated by the Bendigo Community Bank;
 - b) Second prize - A two night weekend stay for two people including full buffet breakfast each morning, at the Perth Ambassador Hotel in a premium deluxe room.
 - c) Third prize – One carton of wine with a retail value of in excess of \$200.00 donated by the Mount Barker Wine Producers Association.

5. Pursuant to section 6.45 of the Local Government Act 1995 and regulation 67 of the Local Government (Financial Management) Regulations 1996, an instalment administration charge of \$7.50 be adopted where the owner has elected to pay rates through an instalment option for each instalment after the initial instalment is paid.
6. Pursuant to section 6.16(2) of the Local Government Act 1995, a special payment arrangement administration charge of \$25.00 be adopted (excluding pensioners) where the owner wishes to pay rates through an instalment plan, but does not qualify for a standard instalment plan, as detailed in Clause 5 above.
7. Pursuant to section 6.45 of the Local Government Act 1995 and regulation 68 of the Local Government (Financial Management) Regulations 1996, an interest rate of 5.5% be adopted where the owner has elected to pay rates through an instalment option.
8. Pursuant to section 6.51(1) and subject to section 6.51(4) of the Local Government Act 1995 and regulation 70 of the Local Government (Financial Management) Regulations 1996, an interest rate of 9% be adopted for general rates, Waste Rates and costs of proceedings to recover such charges that remains unpaid after becoming due and payable.
9. That pursuant to section 6.13 of the Local Government Act 1995, an interest rate of 9% be adopted for rubbish collection charges that remain unpaid after becoming due and payable.

CARRIED (8/0)

NO. 123/19

Absolute Majority

5.2 ADOPTION OF 2019/2020 BUDGET

File Ref:	N48631
Responsible Officer:	Rob Stewart Chief Executive Officer
Author:	John Fathers Executive Manager - Corporate Services
Proposed Meeting Date:	9 July 2019

PURPOSE

The purpose of this report is to recommend the adoption of the annual budget and fees and charges for the 2019/2020 financial year.

BACKGROUND

The 2019/2020 budget has been prepared as a balanced budget with significant input from staff and elected members. The Council considered the list of fees and charges for the 2019/2020 financial year as part of its budget workshop process.

STATUTORY ENVIRONMENT

Section 6.2 of the Local Government Act 1995 requires a local government to prepare and adopt, by absolute majority, an annual budget prior to 31 August in each year. Sections 6.15 to 6.19 of the Local Government Act 1995 relate to the imposition of fees and charges for a local government.

EXTERNAL CONSULTATION

Consultation has occurred with elected members, staff and the community throughout the budget preparation process. The draft budget was advertised and a public briefing session held. Several members of the public attended that meeting. The draft budget has been compiled based on the principles contained in the Strategic Community Plan and Corporate Business Plan.

FINANCIAL IMPLICATIONS

The adoption of the budget enables the operations of the Council to continue effectively and issue rates in a timely manner to assist with income generation and cash flow.

POLICY IMPLICATIONS

The budget was framed in line with Council Policy F/FM/12 – Budget Preparation.

STRATEGIC IMPLICATIONS

The Shire of Plantagenet Strategic Community Plan 2017-2026 provides at Outcome 4.6 (Effective and Efficient Corporate and Administrative Services) the following Strategy 4.6.1:

‘Provide a full range of financial services to support Shire’s operations and to meet planning, reporting and accountability requirements.’

Further, the adoption of the budget is a primary mechanism in enabling the goals and outcomes set out in the Strategic Community Plan to be achieved.

OFFICER COMMENT

The draft 2019/2020 budget continues to deliver on other strategies adopted by the Council and maintains service levels across all programs. The budget maintains a focus on road renewal as well as on renewing other assets at sustainable levels. Capital roadworks totalling over \$3.5 million are proposed, with over \$1.8 million (52%) being directly funded from State and Federal sources.

Major items include an extension to the Plantagenet Medical Centre, the continued refurbishment of Frost Park Pavilion, playgrounds at Kendenup Hall and Bonnyup Park, expansion of the Rec.Centre gym into one of the existing squash courts and infrastructure to transfer water from a dam on Lot 81 McDonald Avenue to Sounness Park tanks via Frost Park to secure water supply to recreational facilities.

The work proposed for the Frost Park Pavilion includes refurbishment of the kitchen, which needs updating as there are parts that do not conform with Health Regulations.

Several improvements are proposed for the Mount Barker Regional Saleyards, namely further treatment of rust damage to roof members and braces for walkways and bays, pneumatic ram replacement, an undercover area for eating lunch, irrigation around the Saleyards building and an extension of the western yards. The cost of these improvements are sourced from the Saleyards Reserve Fund and do not require ratepayer funds.

Proposed plant purchases include the replacement of the CAT 226B2AC skid steer loader, Isuzu FVR 1000 medium truck and Isuzu NPR 250/300 Crew Cab. Minor plant purchases include a hiab mounted crane and purpose built post hole digger.

The budget includes a continuation of the Waste Rate under the Waste Avoidance and Resource Recovery Act 2007. Using the minimum rate provisions of the Local Government Act 1995, all ratepayers would be charged the same minimum waste rate of \$56.00 per rates assessment. Expenditure totalling \$50,000.00 will be funded from reserve funds funded by that rate, namely a post closure plan and western cell expansion at the O'Neill Road Refuse Site.

VOTING REQUIREMENTS

See individual recommendations.

OFFICER RECOMMENDATION/COUNCIL DECISION

Moved Cr L Handasyde, seconded Cr B Lang:

That pursuant to the provisions of Section 6.2 of the Local Government Act 1995 and Part 3 of the Local Government (Financial Management) Regulations 1996, the Municipal Fund Budget as attached for the 2019/2010 financial year which includes the following:

- a) Statement of Comprehensive Income by Nature and Type on page 1 to 2;
- b) Statement of Comprehensive Income by Program on page 3 to 4;
- c) Statement of Cash Flows on page 5;
- d) Rate Setting Statement by Program on page 6;
- e) Note 1 - Rates and Service Charges on pages 7 to 8;
- f) Note 2 - Net Current Assets on page 9 to 10;
- g) Note 3 - Reconciliation of Cash on page 11;
- h) Note 4 - Fixed Assets on pages 12 to 13;
- i) Note 5 - Asset Depreciation on page 14;
- j) Note 6 - Borrowings on pages 15 to 16;
- k) Note 7 - Cash Backed Reserves on page 17;
- l) Note 8 - Fees and Charges on page 18;
- m) Note 9 - Grant Revenue on page 18;
- n) Note 10 - Other Information on page 19;
- o) Note 11 - Major Land Transactions on page 20;
- p) Note 11 - Interests in Joint Arrangements on page 20;
- q) Note 12 - Trading Undertakings on page 20;
- r) Note 13 – Trust Funds on page 21;
- s) Note 14 - Significant Accounting Policies – Other on page 22;
- t) Note 15 - Change in Accounting Policies on page 23;
- u) Capital Works Program on pages 24 to 37;
- v) Supplementary Information on pages 38 to 42;
- w) Detailed operating programs on pages 43 to 65;
- x) Schedule of Fees and Charges on pages 66 to 88.

be adopted.

CARRIED (8/0)

NO. 124/19

Absolute Majority

Moved Cr L Handasyde, seconded Cr B Lang:

That the following financial assistance grants be made to community groups and organisations, as further detailed on page 41 of the attached 2019/2020 Budget:

a) Anglican Op Shop	\$440.00
b) ArtSouth WA Inc	\$2,000.00
c) Australian Red Cross Mount Barker	\$880.00
d) Feral Pig Committee	\$4,800.00
e) Forest Hill – Denbarker Community Hall	\$958.00
f) Girl Guides WA Mount Barker	\$200.00
g) Horsepower (RDA)	\$750.00
h) Kendenup Community Grounds Committee	\$2,000.00
i) Mount Barker Campdraft Club	\$5,000.00
j) Mount Barker Community College	\$7,218.00
k) Mount Barker Toy Library	\$337.00
l) Mount Barker Wildflower Photo Committee	\$2,275.00
m) Mount Barker Turf Club	\$7,500.00
n) Plantagenet Arts Council	\$4,275.00
o) Plantagenet Sporting Club	\$10,000.00
p) Plantagenet Historical Society	\$14,000.00
q) Porongurup Promotions Association	\$750.00
r) Rotary Club of Mount Barker	\$1,000.00
s) RSL Mount Barker	\$1,000.00
t) Wine Show of WA	\$5,000.00
u) Youthcare Mount Barker	\$5,000.00

CARRIED (8/0)

NO. 125/19

Absolute Majority

Moved Cr L Handasyde, seconded Cr B Lang:

That pursuant to section 6.16 of the Local Government Act 1995, the Fees and Charges included at pages 66 to 88 inclusive of the attached 2019/2020 Budget be adopted.

CARRIED (8/0)

NO. 126/19

Absolute Majority

Moved Cr L Handasyde, seconded Cr B Lang:

That pursuant to section 6.11 of the Local Government Act 1995, the following Reserve Accounts be established for the 2019/2020 budget, incorporating the following names and purposes of reserve accounts:

- a) **Name: Employee Entitlements Reserve**
Purpose: To fund sick, annual and long service leave entitlements for former staff and unplanned payments of annual leave and long service leave
- b) **Name: Plant Replacement Reserve**
Purpose: To fund the purchase of vehicles, plant and machinery
- c) **Name: Drainage and Water Management Reserve**
Purpose: To fund the purchase of land for drainage purposes
- d) **Name: Waste Management Reserve**
Purpose: To fund waste management infrastructure and major items of associated plant and equipment
- e) **Name: Computer Software and Hardware Upgrade Reserve**
Purpose: To fund the upgrade of business system software and hardware with latest versions and additional functionality
- f) **Name: Mount Barker Regional Saleyards Capital Improvements Reserve**
Purpose: To fund capital works and purchases at the Mount Barker Regional Saleyards
- g) **Name: Mount Barker Regional Saleyards Operating Loss Reserve**
Purpose: To retain a proportion of Saleyards operating surpluses to fund operating deficits
- h) **Name: Outstanding Land Resumptions Reserve**
Purpose: To fund old/outstanding obligations for land resumptions associated with road realignments and the like
- i) **Name: Natural Disaster Reserve**

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- Purpose:** To fund the Council's proportion of natural disaster events in the Shire of Plantagenet
- j) Name:** Plantagenet Medical Centre Reserve
Purpose: To fund renewal, refurbishment and improvements to the Plantagenet Medical Centre
- k) Name:** Spring Road Roadworks Reserve
Purpose: To fund roadworks in Spring Road, Porongurup as required by the relevant subdivision condition
- l) Name:** Mount Barker Swimming Pool Revitalisation Reserve
Purpose: To fund planning and capital works associated with the revitalisation of the Mount Barker Memorial Swimming Pool
- m) Name:** Hockey Ground Carpet Replacement
Purpose: To contribute towards the planned replacement of carpet at the Sounness Park Hockey Ground
- n) Name:** Community Resource Centre Building Reserve
Purpose: To contribute to the maintenance, renewal, refurbishment and improvements to the Mount Barker Community Resource Centre
- o) Name:** Museum Complex Shingle Roof Reserve
Purpose: To fund the renewal of shingle roofs on buildings at the Mount Barker historical museum complex
- p) Name:** Standpipe Reserve
Purpose: To fund the repair, renewal and upgrade of water standpipes.
- q) Name:** Paths and Trails Reserve
Purpose: To fund the development of new pathways, cycleway infrastructure and trails
- r) Name:** Major Projects and Renewals Reserve
Purpose: To fund new, improvements or refurbishments to existing Shire buildings and / or infrastructure

CARRIED (8/0)

NO. 127/19

Absolute Majority

Moved Cr L Handasyde, seconded Cr B Lang:

That pursuant to:

- 1. Section 53 of the Cemeteries Act 1986, the fees and charges for Shire of Plantagenet cemeteries shown on pages 77 to 78 of the attached 2019/2020 Budget;**
- 2. Section 53(2) of the Building Regulations 2012, a swimming pool inspection fee of \$56.00 (including GST); and**
- 3. Section 67 of the Waste Avoidance and Resources Recovery Act 2007, the charges for the removal of domestic and commercial waste (and domestic recycling) included at page 70 of the attached 2019/2020 Budget;**

be adopted.

CARRIED (8/0)

NO. 128/19

Moved Cr L Handasyde, seconded Cr B Lang:

That pursuant to section 67 of the Waste Avoidance and Resources Recovery Act 2007, and section 6.16 of the Local Government Act 1995 the charges for the deposit of domestic and commercial waste included at pages 70 to 72 inclusive of the attached 2019/2020 Budget be adopted.

CARRIED (8/0)

NO. 129/19

Absolute Majority

Moved Cr L Handasyde, seconded Cr B Lang:

That:

1. Pursuant to Sections 66(1)-(3) of the Waste Avoidance and Resources Recovery Act 2007, the provisions of the Local Government Act 1995 relating to the making, payment and recovery of general rates, Section 6.35 of the Local Government Act 1995 relating to minimum payments and Section 53 of the Local Government (Financial Management) Regulations 1996 relating to the amount prescribed for minimum payment, a 'Waste Rate' be imposed for 2019/2020; and

2. In respect to the Waste Rate, the following general and minimum rates apply on Gross Rental and Unimproved Values:

2.1 General Rate

a) Rural Townsites (GRV)	0.01 cents in the dollar
b) Rural (GRV)	0.01 cents in the dollar
c) Mount Barker Townsite (GRV)	0.01 cents in the dollar
d) Strata Titles (GRV)	0.01 cents in the dollar
e) Rural (UV)	0.0009 cents in the dollar

2.2 Minimum Rate

a) Rural Townsites (GRV)	\$56.00
b) Rural (GRV)	\$56.00
c) Mount Barker Townsite (GRV)	\$56.00
d) Strata Titles (GRV)	\$56.00
e) Rural (UV)	\$56.00

CARRIED (8/0)

NO. 131/19

Absolute Majority

Moved Cr L Handasyde, seconded Cr B Lang:

That:

- 1. Pursuant to section 5.99 of the Local Government Act 1995 and regulation 34 of the Local Government (Administration) Regulations 1996, the following annual fees for payment of elected members in lieu of individual meeting attendance fees be adopted:
 - a) Shire President \$15,450.00; and**
 - b) Councillors \$8,250.00.****
- 2. Pursuant to section 5.99A of the Local Government Act 1995 and regulations 34A and 34AA of the Local Government (Administration) Regulations 1996, a Telecommunications Allowance of \$2,000.00 for elected members be adopted.**
- 3. Pursuant to section 5.98(5) of the Local Government Act 1995 and regulation 33 of the Local Government (Administration) Regulations 1996, an annual local government allowance of \$6,790.00 be paid to the Shire President in addition to the annual meeting allowance.**
- 4. Pursuant to section 5.98A of the Local Government Act 1995 and regulations 33A of the Local Government (Administration) Regulations 1996, an annual local government allowance of \$1,698.00 be paid to the Deputy Shire President in addition of the annual meeting allowance.**

CARRIED (8/0)

NO. 131/19

Absolute Majority

5.3 CORPORATE BUSINESS PLAN - REVIEW

File Ref:	N48632
Attachments:	Corporate Business Plan - 2019/20 to 2023/24
Responsible Officer:	Rob Stewart Chief Executive Officer
Author:	John Fathers Executive Manager - Corporate Services
Proposed Meeting Date:	9 July 2019

PURPOSE

The purpose of this report is to review the Corporate Business Plan for the Shire of Plantagenet.

BACKGROUND

At its meeting held on 15 September 2015, the Council resolved to adopt a Corporate Business Plan for the Shire of Plantagenet for the period 2015/16 – 2019/20. It is a requirement to review the Corporate Business Plan every year.

STATUTORY ENVIRONMENT

Local Government Act 1995 (Section 5.56) and Local Government (Administration) Regulations 1996 Section 19DA of the Regulations states (in part) that:

- (1) A local government is to ensure that a corporate business plan is made for its district in accordance with this regulation in respect of each financial year after the financial year ending 30 June 2013.*
- (2) A corporate business plan for a district is to cover the period specified in the plan, which is to be at least 4 financial years.*
- (3) A corporate business plan for a district is to –*
 - (a) set out, consistently with any relevant priorities set out in the strategic community plan for the district, a local government's priorities for dealing with the objectives and aspirations of the community in the district; and*
 - (b) govern a local government's internal business planning by expressing a local government's priorities by reference to operations that are within the capacity of the local government's resources; and*
 - (c) develop and integrate matters relating to resources, including asset management, workforce planning and long-term financial planning;*
- (4) A local government is to review the current corporate business plan for its district every year.*
- (5) A local government may modify a corporate business plan, including extending the period the plan is made in respect of and modifying the plan if required because of modification of the local government's strategic community plan.*
- (6) A council is to consider a corporate business plan, or modifications of such a plan, submitted to it and is to determine* whether or not to adopt the plan or the modifications.*

...

** Absolute Majority required.**

FINANCIAL IMPLICATIONS

There are no financial implications for this report.

POLICY IMPLICATIONS

There are no policy implications for this report.

STRATEGIC IMPLICATIONS

The Shire of Plantagenet Strategic Community Plan 2017-2026 provides at Outcome 4.4 (Effective integrated planning and reporting processes) the following Strategy:

Strategy 4.4.1:

'Develop, implement and maintain a Strategic Community Plan and Corporate Business Plan.'

Accordingly, the recommended outcome for this report aligns with the Strategic Community Plan.

OFFICER COMMENT

This Corporate Business Plan together with the Strategic Community Plan 2017-2026, is the Shire of Plantagenet's Plan for the Future and has been prepared to achieve compliance with the Local Government (Administration) Regulations 1996.

The highest level of plan is our Strategic Community Plan 2017—2026, which sets out the visions, aspirations and objectives for our community over a 10 year period. This plan guides all of the work, advocacy and partnerships that are undertaken by the Council.

While the Strategic Community Plan guides the overall direction of the Council, it is important that this aspirational plan be translated into concrete operational priorities. The Corporate Business Plan which sets out the Council's operational priorities and their resourcing over the next four years.

The Plan highlights what is important, anticipating the many challenges that are likely to occur. This will guide the delivery of the Council's and community's shared vision. The Corporate Business Plan will be used to inform the Shire's budget over the next four years.

The Corporate Business Plan has been reviewed in line with adjustment to priorities identified in future planning workshops and the 2019/2020 budget process.

VOTING REQUIREMENTS

Absolute Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

Moved Cr L Handasyde, seconded Cr B Lang:

That:

1. The annual review of the Shire of Plantagenet Corporate Business Plan be endorsed; and
2. The Shire of Plantagenet Corporate Business Plan 2019/2020 to 2023/2024 as attached, be adopted.

CARRIED (8/0)

NO. 132/19

Absolute Majority

6 CLOSURE OF MEETING

5.03pm The Presiding Member declared the meeting closed.

CONFIRMED: CHAIRPERSON _____ **DATE:** ____ / ____ / ____