



SPECIAL COUNCIL MEETING

MINUTES

A Special Meeting of the Council
held in the Council Chambers
9.00am Tuesday 20 October 2009

SPECIAL BUSINESS

Election Of Shire President
Election Of Deputy Shire President
Councillor Seating Arrangements
And
Appointment of Committees & Council Nominees

Rob Stewart
CHIEF EXECUTIVE OFFICER

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1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

9:00 am The Chief Executive Officer declared the meeting open and welcomed Mr Kevin Forbes AM and Mr Geoff DePledge and members of senior staff.

2 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE (PREVIOUSLY APPROVED)Present

Cr B Bell
Cr A Budrikis (left at 12 noon)
Cr K Clements
Cr S Etherington
Cr S Grylls
Cr L Handasyde
Cr J Moir
Cr M Skinner

In Attendance:

Mr Rob Stewart	Chief Executive Officer
Mr John Fathers	Deputy Chief Executive Officer
Ms Nicole Selesnew	Manager Community Services
Mr Dominic LeCerf	Manager Works and Services
Mr Peter Duncan	Manager Development Services
Mrs Kaye Skinner	Executive Secretary

There were 2 member(s) of the public in attendance.

Official Guest

Mr Geoff DePledge JP

3 ELECTION OF SHIRE PRESIDENT

The Chief Executive Officer advised that he had received two written nominations for the position of Shire President being Cr K Clements and Cr J Moir.

The Chief Executive Officer invited further nominations for the position of President.

There being no further nominations, the Chief Executive Officer invited both candidates to make a short presentation and then conducted an election pursuant to the Local Government (Elections) Regulations 1977.

At the conclusion of the count the Chief Executive Officer declared the result in favour of Cr Clements.

Cr Clements then took the Declaration of Office before Mr Geoff DePledge JP and assumed the Chair.

4 ELECTION OF DEPUTY SHIRE PRESIDENT

The Shire President advised that he had received two written nominations for the position of Deputy Shire President being Cr M Skinner and Cr J Moir.

The Chief Executive Officer, acting as Returning Officer, invited further nominations for the position of Deputy President.

There being no further nominations, the Chief Executive Officer conducted an election pursuant to the Local Government (Elections) Regulations 1977.

At the conclusion of the count the Chief Executive Officer declared a tied vote.

The Presiding member adjourned the meeting until 10:00 am.

RESUMPTION:

10:00 am The meeting resumed.

Present

Cr B Bell
Cr A Budrikis
Cr K Clements
Cr S Etherington
Cr S Grylls
Cr L Handasyde
Cr J Moir
Cr M Skinner

In Attendance:

Mr Rob Stewart	Chief Executive Officer
Mr John Fathers	Deputy Chief Executive Officer
Ms Nicole Selesnew	Manager Community Services
Mr Dominic Le Cerf	Manager Works and Services
Mr Peter Duncan	Manager Development Services
Mrs Kaye Skinner	Executive Secretary

There were 2 member(s) of the public in attendance.

Official Guest

Mr Geoff DePledge JP

The Chief Executive Officer invited further nominations for the position of Deputy President. There was none and neither existing candidate withdrew.

A further ballot was conducted for the position of Deputy Shire President.

At the conclusion of the count, the Chief Executive Officer declared the result in favour of Cr M Skinner.

Cr M Skinner made a declaration in the prescribed form pursuant to S2.29 of the Local Government Act before Mr DePledge JP.

4.1.1 ALLOTMENT OF SEATING PROVISIONS

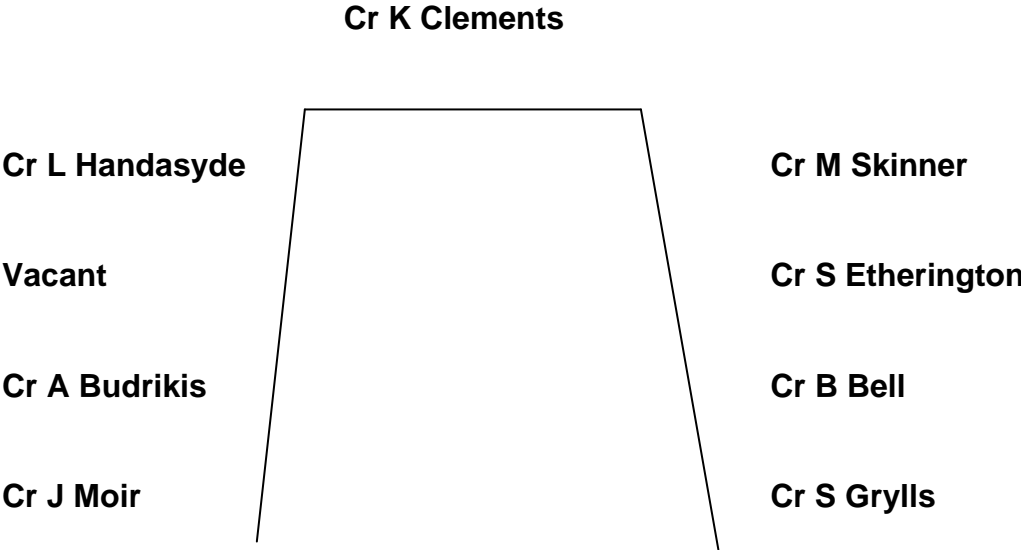
Clause 7.2 of the Standing Orders Local Law provides:

'The Council shall allot a position at the Council table to each Councillor at the first meeting held after election day and Councillors are to occupy those positions until such time as there is a call by a majority of Councillors for a re-allotment of positions.'

OFFICER RECOMMENDATION/COUNCIL DECISION

Moved Cr B Bell, seconded Cr A Budrikis:

That pursuant to Standing Orders Clause 7.2 the seating positions of Councillors as set out in the following diagram be allotted such that Councillors are to occupy those positions until such time as there is a call by a majority of Councillors for a re-allotment of positions.



CARRIED (8/0)

NO.298/09

5 REPORTS OF COMMITTEES & OFFICERS

5.1 EXECUTIVE SERVICES REPORTS

5.1.1 INTERNAL COMMITTEE MEMBERS AND EXTERNAL REPRESENTATIVES

Location / Address:	N / A
Name of Applicant:	N / A
File Reference:	Various
Author:	Kaye Skinner – Executive Secretary
Authorised By:	Rob Stewart – Chief Executive Officer
Date of Report:	20 October 2009

Purpose

The purpose of this report is to consider appointments to the Shire's Committees and external representatives.

Background

Representation on the Council's various internal committees was last considered at a Special Meeting of the Council held 23 October 2007. It is a requirement of the Local Government Act 1995 that all committee memberships be declared vacant at the time of the next ordinary elections (Section 5.11). This also applies to any committees created since 23 October 2007.

External representation relates to Council membership of external bodies.

Statutory Environment

Section 5.11 (1) of the Local Government Act 1995 provides:

'Where a person is appointed as a member of a committee under Section 5.10 (4) or (5), the person's membership of the committee continues until –

- (a) the person no longer holds the office by virtue of which the person became a member, or is no longer the CEO, or the CEO's representative, as the case may be;*
- (b) the person resigns from membership of the committee;*
- (c) the committee is disbanded; or*
- (d) the next ordinary elections day,'*

Further, Section 5.8 and Section 5.10 of the Act require that committees be created by Absolute Majority as well as appointments to committees.

Appointments to external bodies does not require an absolute majority decision.

Policy Implications

The Council's Policy relating to expenses for elected members follows:

ELECTED MEMBER EXPENSES TO BE REIMBURSED

DIVISION	BUSINESS UNIT	RESPONSIBILITY AREA
CEO	CEO	Councillor Services

OBJECTIVE:

To enable Councillors to attend meetings, conferences and training opportunities whilst ensuring that individuals are not financially disadvantaged in doing so.

POLICY:

That elected members receive reimbursement of expenses as detailed below whilst attending the following:

- a) Council and Committee meetings held in accordance with the provisions of the Local Government Act;
- b) Any function or meeting as an appointed representative of the Council where specifically authorised by the Council;
- c) Conferences and training sessions specifically authorised by the Council;
- d) Any official social function organised by, or on behalf of, the Shire of Plantagenet.

Elected members shall not receive reimbursement for attendance at the following:

- i) ANZAC Day services;
- ii) Remembrance Day Services.

1. Travel

- a) Councillors should utilise Council vehicles to attend meetings where they are authorised delegates of the Council subject to a vehicle being available;
- b) Reimbursement for the use of a private vehicle to be set in accordance with clause 29 of the Local Government Officers' (Western Australia) Award 1999 for the 'South West Land Division' at the appropriate rate set for an engine displacement;
- c) Where a Councillor is a member of an external committee and reimbursement of expenses is a condition of the membership,

reimbursement of mileage expenses will not be provided by the Council;
and

- d) If a Council vehicle is made available and not utilised, then no mileage will be reimbursed for the use of a private vehicle.

2. Accommodation

Reimbursement of accommodation, meals, and parking expenses incurred to a maximum of \$350.00 per day will be accommodated provided that all receipts are presented. Any unforeseen or additional expenses incurred will be paid only with respect to each individual claim at the discretion of the Chief Executive Officer in consultation with the Shire President.

Refreshments consumed with meals will be reimbursed however, all other refreshments (e.g. hotel mini bar) will not be reimbursed by the Council.

3. Conference/Meeting Attendance Costs

All conference attendance costs will be paid/reimbursed to all members. Reimbursement for partners of members will be limited to:

- a) All meal costs;
 - b) Accommodation, where such accounts does not incur any additional expenditure for the Council;
 - c) Any official social functions included on the official program of the conference/meeting; and
 - d) All events listed on the partner's itinerary.
- 4. Priority will be given to any conference or seminar that is specifically relevant to Councillors. Attendance at such conference or seminar is subject to approval by the Council. Councillors' attendance at seminars/conferences is subject to budget provision.
 - 5. Conferences, seminars or courses held by organisations of which the Council is a member, or has an interest in, would usually be attended by the Council's appointed representatives to those organisations.
 - 6. When determining costs of a conference or seminar, all costs associated with attendance at the conference or seminar, including travel, accommodation, meals, telephone and other expenses, within reason and supported by receipts, to be included and paid for by the Council.
 - 7. Conferences or seminars in other states would be dealt with in the same way as any other conference within the State, except that whenever attendance at the conference entails travelling outside the State, the proposal is to be referred for the approval of the Council.
 - 8. Reports of conference or seminar attendance are preferred to be in writing to the Council by inclusion in the Information Bulletin.
 - 9. The type of conference or seminar that Councillors attend would generally be related to a particular function or activity in which the Councillor is involved, rather than individual or personal development type conference/seminars.

10. All newly elected Councillors who have not previously attended are strongly encouraged to attend the module 'Getting Started – Introduction to Local Government for Elected Members', which is the first module of the Elected Member Development Program, as soon as possible.
11. All Councillors are encouraged to complete all 14 modules of the Elected Member Development Program, potentially leading to the award Diploma of Local Government (Elected Member).

Notes:

Accommodation requirements, whenever possible, are to be arranged in advance by the Chief Executive Officer and confirmed by an official purchase order. With regard to all other expenses, receipts are to be submitted to the Chief Executive Officer for reimbursement.

Financial Implications

Councillor representatives on committees are entitled to expenses incurred in attending meetings. This is generally travelling expenses paid pursuant to Council Policy No. CE/CS/1.

Strategic Implications

There are no strategic implications for this report.

Voting Requirements

Simple Majority

MOTION TO SUSPEND STANDING ORDERS

Moved Cr J Moir, seconded Cr M Skinner:

10:16 am That those sections of Standing Orders that would prevent any Councillor from speaking twice to a motion or which would prevent a Councillor speaking when no motion was before the Chair be suspended.

CARRIED (8/0)

NO.299/09

10:30 am Cr B Bell withdrew from the meeting.

OFFICER RECOMMENDATION/COUNCIL DECISION

Moved Cr J Moir, seconded Cr S Etherington:

That the Chief Executive Officer's report relating to the formation/creation of committees be received.

CARRIED (7/0)

NO.300/09

5.1.2 AUDIT COMMITTEE (FM/103/1)

Type: Section 5.9(2)(a) LGA (1995) - Council Members only

Former Members: Cr Forbes AM
Cr Skinner
Cr Mark

Brief:

The duties of the Committee are:

- *Recommend the appointment of the auditor to the Council;*
- *Assist the auditor to ensure audits are conducted successfully and timely;*
- *Examine the audit report and ensure appropriate action is taken;*
- *Prepare reports on actions taken and forward to the Minister;*
- *Meet with the auditor at least once a year; and*
- *Review enhanced scope of audit.*

The Committee was created by Council resolution No. 361/07 on 23 October 2007.

Officer Comment

An Audit Committee must be appointed by all local governments, pursuant to Section 7.1.A of the Local Government Act 1995.

The Committee must comprise at least three (3) Council members. The Chief Executive Officer and / or any other staff member is prohibited from being a member.

The Council's auditors advise that the intention of the legislation is to allow councils to appoint outside people to the Committee to provide independence from the Council's Management.

The functions of the Audit Committee pursuant to Regulation 16 of the Local Government (Audit) Regulations are as follows:

- a) is to provide guidance and assistance to the local government -
- (i) as to the carrying out of its functions in relation to audits carried out under Part 7 of the Act; and;
 - (ii) as to the development of a process to be used to select and appoint a person to be an auditor;

and

- b) may provide guidance and assistance to the local government as to –
- (i) matters to be audited;
 - (ii) the scope of audits;
 - (iii) its functions under Part 6 of the Act; and
 - (iv) the carrying out of its functions relating to other audits and other matters related to financial management.

Voting Requirements

Absolute Majority

OFFICER RECOMMENDATION

That Cr ..., Cr ... and Cr ... be appointed as members of the Audit Committee.

COUNCIL DECISION

Moved Cr A Budrikis, seconded Cr S Etherington:

That membership of the Audit Committee be set at four members of the Council.

CARRIED (5/2)

NO.301/09

(Absolute Majority)

COUNCIL DECISION

Moved Cr A Budrikis, seconded Cr M Skinner:

That Cr K Clements, Cr M Skinner, Cr J Moir and Cr B Bell be appointed as members of the Audit Committee.

CARRIED (7/0)

NO.302/09

(Absolute Majority)

5.1.3 BUSH FIRE ADVISORY COMMITTEE (ES/103/6)

Type: Bush Fires Act (1954) Section 67

Members as at 22 September 2009 are:

Cr Skinner
Cr Grylls
Mr David Burcham – Chief Bush Fire Control Officer
Mr Len Handasyde - Deputy Bush Fire Control Officer 1
Mr John Russell - Deputy Bush Fire Control Officer 2
Mr Len Handasyde – Chief Fire Weather Officer
Mr Rod Stan-Bishop - Deputy Fire Weather Officer
Mr Keith Hart - Base Radio Operator
Mr Rod Stan-Bishop - Deputy Base Radio Operator
Mr John Rodgers - Denbarker Bush Fire Brigade - Delegate
Mr Geoff Mather - Denbarker Bush Fire Brigade - (Deputy)
Mr Matt Candy - Forest Hill Bush Fire Brigade - Delegate
Mr Michael Lanigan - Forest Hill Bush Fire Brigade (Deputy)
Mr Wayne Davis - Kendenup Bush Fire Brigade - Delegate
Mr Geoff DePledge - Kendenup Bush Fire Brigade (Deputy)
Mr Rod Stan-Bishop - Kendenup Bush Fire Brigade (Deputy)
Cr Craig Nelson - Kojaneerup Bush Fire Brigade (Delegate)
Mr Bill Sounness - Middle Ward Bush Fire Brigade - Delegate
Mr Greg Sounness - Middle Ward Bush Fire Brigade - (Deputy)
Mr Don Steven - Narpyn Bush Fire Brigade - Delegate
Mr Peter Slade - Narpyn Bush Fire Brigade - (Deputy)
Mr Mark Wallace - Narpyn Bush Fire Brigade (Deputy)
Mr Graham Frusher - Narrikup Bush Fire Brigade - Delegate
Mr Warren Forbes - Narrikup Bush Fire Brigade (Deputy)
Mr Robin Ditchburn - Perillup Bush Fire Brigade - Delegate
Mr Dean Trotter - Perillup Bushfire Brigade (Deputy)
Mr John Russell - Porongurup Bush Fire Brigade - Delegate
Mr Mark Vitler - Porongurup Bush Fire Brigade - (Deputy)
Mr Ian Higgins - Rocky Gully Bush Fire Brigade - Delegate
Mr Murray Wills - Rocky Gully Bush Fire Brigade - (Deputy)
Mr Richard Stan-Bishop - South Porongurup Bush Fire Brigade - Delegate
Mr Jim Baily - South Porongurup Bush Fire Brigade (Deputy)
Mr Graeme Pyle - South Stirling Bush Fire Brigade - Delegate
Mr Luke Bennett - South Stirling Bush Fire Brigade - (Deputy)
Mr Bryce Skinner - Woogenellup Bush Fire Brigade - Delegate
Mr Mark Adams - Woogenellup Bush Fire Brigade - (Deputy)

Brief:

To advise the Local Government regarding all matters relating to the preventing, controlling and extinguishing of bush fires, the planning of the layout of fire-breaks in the district, prosecutions for breaches of the Bush Fires Act 1954, the formation of bush fire brigades and the grouping thereof under group brigade officers and the ensuring of cooperation and coordination of bush fire brigades in their efforts and activities.

Officer Comment

The membership of the Bush Fire Advisory Committee is set at two (2) Councillors, one (1) delegate from each Bush Fire Brigade, Chief Bush Fire Control Officer or Deputy, Base Radio Operator or Deputy and Chief Fire Weather Officer or Deputy.

Members other than Councillor representatives were appointed on 22 September 2009. Two Councillor representatives now need to be appointed.

Voting Requirements

Absolute Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

Moved Cr J Moir, seconded Cr A Budrikis:

That Cr B Bell and Cr L Handasyde be appointed as members on the Bush Fire Advisory Committee.

CARRIED (7/0)

NO.303/09

5.1.4 COMMUNITY RECREATION CENTRE ADVISORY COMMITTEE (CS/103/1)

Type: Required pursuant to Deed of Arrangement between the Council and the Minister for Education relating to the operation of the Community Recreation Centre.

Existing Members as at 16 September 2009:

Cr Budrikus
Nicole Selesnew - Manager Community Services
Rob Stewart - Chief Executive Officer
Ronnie Smith
Karen Webb
Jennie Berliner
Murry Hammond
Andrew Fraser
Shirley Reynolds

Brief:

The role of the Committee will be to provide advice to the Parties:

- *As to how disputes in connection with the Facilities could be dealt with;*
- *As to how this Agreement can be improved or varied; and*
- *On the day-to-day operations of the facilities.*

The Committee was created by Council resolution No. 367/07 on 23 October 2007.

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

Moved Cr L Handasyde, seconded Cr M Skinner:

That Cr A Budrikis, the officer occupying the position of Chief Executive Officer and the officer occupying the position of Manager Community Services be appointed as members on the Community Recreation Centre Advisory Committee.

CARRIED (7/0)

NO.304/09

5.1.5 HEAVY HAULAGE COMMITTEE

Type: Section 5.9(2)(a) LGA 1995 - Council Members

Former Members as at 8 November 2005:

Cr Forbes AM;
Cr Grylls;
Cr Hollingworth;
Cr Skinner; and
Cr Moir.

Brief:

The duties of the committee shall be to:

- *Advise the Council relating to heavy haulage movement within the Shire of Plantagenet; and*
- *Make recommendations to the Council relating to the use of local roads by classes of heavy vehicles.*

Officer Comment

Membership of the Committee comprises five (5) elected members.

Voting Requirements

Absolute Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

Moved Cr A Budrikis, seconded Cr L Handasyde:

That Cr L Handasyde, Cr B Bell, Cr S Grylls, Cr J Moir and Cr M Skinner be appointed as members on the Heavy Haulage Committee.

CARRIED (7/0)

**NO.305/09
(Absolute Majority)**

5.1.6 MUNICIPAL INVENTORY ADVISORY COMMITTEE (LP/103/1)

Type: Section 5.9(2)(b) LGA 1995 - Council Members & Employees

Cr Budrikis
Cr Clements
Cr Mark
Cr Nye-Chart (Deputy)
Chief Executive Officer
Manager Development Services

Brief:

The duties of the Municipal Inventory Advisory Committee are to advise the Council regarding the Shire of Plantagenet Municipal Heritage Inventory and in particular:

- *Inclusions;*
- *Deletions;*
- *Reviews; and*
- *Statutory obligations.*

Officer Comment

Membership of the Committee is set at three (3) Councillors, Chief Executive Officer and Manager Development Services.

The Committee has not met since the 2007 ordinary election.

Voting Requirements

Absolute Majority

OFFICER RECOMMENDATION

That the Municipal Inventory Advisory Committee be disbanded.

AMENDMENT

Moved Cr A Budrikis, seconded Cr J Moir:

That Cr A Budrikis, Cr K Clements and Cr J Moir, Cr L Handasyde, Cr B Bell, Cr S Grylls be appointed as members on the Municipal Inventory Advisory Committee.

LOST (3/4)

COUNCIL DECISION

Moved Cr M Skinner, seconded Cr S Etherington:

That the Municipal Inventory Advisory Committee be disbanded.

LOST (4/3)

(Absolute Majority (5) not obtained.

5.1.7 ROADWISE COMMITTEE (EM/125/6)

Type: Section 5.9(2)(c) LGA 1995 - Council Members, Employees, Other Persons

Former Members: Cr Clements
Cr Mark (Deputy)
Mr Dominic Le Cerf - Manager Works and Services
Ms Kendra Green - RoadWise Safety Officer
Ms Julie MacQueen representing Main Roads WA
Sergeant Alan Spicer - representing Mount Barker Police
Mr Wes Beck - representing the One Community One College
Vacant - Community Representative
Mr Len Handasyde - One Community One College Parents and Citizens Association.

Brief:

The functions of the RoadWise Steering Committee are:

- *To provide a structured forum for stakeholders to consider and discuss road safety issues; and*
- *To discuss and make recommendation regarding the identification and appropriate counter measures to negative attitudinal, behavioural and environment factors lined to enforcement, engineering, education, encouragement and evaluation of road safety initiatives.*

Officer Comment

All members of the RoadWise Committee have been contacted and they have indicated that they would like to remain on the Committee. If Mr Len Handasyde is elected to the position of Councillor there will be a vacancy from the One Community One College Parents and Citizens Association. Further, advertising will need to occur for the vacant community representative.

The Committee was created by Council resolution No. 369/07 on 23 October 2007.

Voting Requirement

Absolute Majority

OFFICER RECOMMENDATION

That:

1. Cr ..., Mr Dominic Le Cerf - Manager Works and Services, Ms Kendra Green - RoadWise Safety Officer, Mr Andrew Duffield representing Main Roads WA, Sergeant Alan Spicer - representing Mount Barker Police, Mr Wes Beck - representing the One Community One College, Vacant - Community Representative, Mr Len Handasyde - One Community One College Parents and Citizens Association.
2. Cr ... be appointed as Deputy to act on behalf of the Council member unable to attend any meeting.
3. Vacant positions be filled by the Council as nominations are received.

COUNCIL DECISION

Moved Cr M Skinner, seconded Cr S Etherington:

That Councillor representation on the RoadWise Committee be increased to 2 members of the Council, and that no Deputy be appointed.

CARRIED (7/0)

NO.306/09

(Absolute Majority)

COUNCIL DECISION

Moved Cr A Budrikis, seconded Cr M Skinner:

That Cr S Etherington, Cr L Handasyde, Mr Dominic Le Cerf - Manager Works and Services, Ms Kendra Green - RoadWise Safety Officer, Mr Andrew Duffield representing Main Roads WA, Sergeant Allan Spicer - representing Mount Barker Police, Mr Wes Beck - representing the One Community One College, Vacant - Community Representative, Mr Norm Bario - One Community One College Parents and Citizens Association.

CARRIED (7/0)

NO.307/09

(Absolute Majority)

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5.1.8 GREAT SOUTHERN REGIONAL CATTLE SALEYARDS ADVISORY COMMITTEE (CA/103/1)

Type: Section 5.9(2)(a) LGA 1995 - Council Members

A Financial Interest was disclosed by Cr M Skinner
Nature and Extent of Interest: Farming - 400 head of cattle

A Financial Interest was disclosed by Cr J Moir
Nature and Extent of Interest: Cattle Producer and casual employee of Elders

11:05 am Crs Skinner and Moir withdrew from the meeting

Former Members: Cr Forbes AM
Cr Skinner
Cr Grylls

Brief

The duties of the committee shall be to:

- *Make recommendation to the Council regarding the strategic direction of the Saleyards;*
- *Make Recommendation to the Council regarding the Environmental Action Plan for the Saleyards;*
- *Bring to the attention of the Chief Executive Officer, industry matters regarding the cattle industry that may not be readily available to persons external to that industry; and*
- *Make recommendation to the Council regarding development works on the site.*

Officer Comment

Membership of the Committee comprises three (3) Councillors.

The Chief Executive Officer advises that he has written to the Director General of Department of Local Government advising that the makeup of the Council after the 2009 Elections is likely to be quite different. With potentially five new Councillors it would be expected that the Council will have a quorum after disclosures of interest. With that in mind it has been suggested to the Director General that an exemption be granted to Councillors Skinner and Moir should they be re-elected so that they can fully participate in discussion and decision making procedures relating to matters concerning the Great Southern Regional Cattle Saleyards even though their disclosures would not create quorum difficulties. Their particular expertise relating to cattle and the industry would not then be lost to the Council.

Voting Requirements

Absolute Majority

OFFICER RECOMMENDATION

That Cr..., Cr... and Cr... be appointed as members on the Great Southern Regional Cattle Saleyards Advisory Committee.

MOTION TO ADJOURN QUESTION

Moved Cr S Etherington, seconded Cr L Handasyde:

That the question be adjourned until advice has been received from the Director General Local Government Department relating to disclosures of interest.

CARRIED (5/0)

NO.308/09

(Absolute Majority)

11:10 am Crs Skinner and Moir returned to the meeting.

5.1.9 KAMBALLUP HALL MANAGEMENT COMMITTEE (CP/103/6)

Type: Section 5.9(2)(d) LGA 1995 – Council Members & Other Persons

Existing Members: Cr M Skinner
Mr Brent Counsel
Ms Karen Counsel
Ms Kaye Lewis
Ms Janine Bailey

Brief:

The duties of the Committee are:

- *Have responsibility for taking bookings at the Hall;*
- *Issuing receipts in relation to Hall bookings, on behalf of the Council;*
- *Forwarding Hall booking receipts to the Council;*
- *Advising the Council of maintenance requirements for the Hall;*
- *Assisting the Council in the preparation of its budget with relation to the Hall;*
- *Ensuring that the Hall is clean, tidy and undamaged after any function; and*
- *Advising the Council regarding the refund of Hall Booking Bonds.*

Officer Comment

The membership of the Kamballup Hall Management Committee is set at:

- One (1) Councillor; and
- Two (2) members as nominated by the Kamballup Progress Association these being Mr Brent Counsel and Mrs Karen Counsel.

Mrs Karen Counsel has advised that the Committee has not met and with this in mind it is recommended that the Committee be disbanded. Mrs Counsel has been remitting hire fees to the Council.

Voting Requirements

Absolute Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

Moved Cr L Handasyde, seconded Cr M Skinner:

That the Kamballup Hall Management Committee be disbanded.

CARRIED (7/0)

NO.309/09

(Absolute Majority)

5.1.10 PORONGURUP HALL MANAGEMENT COMMITTEE (CP/103/5)

Type: Section 5.9(2)(d) LGA 1995 – Council Members & Other Persons

Existing Members: Cr M Skinner
Mr Scott Drummond
Mr Mark Vitler
Ms Fiona Glen
Ms Lucia Quearry

Brief:

The duties of the Committee shall be:

- *Have responsibility for taking bookings at the Hall;*
- *Issuing receipts in relation to Hall bookings, on behalf of the Council;*
- *Forwarding Hall booking receipts to the Council;*
- *Advising the Council of maintenance requirements for the Hall;*
- *Assisting the Council in the preparation of its budget with relation to the Hall;*
- *Ensuring that the Hall is clean, tidy and undamaged after any function; and*
- *Advising the Council regarding the refund of Hall Booking Bonds.*

Office Comment

The membership of the Porongurup Hall Management Committee is set at:

- a) One (1) Councillor; and
- b) Four (4) members as nominated by the Porongurup Community Association these being Mr Scott Drummond, Mr Mark Vitler, Ms Fiona Glen, Ms Susie Luscombe and Ms Lucia Quearry.

Voting Requirements

Absolute Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

Moved Cr M Skinner, seconded Cr J Moir:

That Cr J Moir, Mr Scott Drummond, Mr Mark Vitler, Ms Fiona Glen and Ms Lucia Quearry be appointed as a member on the Porongurup Hall Management Committee.

CARRIED (7/0)

NO.310/09

(Absolute Majority)

5.1.11 WOOGENELLUP HALL MANAGEMENT COMMITTEE (CP/103/2)

Type: Section 5.9(2)(d) LGA 1995 – Council Members & Other Persons

Existing Members: Cr Skinner
Mr Grant Cooper
Mr Mark Adams
Mr Martin Wiehl
Mietta Skinner

Brief:

The duties of the Committee shall be:

- *Have responsibility for taking bookings at the Hall;*
- *Issuing receipts in relation to Hall bookings, on behalf of the Council;*
- *Forwarding Hall booking receipts to the Council;*
- *Advising the Council of maintenance requirements for the Hall;*
- *Assisting the Council in the preparation of its budget with relation to the Hall;*
- *Ensuring that the Hall is clean, tidy and undamaged after any function; and*
- *Advising the Council regarding the refund of Hall Booking Bonds.*

Officer Comment

The membership of the Woogenellup Hall Management Committee is set at:

- a) One (1) Councillor, and
- b) Four (4) members as nominated by the Woogenellup Progress Association these being Mr Mark Adams, Mr Grant Cooper, Mr Chris Enright and Mr Martin Wiehl.

Voting Requirements

Absolute Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

Moved Cr L Handasyde, seconded Cr J Moir:

That Cr M Skinner, Mr Grant Cooper, Mr Mark Adams, Mr Martin Wiehl and Mrs Mietta Skinner be appointed as members on the Woogenellup Hall Management Committee.

CARRIED (7/0)

NO.311/09

(Absolute Majority)

5.1.12 TOWNSCAPE REVIEW STEERING COMMITTEE (LP/103/3)

Type: Section 5.9(2)(c) LGA 1995 - Council Members, Employees, Other Persons

Former Members as at 21 September 2009:

Cr Mark
Cr Clements
Cr Nye-Chart
Cr Budrikis (Deputy)
Manager Development Services
Peter Thorn
Roger Bartley
Karen McKenzie
Larissa Seah

Brief:

Guide the process of reviewing the Townscape Improvement Plan for the Shire of Plantagenet that will:

- *Serve as an overall framework for streetscape upgrading projects over the next ten years; and*
- *Lead to the enhancement of the visual and practical amenity of the area.*

Officer Comment

Membership of the Committee is set at three (3) Councillors, the Manager Development Services and four (4) members of the public.

The Chief Executive Officer has written to all members of the Committee suggesting that the Committee be disbanded. This is not necessarily a popular suggestion but the work of the Committee is largely completed and streetscaping plans for Mount Barker are in place.

Should the Committee remain, it would need substantial changes to its brief.

At its meeting held on 7 October 2009 the Committee resolved:

'That it be a recommendation to the Council:

That:

1. *The Terms of Reference of the Townscape Review Steering committee be amended to read:*

'Mission/Purpose:

To Guide the process of reviewing Townscape Improvement Plans for the Shire of Plantagenet that will:

1. *Serve as an overall framework for streetscape upgrading projects.*
2. *Lead to the enhancement of the visual and practical amenity of the area.*

Tasks/Responsibilities

The general tasks/responsibilities of the Committee are to:

- 1. Provide assistance and advice to Council staff.*
 - 2. Take an active role in developing an understanding of townscape issues.*
 - 3. Make recommendations to the Council regarding matters within its purview.*
 - 4. Comply with relevant policies and directives.*
- 2. The membership of the Committee be set at:*
- 1. Two Councillors;*
 - 2. Four community members;*
 - 3. The Chief Executive Officer or his delegate; and*
 - 4. The Manager Development Services.*
- 3. The existing four community representatives being Mr Peter Thorn, Mr Roger Bartley, Ms Larissa Seah and Ms Karen McKenzie be re-appointed as members.'*

Voting Requirements

Absolute Majority

OFFICER'S RECOMMENDATION

That:

1. The Terms of Reference of the Townscape Review Steering committee be amended to read:

'Mission/Purpose:

To Guide the process of reviewing Townscape Improvement Plans for the Shire of Plantagenet that will:

1. Serve as an overall framework for streetscape upgrading projects.
2. Lead to the enhancement of the visual and practical amenity of the area.

Tasks/Responsibilities

The general tasks/responsibilities of the Committee are to:

3. Provide assistance and advice to Council staff.
4. Take an active role in developing an understanding of townscape issues.
5. Make recommendations to the Council regarding matters within its purview.
6. Comply with relevant policies and directives.

2. The membership of the Committee be set at:
 1. Two Councillors;
 2. Four community members;
 3. The Chief Executive Officer or his delegate; and
 4. The Manager Development Services.

3. The existing four community representatives being Mr Peter Thorn, Mr Roger Bartley, Ms Larissa Seah and Ms Karen McKenzie be re-appointed as members.'

COUNCIL DECISION

Moved Cr A Budrikis, seconded Cr M Skinner:

That:

1. **The Townscape Review Steering Committee be disbanded.**

2. **A further report be presented to the Council at its meeting to be held on 9 February 2010 for the formation of a new Committee.**

CARRIED (7/0)

NO.312/09

(Absolute Majority)

Reason for Change

Original need for Committee is no longer required.

5.1.13 RECREATION ADVISORY COMMITTEE (RC/125/3)

Type: Section 5.9(2)(a) LGA 1995 - Council Members

Former Members: Cr Budrikis
 Cr Hollingworth
 Cr Nye-Chart
 Cr Clements

Brief:

- *Prepare a draft Shire of Plantagenet Recreation Strategic Plan for the consideration of the Council;*
- *Utilise the July 2008 Plantagenet Sport and Recreation Needs Assessment and any other report considered pertinent by the Committee; and*
- *Liase as necessary with community groups Recreation Centre Advisory Group, the Department of Sport and Recreation and other bodies.*

Voting Requirements

Absolute Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

Moved Cr L Handasyde, seconded Cr M Skinner:

That:

- 1. Cr A Budrikis, Cr S Etherington, Cr K Clements and Cr J Moir be appointed as members on the Recreation Advisory Committee.**
- 2. That Cr S Grylls be appointed as Deputy to act on behalf of the Council member unable to attend any meeting.**

CARRIED (7/0)

NO.313/09

(Absolute Majority)

5.2 COUNCIL EXTERNAL COMMITTEES

5.2.1 BIOSPHERE (UNESCO) (EM/125/6)

Former member: Cr Nye-Chart

Deputy:

Officer Comment

This committee has not met since the ordinary elections held in 2007 and it is recommended that no appointed be made.

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

Moved Cr M Skinner, seconded Cr S Etherington:

That no appointment be made on the Biosphere (UNESCO) Committee.

CARRIED (7/0)

NO.314/09

5.2.2 BUSH FIRE BRIGADE CAPITAL GRANTS COMMITTEE (GS/103/1)

Former Member: Cr Forbes AM

Brief:

The Bush Fires Board Capital Grants Committee and SES Capital Grants Committee were established to oversee the capital funding allocations to Local Governments for the Bush Fire brigades and SES Units.

The primary function of this committee is to determine the priority of the allocation of Capital Grants to meet the needs of Local Governments and communities throughout the State.

OFFICER RECOMMENDATION/COUNCIL DECISION

Moved Cr J Moir, seconded Cr L Handasyde:

That it be noted that Cr Forbes' Ministerial appointment to the Bush Fire Brigade Capital Grants Committee expired on 16 October 2009.

CARRIED (7/0)

NO.315/09

5.2.3 COMMUNITY AGRICULTURE CENTRE COMMITTEE (GR/103/2)

Former Member: Cr Moir

Officer Comment

Ms Lynn Heppell, a member of the Wilson Inlet Catchment Committee NRM Officer, has advised that the Committee has not met for at least four years and with this in mind it is recommended that the Committee be disbanded.

Any issues arising can be dealt with in the first instance by the Chief Executive Officer and subsequent report to the Council if necessary.

Voting Requirements

Absolute Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

Moved Cr J Moir, seconded Cr M Skinner:

That the Community Agriculture Centre Committee be disbanded.

CARRIED (7/0)

NO.316/09

(Absolute Majority)

5.2.4 DENMARK WATER PLANNING ADVISORY GROUP (CR/17/1)

Former Members: Cr Forbes AM
Manager Development Services

Brief:

The role of the Denmark Water Planning Advisory Group (DWPAG) is to assist the development of the Allocation and Protection plans by endeavouring to ensure that:

- *All relevant and available information provided by government agencies and other stakeholders is considered;*
- *Consultation is carried out in a manner that ensures local issues and aspirations are taken into account; and*
- *The plans provide comprehensive assessment of water availability and protection issues in the Denmark River catchment area.*

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

Moved Cr M Skinner, seconded Cr J Moir:

That Cr S Grylls and Manager Development Services be appointed as the Council's representatives on the Denmark Water Planning Advisory Group Committee.

CARRIED (7/0)

NO.317/09

5.2.5 LOCAL EMERGENCY MANAGEMENT COMMITTEE (ES/103/7)

Type: Section 3 of the Emergency Management Act 2005
Section 31 (1) of the Emergency Management Act 2005
Section 32 of the Emergency Management Act 2005
Emergency Management Regulations 2006

Former Members: Cr Forbes AM
Cr Clements (Deputy)
Ms Nicole Selesnew (Manager Community Services)
Mr R Parry – Ranger
Mr Eric Howard (Environmental Health Officer)

Brief

The duties of the Committee shall be:

- *To advise and assist the local government in ensuring that local emergency management arrangements are established for its district;*
- *To liaise with public authorities and other persons in the development, review and testing of local emergency management arrangements;*
- *To carry out other emergency management activities as directed by the State Emergency Management Committee or prescribed by the regulations; and.*
- *After the end of each financial year, prepare and submit to the District Emergency Management Committee (DEMC) an annual report of activities undertaken by it during the year.*

Officer Comment

The Shire of Plantagenet Local Emergency Management Plan, adopted by the Council on 13 April 2004, details the arrangements to be undertaken in the event of an emergency including representation on the Local Emergency Management Committee.

Ideally the Shire President should chair this Committee or his or her delegate, in accordance with the 'Your Community Local Emergency Management Committee (LEMC) Guide' produced by the Western Australian Local Government Association (WALGA) and Fire and Emergency Services Authority (FESA).

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

Moved Cr M Skinner, seconded Cr S Grylls:

That:

- 1. Cr S Etherington, the officer occupying the position of Manager Community Services, Ranger and Environmental Health Officer be appointed as the Council's representatives on the Local Emergency Management Committee.**
- 2. Cr A Budrikis be appointed as deputy to act on behalf of the Council member unable to attend any meeting.**

CARRIED (7/0)

NO.318/09

5.2.6 LOWER GREAT SOUTHERN PLANTATION FIRE ADVISORY COMMITTEE (ES/103/9)

Former Members: Cr Hollingworth
Cr Grylls

FESA Perth is currently updating the Plantation Fire protection Guidelines and several meetings involving local governments, FESA, DEC and plantation companies have been convened by FESA Perth to discuss plantation fire protection standards, and it is suggested that until the guidelines are updated this committee will remain in recess.

Mr Russell Gould, from FESA has also advised that no appointment should be made until the guidelines are finalised.

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

Moved Cr S Etherington, seconded Cr L Handasyde:

That no appointment be made to the Lower Great Southern Plantation Fire Advisory Committee and that the matter be reviewed at such time as the Committee Guidelines are reviewed.

CARRIED (7/0)

NO.319/09

5.2.7 MOUNT BARKER TOURIST BUREAU BOARD (ED/103/4)

Former Member: Cr Mark
Deputy: Cr Nye-Chart

Brief:

- *Strategic Planning with the purpose of promoting the region by developing a strategic market plan; overseeing the implementation of the plan and the regular and systematic monitoring of the plan.*
- *Management of the Mount Barker Visitor Centre.*
- *Financial management of the organisation that includes developing strategies to source funding, maintain and increase membership funding as well as identify business and community sponsorship support wherever possible.*
- *Reporting to Shire of Plantagenet and Great Southern Development Commission as our main funding bodies.*
- *Ensure the memorandum of Understanding (MOU) between the Board and the Council is adhered to.*

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

Moved Cr J Moir, seconded Cr M Skinner:

That

- 1. Cr S Etherington be appointed as the Council's representative on the Mount Barker Tourist Bureau Board.**
- 2. No deputy be appointed to act on behalf of the Council's representative if unable to attend any meeting.**

CARRIED (7/0)

NO.320/09

5.2.8 PLANTAGENET HISTORICAL SOCIETY (CS/103/5)

Former Member: Cr Budrikis

Brief:

- *encourage the study and writing of history within the Plantagenet district.*
- *promote public interest in and support for the preservation of historical relics, including buildings and sites and the recognition of notable anniversaries.*
- *records are collected, classified and preserved; and*
- *articles are published and information exchanged (readings, discussion and exhibition).*

Officer Comment

The Annual General Meeting is held on the first Saturday in August each year, with general meetings being held on the first Saturday in each month except for the month of January and commence at 1.30pm.

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

Moved Cr S Grylls, seconded Cr J Moir:

That:

- 1. Cr S Etherington be appointed as the Council's representative on the Plantagenet Historical Society Committee.**
- 2. No Deputy be appointed to act on behalf of the Council's representative if unable to attend any meeting.**

CARRIED (7/0)

NO.321/09

**5.2.9 PORONGURUP RANGE NATIONAL PARK FIRE ADVISORY COMMITTEE
(ES/103/10)**

Former Member: Cr Moir
Deputy: Cr Hollingworth

Brief:

The role of this group is to discuss Fire Hazard Planning and Prevention strategies for the Porongurup National Park. The Committee is coordinated by the Department of Environment and Conservation (DEC) and includes captains from the local brigades, the Chief Bush Fire Control Officer, DEC staff and Fire and Emergency Services Authority (FESA) and key neighbours.

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

Moved Cr L Handasyde, seconded Cr A Budrikis:

That:

- 1. Cr J Moir and the Chief Bush Fire Control Officer be appointed as the Council's representatives on the Porongurup Range National Park Fire Advisory Committee.**
- 2. Cr B Bell be appointed as Deputy to act on behalf of either Council member unable to attend any meeting.**

CARRIED (7/0)

NO.322/09

5.2.10 DISTRICT EMERGENCY MANAGEMENT COMMITTEE (ES/103/8)

Type: Section 3 of the Emergency Management Act 2005
Section 31 (1) of the Emergency Management Act 2005
Section 32 of the Emergency Management Act 2005
Emergency Management Regulations 2006

Former Member: Cr Clements

Brief:

The functions of a DEMC are:

- a) to assist in the establishment and maintenance of effective emergency management arrangements for the district for which it is constituted;*
- b) to undertake other such functions as are prescribed in the regulations;*
- c) prepare an Annual Business Plan in accordance with State Emergency Management Procedure ADP 3 - Emergency Management Committee Business Planning.*
- d) prepare a DEMC Annual Report in accordance with SEMP 2-6 - Annual Reporting [s33 of the Act].*
- e) confirm DEMC key contacts at least quarterly (A meeting does not have to be held for this purpose),.*
- f) review any post-incident/exercise reports received and make recommendations in relation to operational effectiveness.*
- g) provide advice and support to local emergency management committees in relation draft local emergency management arrangements [ref: SEMP 2.5, par 31].*
- h) provide advice and support to LEMC's in the development of an exercise schedule*

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

Moved Cr M Skinner, seconded Cr L Handasyde:

That Cr S Etherington be supported to nominate as the Zone's representative on the District Emergency Management Committee.

CARRIED (7/0)

NO.323/09

**5.2.11 GREAT SOUTHERN REGIONAL RECREATION ADVISORY GROUP
(CS/103/12)**

Former Member: Cr Clements
Deputy: Cr Moir
Manager Community Services

Brief:

The group is in the business of developing community sport and recreation opportunity for residents of the Great Southern and visitors or potential visitors.

It does this by:

- *Helping to create co-operation across the Shires;*
- *Being a forum for sharing ideas;*
- *Providing advice and direction; and*
- *Acting as a reference point on sport and recreation issues.*

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

Moved Cr J Moir, seconded Cr L Handasyde:

That:

- 1. Cr K Clements and the officer occupying the position of Manager Community Services be appointed as the Council's representatives on the Great Southern Regional Recreation Advisory Group.**
- 2. Cr S Etherington be appointed as Deputy to act on behalf of either Council member unable to attend any meeting.**

CARRIED (7/0)

NO.324/09

5.2.12 REGIONAL ROAD GROUP (RO/103/1)

Legislation: State Roads Fund to Local Government Agreement and Procedures.

Former Members: Cr Clements
Cr Forbes AM (Deputy)

Brief:

Regional Road Groups (RRGs) have been established to recommend Local Government road funding priorities to the Advisory Committee and to monitor the implementation of the Local Government program in their own regions. Each Regional Road Group will be chaired by a Local Government member. Main Roads will provide technical and administrative support. Regional Road Sub Groups have been established in some regions to assist the Regional Road Groups with management and consideration of local roads issues.

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

Moved Cr M Skinner, seconded Cr S Grylls:

That:

- 1. Cr K Clements be appointed as the Council's representative on the Regional Road Group Committee.**
- 2. Cr L Handasyde be appointed as Deputy to act on behalf of the Council member unable to attend any meeting.**

CARRIED (7/0)

NO.325/09

12:00 noon Cr Budrikis withdrew from the meeting.

5.2.13 SOUTHERN AGCARE COMMITTEE (CS/103/13)

Former Members: Cr Moir
Deputy Cr Budrikis

Brief:

A community based, non-profit organisation and is to provide a mobile, free and confidential and family counselling service to rural businesses and families in the southern regions of Western Australia.

Meetings are held on third Monday, bi-monthly at different venues in the Great Southern. Duration of meeting is approximately three hours.

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION

That:

1. Cr Be appointed as the Council's representative on the Southern AgCare Committee.
2. Cr Be appointed as Deputy to act on behalf if the elected member is unable to attend any meeting.

COUNCIL DECISION

Moved Cr S Etherington, seconded Cr M Skinner:

That no appointment be made to the Southern AgCare Committee.

CARRIED (6/0)

NO.326/09

**5.2.14 STIRLING RANGE NATIONAL PARK FIRE ADVISORY COMMITTEE
(ES/103/11)**

Former Members: Cr Skinner
Deputy: Cr Budrikis
Chief Bush Fire Control Officer

Brief:

The role of this group is to discuss Fire Hazard Planning and Prevention strategies for the Porongurup National Park. The Committee is coordinated by the Department of Environment and Conservation (DEC) and includes captains from the local brigades, the Chief Bush Fire Control Officer, DEC staff and Fire and Emergency Services Authority (FESA) and key neighbours.

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

Moved Cr S Grylls, seconded Cr S Etherington:

That:

- 1. Cr M Skinner and the Chief Bush Fire Control Officer be appointed as the Council's representative on the Stirling Range National Park Fire Advisory Committee.**
- 2. No Deputy be appointed to act on behalf of the Council's representative if unable to attend any meeting**

CARRIED (6/0)

NO.327/09

5.2.15 TIMBER 2020 COMMITTEE (LP/103/4)

A Financial Interest was disclosed by Cr S Grylls
Nature and Extent of Interest: Tree Grower

A Financial Interest was disclosed by Cr J Moir
Nature and Extent of Interest: Tree Grower

12:01 pm Crs Grylls and Moir withdrew from the meeting.

Former Member: Cr Grylls
Deputy: Cr Mark

Brief:

To facilitate and coordinate private forestry and its related industries in the Great Southern Region.

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION

That:

1. Cr ... be appointed as the Council's representative on the Timber 2020 Committee.
2. Cr ... be appointed as Deputy to act on behalf of the elected member if unable to attend any meeting.

LOSS OF QUORUM

The Chief Executive Officer advised the Presiding Member that a quorum was no longer present and that the meeting stood adjourned until a quorum was available.

12:02 pm Crs Grylls and Moir returned to the meeting.

Present

Cr B Bell
Cr A Budrikis
Cr K Clements
Cr S Etherington
Cr S Grylls
Cr L Handasyde
Cr J Moir
Cr M Skinner

In Attendance:

Mr Rob Stewart Chief Executive Officer
Mr John Fathers Deputy Chief Executive Officer
Ms Nicole Selesnew Manager Community Services

Mr Dominic LeCerf	Manager Works and Services
Mr Peter Duncan	Manager Development Services
Mrs Kaye Skinner	Executive Secretary

Guest

Mr Kevin Forbes AM

5.2.16 TIMBER INDUSTRY ROAD EVALUATION STRATEGY (TIRES) (RO/103/2)

Former Members: Cr Forbes AM

Former Deputy: Cr Clements

Brief:

To allow for all year round delivery of wood chips or products to the Albany Port to meet export shipping requirements while reducing the impact on local communities by making road networks safer.

Preservation of local government roads which have timber haulage requirements with a coordinated approach towards road maintenance and repairs and to provide Tonnages to Main Roads WA and then look at funding issues to maintain these roads.

Meetings are held approximately two to three times a year.

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

Moved Cr M Skinner, seconded Cr L Handasyde:

That:

- 1. Cr K Clements be appointed as the Council's representative on the Timber Industry Road Evaluation Strategy (TIRES).**
- 2. Cr L Handasyde be appointed as Deputy to act on behalf of the elected member if unable to attend any meeting.**

CARRIED (6/0)

NO.328/09

5.2.17 WALGA VOTING DELEGATES (ANNUAL CONFERENCE AND ZONE MEETING) (GR/103/5)

Former Members: Cr Forbes AM
 Cr Clements
Deputy: Cr Hollingworth

Brief:

The WA Local Government Association (WALGA) lobbies and negotiates on behalf of the 141 Local Governments in WA as the peak lobbying and advocacy organisation, they have a strong influence on how policy decisions are made that affect the sector.

Senior WALGA staff regularly consult with Ministers, politicians and senior bureaucrats and negotiate supplier agreements with senior executives of organisations with the capacity to deliver statewide services.

Officer Comment

Generally the Shire President and Deputy Shire President represent the Council.

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

Moved Cr S Etherington, seconded Cr S Grylls:

That:

- 1. Cr K Clements and Cr M Skinner be appointed as the Council's voting delegates for Western Australian Local Government Association (WALGA) Annual Conference and Zone Meetings.**
- 2. Cr L Handasyde be appointed as Deputy to act on behalf of the elected member if unable to attend any meeting.**

CARRIED (6/0)

NO.329/09

5.2.18 WAR MEMORIAL WARDEN (CR/104/1)

Existing Member: Cr Moir

Brief:

Attend Anzac Day and Remembrance Day services and to liaise with the RSL regarding war memorial maintenance and improvements.

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

Moved Cr J Moir, seconded Cr M Skinner:

That no appointment be made to the position of War Memorial Warden.

CARRIED (6/0)

NO.330/09

5.2.19 ONE COMMUNITY ONE COLLEGE FARM ADVISORY COMMITTEE

Former Member: Cr Skinner

Brief:

Advise the Principal of the One Community One College on current agricultural practices that relate to the district.

Meetings are held every month on the second Wednesday and are held in the evening. It is preferable that the representative has an agricultural background. On a rotation basis two committee members inspect the farm and comment at the committee meeting.

This is a Ministerial appointment.

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

Moved Cr M Skinner, seconded Cr J Moir:

That no Council representative be appointed to the Mount Barker One Community One College Farm Advisory Committee.

CARRIED (6/0)

NO.331/09

5.2.20 ONE COMMUNITY ONE COLLEGE IMPLEMENTATION COMMITTEE

Former Members: Cr Forbes AM
Cr Hollingworth

Officer Comment:

The One Community One College have advised that this Committee is no longer running and it is recommended that this Committee be disbanded.

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

Moved Cr S Etherington, seconded Cr S Grylls:

That as the One Community One College Implementation Committee is no longer running, no Shire of Plantagenet appointment be made.

CARRIED (6/0)

NO.332/09

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5.2.21 MOUNT BARKER COMMUNITY SCHOOL COUNCIL

Former Member: Cr J Mark

Brief:

The Mount Barker Community School Council is the decision making group to approve policies and budgets for the college. The council provides the principal with input on what programs can be developed at the college to support the community and approves the financial and schools strategic plan. The council is made up of school staff, parents, students and community members. The council meets once a term on a Tuesday afternoon.

Voting Requirements:

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

Moved Cr M Skinner, seconded Cr L Handasyde:

That Cr S Etherington be recommended as the Council's representative on the Mount Barker Community School Council.

CARRIED (6/0)

NO.333/09

5.2.22 VOLUNTARY REGIONAL ORGANISATION OF COUNCILS

Former Members: Cr Forbes AM
Cr Clements

Office's Comment

The Council has a Partnering Agreement that provides the framework for future resource sharing between the Council's of Broomehill-Tambellup, Cranbrook, Kojonup and Plantagenet. This agreement does not create any legal obligation between the parties. It is a statement that incorporates the spirit of cooperation and shared discourse. Its aim is simply to establish the guiding principles for future resource sharing so that these may be implemented in a manner that provides cost benefits to the community, greater efficiency in the management of resources, and better outcomes for members and their communities.

It is appropriate for the Shire President and Deputy to be the Council's representatives on the VROC. The other members do likewise.

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

Moved Cr S Etherington, seconded Cr M Skinner:

That:

- 1. Cr K Clements and Cr M Skinner be appointed as the Council's representatives on the Voluntary Regional Organisation of Councils.**
- 2. Cr L Handasyde be appointed as Deputy to act on behalf of the Council Member unable to attend any meeting.**

CARRIED (6/0)

NO.334/09

5.2.23 MOUNT BARKER COMMUNITY CENTRE

A Financial Interest was disclosed by Cr L Handasyde
Nature and Extent of Interest: Elder in the church associated with the Centre.

12.17pm Cr Handasyde withdrew from the meeting.

Brief:

The Mount Barker Community Centre Board will oversee the programs delivered from the Community Centre building. The Shire representative on the Board will also focus on the integration of the Public Library activities into the Community Centre programs. The Board comprises members from the Baptist Union of WA, Mount Barker Baptist Church, Community Members, the Council and ex-officio officers.

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION

Moved Cr S Grylls, seconded Cr J Moir:

That:

- 1. Cr K Clements be appointed as the Council's representatives on the Mount Barker Community Centre Board.**
- 2. Cr S Etherington be appointed as Deputy to act on behalf of the Council Member unable to attend any meeting.**

CARRIED (5/0)

NO.335/09

12:20 pm Cr Handasyde returned to the meeting.

MOTION TO RESUME STANDING ORDERS

Moved Cr J Moir, seconded Cr L Handasyde:

12:23 pm That Standing Orders be resumed:

CARRIED (6/0)

NO.336/09

6 CLOSURE OF MEETING

12:23 pm The Presiding Member declared the meeting closed.

CONFIRMED: CHAIRPERSON _____ DATE:/...../.....