



## **SPECIAL MINUTES**

**DATE:** Tuesday, 22 October 2019

**TIME:** 3:00pm

**VENUE:** Council Chambers, Lowood  
Road, Mount Barker WA 6324

**Rob Stewart**  
**CHIEF EXECUTIVE OFFICER**

### **SPECIAL BUSINESS**

Election of Shire President  
Election of Deputy Shire President  
Councillor Seating Arrangements  
and  
Appointment of Committees and Council Nominees

**Resolution numbers: 200/19 to 230/19**

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## 1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

3.00pm: The Chief Executive Officer declared the meeting open and presided pursuant to Schedule 2.3(3) Local Government Act 1995.

## 2 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

### ▪ Members Present:

Cr B Bell	Councillor
Cr K Clements	Councillor(Left the meeting at 5.09pm and returned At 5.11pm)
Cr S Etherington	Councillor(Left the meeting at 5.21pm and did not return)
Cr L Handasyde	Councillor
Cr J Moir	Councillor(Left the meeting at 4.19pm and returned at 4.40pm)
Cr M O'Dea	Councillor
Cr J Oldfield	Councillor
Cr C Pavlovich	Councillor (Left the meeting at 4.07pm and returned at 4.09pm)
Cr K Woltering	Councillor

### ▪ In Attendance:

Mr Rob Stewart	Chief Executive Officer
Mr Andrus Budrikis	Executive Manager Development Services
Mr John Fathers	Executive Manager Corporate Services
Mr David Lynch	Executive Manager Works and Services
Ms Nolene Wake	Executive Officer

### ▪ Apologies:

Nil

### ▪ Members of the Public Present:

There were two members of the public present.

### ▪ Emergency Evacuation Procedures/Disclaimer:

Working to Occupational Safety and Health Best Practices, Mr Rob Stewart - Chief Executive Officer, read aloud the emergency evacuation procedures for Councillors, staff and members of the public present in the Council Chambers.

Mr Stewart then read aloud the following disclaimer:

'No responsibility whatsoever is implied or accepted by the Shire of Plantagenet for any act, omission or statement or intimation occurring during Council / Committee meetings or during formal / informal conversations with staff.'

The Shire of Plantagenet disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission, or statement of intimation occurring during Council / Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation or approval made by a member or officer of the Shire of Plantagenet during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Plantagenet. The Shire of Plantagenet warns that anyone who has an application with the Shire of Plantagenet must obtain and should only rely on WRITTEN CONFIRMATION of the outcome of the application, and any conditions attaching to the decision made by the Shire of Plantagenet in respect of the application.'

### 3 ELECTION OF SHIRE PRESIDENT

The Chief Executive Officer advised that he had received two written nominations for the position of Shire President, being Cr L Handasyde and Cr Chris Pavlovich.

The Chief Executive Officer invited further nominations for the position of Deputy Shire President. There were no further nominations.

An election was conducted by the Chief Executive Officer pursuant to Schedule 2.3 Local Government Act 1995.

At the conclusion of the count, the Chief Executive Officer declared the result in favour of Cr C Pavlovich.

Cr Pavlovich then took the Declaration of Office before Chief Executive Officer Rob Stewart JP and assumed the Chair.

#### 3.15pm **Adjournment of Meeting**

Cr Pavlovich took the Chair and adjourned the meeting to resume at 3.25pm.

#### 3.25pm **Resumption of Meeting**

##### Attendance

Cr B Bell	Councillor
Cr K Clements	Councillor
Cr S Etherington	Councillor
Cr L Handasyde	Councillor
Cr J Moir	Councillor
Cr M O'Dea	Councillor
Cr J Oldfield	Councillor
Cr C Pavlovich	Councillor
Cr K Woltering	Councillor

Mr Rob Stewart	Chief Executive Officer
Mr Andrus Budrikis	Executive Manager Development Services
Mr John Fathers	Executive Manager Corporate Services
Mr David Lynch	Executive Manager Works and Services
Ms Nolene Wake	Executive Officer

There were two members of the public present.

#### **4 ELECTION OF DEPUTY SHIRE PRESIDENT**

The Chief Executive Officer advised that he had received two written nominations for the position of Deputy Shire President, being Cr M O'Dea and Cr J Oldfield.

The Chief Executive Officer invited further nominations for the position of Deputy Shire President. There were no further nominations.

An election was conducted by the Chief Executive Officer pursuant to Schedule 2.3 Local Government Act 1995.

At the conclusion of the count, the Chief Executive Officer declared the result in favour of Cr J Oldfield.

Cr Oldfield then took the Declaration of Office before Chief Executive Officer Rob Stewart JP.

## 5 DISCLOSURE OF INTEREST

Part 5 Division 6 Local Government Act 1995

Cr C Pavlovich

Item: 7.1.3  
Type: Financial/Indirect Financial Interest (Section 5.60(A) and Section 5.61 LGA)  
Nature: Financial  
Extent: Consultant to a local transport provider (Heavy Haulage)

Cr J Moir

Item: 7.1.8  
Type: Financial/Indirect Financial Interest (Section 5.60(A) and Section 5.61 LGA)  
Nature: Cattle Farmer/Employee of Elders(non-managerial position)  
Extent: Sell cattle through the Mount Barker Saleyards on average six times per year. Average number of cattle held is 80 head.

Cr K Clements

Item: 7.2.10  
Type: Closely Associated Person (Section 5.62 LGA)  
Nature: Wife is Treasurer of the Plantagenet Historical Society  
Extent: N/A

## 6 ALLOTMENT OF SEATING PROVISIONS

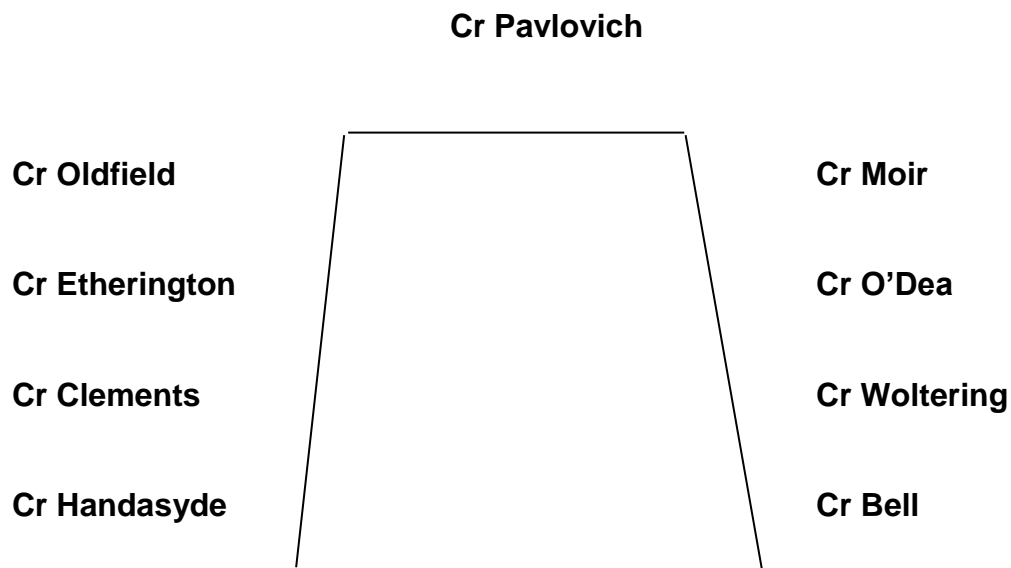
Clause 7.2 of the Standing Orders Local Law provides:

*'The Council shall allot a position at the Council table to each Councillor at the first meeting held after election day and Councillors are to occupy those positions until such time as there is a call by a majority of Councillors for a re-allotment of positions.'*

**OFFICER RECOMMENDATION/COUNCIL DECISION**

Moved Cr J Moir, seconded Cr J Oldfield:

That pursuant to Standing Orders Clause 7.2 the seating positions of Councillors as set out in the following diagram be allotted such that Councillors are to occupy those positions until such time as there is a call by a majority of Councillors for a re-allotment of positions.



**CARRIED (9/0)**

**NO. 200/19**



## **7 INTERNAL COMMITTEE MEMBERS AND EXTERNAL REPRESENTATIVES**

**File Ref:** N49634  
**Responsible Officer:** Rob Stewart  
Chief Executive Officer  
**Author:** Rob Stewart  
Chief Executive Officer  
**Proposed Meeting Date:** 22 October 2019

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### **PURPOSE**

The purpose of this report is to consider appointments to the Shire's Committees and external representatives.

### **BACKGROUND**

Representation on the Council's various internal committees was last considered at a Special Meeting of the Council held 24 October 2017. It is a requirement of the Local Government Act 1995, that all committee memberships be declared vacant at the time of the next ordinary elections (Section 5.11).

External representation relates to Council membership of external bodies.

### **STATUTORY ENVIRONMENT**

Local Government Act 1995, Section 5.11 (2) provides that:

*'Where a person is appointed as a member of a committee under Section 5.10(4) or (5), the person's membership of the committee continues until –*

- (a) the person no longer holds the office by virtue of which the person became a member, or is no longer the CEO, or the CEO's representative, as the case may be;*
- (b) the person resigns from membership of the committee;*
- (c) the committee is disbanded; or*
- (d) the next ordinary elections day.'*

Further, Section 5.8 and Section 5.10 of the Act require that committees be created by Absolute Majority as well as appointments to committees formed pursuant to Section 5.8.

Appointments to external bodies do not require an absolute majority decision.

### **FINANCIAL IMPLICATIONS**

Councillor representatives on committees are entitled to reimbursement for expenses incurred in attending meetings.

### **POLICY IMPLICATIONS**

Policy No CE/CS/1 – Elected Member Expenses to be Reimbursed applies.

Policy No. CE/CS/3 – Committee Meetings and Workshops – Attendance by Members of the Public applies.

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**STRATEGIC IMPLICATIONS**

The Shire of Plantagenet Strategic Community Plan 2017-2026 provides at Outcome 1.3 (A cohesive and supportive community) the following Strategy:

Strategy 1.3.3:

*‘Work in partnership with community groups to assist in attracting new volunteers’*

Further, at Outcome 4.1 (Effective governance and leadership)

Strategy 4.1.4

*‘Support strategic alliances, stakeholder forums and advisory committees that assist Shire in policy development and service planning.’*

Accordingly, the recommended outcome for this report aligns with the Strategic Community Plan.

**REGIONAL IMPLICATIONS**

The Shire is a member and provides representation on:

- The Southern Link Voluntary Region of Council.
- South Coast Alliance Inc.
- Great Southern Treasures.

**OFFICER COMMENT**

At a Special Meeting held 18 October 2011 it was endorsed that the Council’s representatives on external boards and committees be ex-officio non-voting members.

**VOTING REQUIREMENTS**

Simple Majority

**OFFICER RECOMMENDATION/COUNCIL DECISION**

**Moved Cr L Handasyde, seconded Cr B Bell:**

**That the Chief Executive Officer’s Report relating to the:**

- 1. Formation/creation of committees;**
  - 2. Appointment of committee members; and**
  - 3. Appointment of external representatives**
- be received.**

**CARRIED (9/0)**

**NO. 201/19**

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## 7.1 COUNCIL INTERNAL COMMITTEES

### 7.1.1 AUDIT AND RISK MANAGEMENT COMMITTEE

Type: Section 7.1 (A) LGA (1995) – Council Members (Majority), others (no employees)

Former Members as at 24 October 2017:

Cr J Moir  
Cr M O'Dea  
Cr J Oldfield  
Cr C Pavlovich  
Cr B Lang (Deputy)

*Brief:*

1. *Provide guidance and assistance to the local government -
  - a) as to the carrying out of its functions in relation to audits carried out under Part 7 of the Act; and
  - b) as to the development of a process to be used to select and appoint a person to be an auditor; and*
2. *May provide guidance and assistance to the local government as to -
  - a) matters to be audited; and
  - b) the scope of audits; and
  - c) its functions under Part 6 of the Act; and
  - d) the carrying out of its functions relating to other audits and other matters related to financial management; and*
3. *Is to review a report given to it by the CEO under Local Government (Audit) Regulations 1996 Regulation 17(3) (the CEO's report) and is to -
  - a) report to the Council the results of that review; and
  - b) give a copy of the CEO's report to the Council.*

## VOTING REQUIREMENTS

Absolute Majority

## OFFICER RECOMMENDATION/COUNCIL DECISION

Moved Cr M O'Dea, seconded Cr B Bell:

That:

1. **Cr Oldfield, Cr Clements, Cr O'Dea and Cr Handasyde be appointed as members of the Audit and Risk Management Committee; and**
2. **Cr Pavlovich and Cr Woltering be appointed as Deputies to act on behalf of any individual member appointed in part 1 when that member is unable to attend.**

**CARRIED (9/0)**

**NO. 202/19**

**Absolute Majority**

**7.1.2 BUSH FIRE ADVISORY COMMITTEE**

Type: Bush Fires Act (1954) Section 67

Former Council members as at 24 October 2017 were:

Cr B Bell  
Cr L Handasyde  
Cr M O'Dea (Deputy)

Current Non Council members appointed at a meeting of the Council held on 21 May 2019 were:

<b>Designated Position</b>	<b>Officer</b>
Chief Bush Fire Control Officer	Norm Handasyde
Deputy Chief Bush Fire Control Officer No.1	Iain Mackie
Deputy Chief Bush Fire Control Officer 2.	Bryce Skinner
Base Radio Operator	Roger Randall
Deputy Base Radio Operators	Ron Caudwell
	Val Randall
	Jacqui Burcham
Chief Fire Weather Reporting Officer	Mark Wallace
Deputy Fire Weather Reporting Officer	Brent Wearmouth

*Brief:*

*To advise the Local Government regarding all matters relating to the preventing, controlling and extinguishing of bush fires, the planning of the layout of fire breaks in the district, prosecutions for breaches of the Bush Fires Act 1954, the formation of bush fire brigades and the grouping thereof under group brigade officers and the ensuring of cooperation and coordination of bush fire brigades in their efforts and activities.*

**OFFICER COMMENT**

The membership of the Committee was determined at the Council meeting held on 21 May 2019.

It is now necessary to appoint two Council representatives.

**VOTING REQUIREMENTS**

Absolute Majority

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**OFFICER RECOMMENDATION/COUNCIL DECISION**

**Moved Cr B Bell, seconded Cr K Clements:**

**That:**

- 1. Cr Oldfield and Cr Handasyde be appointed as Council members on the Bush Fire Advisory Committee; and**
- 2. Cr Woltering be appointed as Deputy to act on behalf of any individual member appointed in part 1 when that member is unable to attend.**

**CARRIED (9/0)**

**NO. 203/19**

**Absolute Majority**

**7.1.3 HEAVY HAULAGE ADVISORY COMMITTEE**Cr C Pavlovich

Item: 7.1.3

Type: Financial/Indirect Financial Interest (Section 5.60(A) and Section 5.61 LGA)

Nature: Financial

Extent: Consultant to a local transport provider (Heavy Haulage)

4.07pm Cr C Pavlovich withdrew from the meeting and  
Cr J Oldfield assumed the Chair as Presiding Member.

Type: Section 5.9(2)9a) LGA 1995 – Council Members

Former Members as at 24 October 2017:

Cr L Handasyde

Cr B Lang

Cr M O'Dea

Cr J Oldfield

*Brief:*

*The duties of the committee shall be to:*

- *Advise the Council relating to heavy haulage movement within the Shire of Plantagenet; and*
- *Make recommendations to the Council relating to the use of local roads by classes of heavy vehicles.*

**OFFICER COMMENT****VOTING REQUIREMENTS**

Absolute Majority

**OFFICER RECOMMENDATION/COUNCIL DECISION**

Moved Cr K Clements, seconded Cr M O'Dea:

That Cr Oldfield, Cr Bell, Cr Handasyde and Cr O'Dea be appointed as members of the Heavy Haulage Committee.

**CARRIED (8/0)**

**NO. 204/19**

**Absolute Majority**

4.09pm Cr C Pavlovich returned to the meeting and resumed the Chair.

**7.1.4 HEAVY PLANT REVIEW COMMITTEE**

Type: Section 5.9(2)(a) LGA 1995 – Council Members

Former Members as at 24 October 2017:

Cr L Handasyde  
Cr J Moir  
Cr J Oldfield  
Cr C Pavlovich

*Brief:*

*To review the 12 year Plant Replacement Program annually prior to budget adoption and to make recommendations to the Council as to plant purchases to be funded.*

**OFFICER COMMENT****VOTING REQUIREMENTS**

Absolute Majority

**OFFICER RECOMMENDATION/COUNCIL DECISION**

Moved Cr J Oldfield, seconded Cr L Handasyde:

That Cr Pavlovich, Cr Oldfield, Cr Handasyde and Cr Moir be appointed as members on the Heavy Plant Review Committee.

**CARRIED (9/0)**

**NO. 205/19**

**Absolute Majority**

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**7.1.5 MOUNTAINS AND MURALS ADVISORY COMMITTEE**

Former members as at 13 August 2019:

Cr C Pavlovich  
Cr M O'Dea  
Cr L Handasyde  
Executive Manager Strategic Development  
Four other persons being Sgt David Johnson, Ms Kristy Kempton, Ms Tina Johnson and Mr Stuart Roberts.

*Brief:*

*The duties of the committee are to advise the Council on the creation of wall murals in Mount Barker and any associated mural festival;*

**OFFICER COMMENT**

At the Ordinary Meeting of Council 13 August 2019 it was resolved:

*'That:*

- 1. A committee, to be known as the Mountains and Murals Advisory Committee be formed pursuant to Section 5.9(2)(c) of the Local Government Act 1995;*
- 2. The duties of the committee are to advise the Council on the creation of wall murals in Mount Barker and any associated mural festival;*
- 3. The committee shall be made up of three Councillors, the Executive Manager Strategic Development and four other persons; and*
- 4. The committee shall disband on 31 January 2020.'*

And by a Further Motion at the same meeting it was resolved:

*'That the following Councillors, staff and other persons be appointed to the Mountains and Murals Advisory Committee:*

- 1. Crs Chris Pavlovich, Marie O'Dea and Len Handasyde be appointed as Council members;*
- 2. Sgt David Johnson, Ms Kristy Kempton, Ms Tina Johnson and Mr Stuart Roberts as other persons; and*
- 3. Mr Andrus Budrikis Executive Manager Strategic Services.'*

The CEO is not exercising his right pursuant to Section 5.10(5) to be appointed to the Committee.

**VOTING REQUIREMENTS**

Absolute Majority



**OFFICER RECOMMENDATION/COUNCIL DECISION**

**Moved Cr J Moir, seconded Cr J Oldfield:**

**That the following Councillors, staff and other persons be appointed to the Mountains and Murals Advisory Committee:**

- 1. Crs Pavlovich, O'Dea and Handasyde be appointed as Councillor members;**
- 2. Sgt David Johnson, Ms Kristy Kempton, Ms Tina Johnson and Mr Stuart Roberts as other person members; and**
- 3. Mr Andrus Budrikis Executive Manager Strategic Services as employee member.**

**CARRIED (9/0)**

**NO. 206/19**

**Absolute Majority**

**7.1.6 RECREATION ADVISORY COMMITTEE**

Type: Section 5.9(2)(a) LGA 1995 – Council Members

Former Members as at 24 October 2017:

Cr B Bell  
Cr B Lang  
Cr J Moir  
Cr C Pavlovich

*Brief:*

- a) Oversee and make recommendation to the Council regarding the implementation of special projects that align with the Shire of Plantagenet Strategic Community Plan;*
- b) Liaise as necessary with community groups Recreation Centre Advisory Group, the Department of Sport and Recreation and other bodies; and*
- c) To advise the Council on the strategic direction of recreation throughout Plantagenet.*

**OFFICER COMMENT****VOTING REQUIREMENTS**

Absolute Majority

**OFFICER RECOMMENDATION/COUNCIL DECISION**

Moved Cr M O'Dea, seconded Cr J Moir:

That:

1. Cr Pavlovich, Cr Bell, Cr Moir and Cr Woltering be appointed as members on the Recreation Advisory Committee.
2. Cr Etherington be appointed as Deputy to act on behalf of any individual member appointed in part 1 when that member is unable to attend.

**CARRIED (9/0)**

**NO. 207/19**

**Absolute Majority**

### 7.1.7 ROADWISE COMMITTEE

Type: Section 5.9(2)(c) LGA 1995 – Council Members, Employees and Other Persons

Former Members at 24 October 2017:

Cr B Bell and Cr L Handasyde;  
Cr M O'Dea Deputy for Cr B Bell and Cr B Lang Deputy for Cr L Handasyde;  
Manager Works and Services;  
Ms Erin Miller – Roadwise Safety Officer;  
Mr Andrew Duffield – Main Roads Department;  
Mr Lindsay McCartin Deputy for Mr Andrew Duffield;  
Sergeant A McRae - Mount Barker Police;  
Mr Roger Barratt – Mount Barker Community College;  
Mrs Elsa Drage – Community Representative; and  
Ms Megan Ballard – Mount Barker Community College Parents & Citizens Association  
First Class Constable Ken Brown as Deputy for Sergeant Andy McRae;  
Mr Andrew Fraser Deputy for Ms Megan Ballard.

*Brief:*

*The functions of the RoadWise Committee are:*

- *To provide a structured forum for stakeholders to consider and discuss road safety issues; and*
- *To discuss and make recommendation regarding the identification and appropriate counter measures to negative attitudinal, behavioural and environment factors lined to enforcement, engineering, education, encouragement and evaluation of road safety initiatives.*

### OFFICER COMMENT

At the Ordinary Meeting of the Council held 22 May 2018 committee membership changed as follows:

1. Ms Erin Miller from the Plantagenet RoadWise Committee resigned.
2. Ms Megan Ballard from the Plantagenet RoadWise Committee resigned.
3. Mr Brad Lenton was appointed as Deputy Member on behalf of Mr Andrew Duffield from Main Roads WA following the resignation of Mr Lindsay McCartin.

At the Ordinary Meeting of the Council held 17 July 2018 committee membership changed as follows:

1. Ms Deborah Smith was appointed as the representative for Mount Barker Community College Parents & Citizens Association.
2. Ms Andrea Smithson be appointed as the representative for the Western Australian Local Government Association.

At the Ordinary Meeting of the Council held 29 January 2019 committee membership changed as follows:

1. Sergeant David Johnson be appointed as the representative for the Mount Barker Police, following the resignation of Sergeant Andy McRae.

At the Ordinary Meeting of the Council held 16 July 2019 committee membership changed as follows:

1. Mr Leon Pitt be appointed as the representative for the Mount Barker Community College Parents & Citizens Association following the resignation of Ms Deborah Smith.

At the Ordinary Meeting of the Council held 10 September 2019 committee membership changed as follows:

2. Mr Carl Beck be appointed as the representative for the Western Australian Local Government Association following the resignation of Ms Andrea Smithson.

The CEO is not exercising his right pursuant to Section 5.10(5) to be appointed to the Committee.

## **VOTING REQUIREMENTS**

Absolute Majority

## **OFFICER RECOMMENDATION/COUNCIL DECISION**

Moved Cr B Bell, seconded Cr L Handasyde:

That:

1.
  - a) Cr Bell and Cr Handasyde;
  - b) Executive Manager Works and Services;
  - c) Mr Carl Beck – Roadwise Safety Officer;
  - d) Mr Andrew Duffield – Main Roads Department;
  - e) Mr Brad Lenton Deputy for Mr Andrew Duffield;
  - f) Sergeant D Johnson - Mount Barker Police;
  - g) Mr Roger Barratt – Mount Barker Community College;
  - h) Mrs Elsa Drage – Community Representative; and
  - i) Mr Leon Pitt – Mount Barker Community College Parents & Citizens Associationbe appointed as members of the Roadwise Committee.
2.
  - a) Cr Woltering be appointed as Deputy to act on behalf of Cr Bell when Cr Bell is unable to attend;
  - b) Cr O'Dea be appointed as Deputy to act on behalf of Cr Handasyde when Cr Handasyde is unable to attend;
  - c) First Class Constable Ken Brown as Deputy for Sergeant David Johnson; and
  - d) Mr Andrew Fraser as Deputy for Mr Leon Pitt.

**CARRIED (9/0)**

**NO. 208/19**

**Absolute Majority**

**7.1.8 SALEYARDS ADVISORY COMMITTEE**Cr J Moir

Item: 7.1.8

Type: Financial/Indirect Financial Interest (Section 5.60(A) and Section 5.61 LGA)

Nature: Cattle Farmer/Employee of Elders(non-managerial position)

Extent: Sell cattle through the Mount Barker Saleyards on average six times per year. Average number of cattle held is 80 head.

4.19pm Cr Moir left the meeting

Type: Section 5.9(2)9a) LGA 1995

Former Members as at 24 October 2017:

Cr B Bell

Cr L Handasyde

Cr J Moir

Cr M O'Dea

Cr J Oldfield (Deputy)

Mr M Skinner (Other Industry Person)

*Brief:**The duties of the committee shall be to:*

- *Make recommendations to the Council regarding the strategic direction of the Saleyards;*
- *Make recommendations to the Council regarding the Environmental Action Plan for the Saleyards;*
- *Bring to the attention of the Chief Executive Officer, industry matters regarding the cattle industry that may not be readily available to persons external to that industry; and*
- *Make recommendations to the Council regarding development works on the site.'*

**OFFICER COMMENT****VOTING REQUIREMENTS**

Absolute Majority

**OFFICER RECOMMENDATION**

Moved Cr L Handasyde, seconded Cr S Etherington:

That:

1. Cr Oldfield, Cr O'Dea, Cr Handasyde and Cr Moir be appointed as members of the Saleyards Advisory Committee;
2. Mr Michael Skinner be appointed as the 'Other Industry Person' member;
3. Cr Bell be appointed as the Deputy to act on behalf of any individual member appointed in part 1 when that member is unable to attend.

**AMENDMENT**

Moved Cr B Bell, seconded Cr J Oldfield:

'That Part 2. of the motion be deleted.'

**LOST (1/7)**

Crs Pavlovich, Oldfield, Clements, Etherington, Handasyde, O'Dea and Woltering  
voted against the motion.

**COUNCIL DECISION**

The Motion was put.

**CARRIED (8/0)**

**NO. 209/19**

**Absolute Majority**

**FURTHER MOTION**

Moved Cr L Handasyde, seconded Cr K Clements:

That the responsibilities of the Saleyards Advisory Committee be amended by adding:

- Make recommendations to the Council regarding the Saleyards Annual Budget; and
- Monitor the performance of the Saleyards and report back to the Council.'

**CARRIED (8/0)**

**NO. 210/19**

4.40pm Cr Moir returned to the meeting.

**7.1.9 WATER STRATEGY ADVISORY COMMITTEE**

Former Members as at 10 September 2019:

Cr C Pavlovich  
Cr J Oldfield  
Cr L Handasyde

*Brief:*

*The Committee's duties shall be to develop for the consideration of the Council, a water strategy for the Shire of Plantagenet examining existing water supplies, the need to treat water for its intended use, how water should be used and for what purposes, the cost of water and the cost of infrastructure.*

**OFFICER COMMENT**

At the Ordinary Meeting of Council held on 10 September 2019 it was resolved:

*'That:*

- 1. A committee be established pursuant to Section 5.8 of the Local Government Act, such committee to be known as the Water Strategy Advisory Committee;*
- 2. The Committee's duties shall be to develop for the consideration of the Council, a water strategy for the Shire of Plantagenet examining existing water supplies, the need to treat water for its intended use, how water should be used and for what purposes, the cost of water and the cost of infrastructure; and*
- 3. The Committee shall be requested to report back to the Council no later than 25 February 2020 at which time the Committee shall be disbanded.'*

And by a further motion at the same meeting:

*'That Councillors C Pavlovich, J Oldfield and L Handasyde be appointed to the Water Strategy Advisory Committee.'*

**VOTING REQUIREMENTS**

Absolute Majority

**OFFICER RECOMMENDATION/COUNCIL DECISION**

**Moved Cr K Clements, seconded Cr L Handasyde:**

**That Councillors Pavlovich, Oldfield and Handasyde be appointed to the Water Strategy Advisory Committee.**

**CARRIED (9/0)**

**NO. 211/19**

**Absolute Majority**

## **7.2 COUNCIL EXTERNAL COMMITTEES**

### **7.2.1 AMAZING SOUTH COAST TOURISM INC.**

Former Member as at 10 July 2018:

Cr J Oldfield

#### **OFFICER COMMENT**

At its meeting held on 9 October 2018 the Council authorised the Chief Executive Officer to enter into a service contract with the Amazing South Coast Inc. That service contract provided for, among other things, the provision of '...existing buildings, leases and outgoings currently related to the operation of the Mount Barker Visitor Centre...'.

The Shire of Plantagenet currently leases the former Mount Barker Railway Station site from the Public Transport Authority of Western Australia (PTAWA). The Shire has subleased approximately 212m<sup>2</sup> (the southern portion of the building) to the Mount Barker Tourist Bureau Inc. (MBTB) for a number of years.

Since March 2017, the Lower Great Southern Economic Alliance has been working with industry tourism groups including the MBTB to progress the initiative of a single Destination Marketing Organisation (DMO) for the south coast region.

A special General Meeting held by MBTB resolved to dissolve or merge their existing organisation as necessary to establish a single DMO for the region. In 2018 the Amazing South Coast Inc. took on the role of DMO.

At a Special Meeting of Council held on 10 July 2018, it was resolved that the appointment of Deputy Shire President Cr Jon Oldfield to the interim Board of Amazing South Coast Tourism (Inc.) be endorsed.

#### **VOTING REQUIREMENTS**

Simple Majority

#### **OFFICER RECOMMENDATION/COUNCIL DECISION**

Moved Cr L Handasyde, seconded Cr M O'Dea:

That:

1. Cr Oldfield be appointed as the Council's representative on Amazing South Coast Tourism Inc; and
2. Cr Clements be appointed as the proxy of Cr Oldfield.

**CARRIED (9/0)**

**NO. 212/19**



**7.2.2 DENMARK WATER PLANNING ADVISORY GROUP**

Former Members as at 24 October 2017:

Cr L Handasyde

*Brief:*

*The role of the Denmark Water Planning Advisory Group (DWPAG) is to assist the development of the Allocation and Protection Plans by endeavouring to ensure that:*

- *All relevant and available information provided by government agencies and other stakeholders is considered;*
- *Consultation is carried out in a manner that ensures local issues and aspirations are taken into account; and*
- *The plans provide comprehensive assessment of water availability and protection issues in the Denmark River catchment area.*

**OFFICER COMMENT**

Contact has been made with the Department of Water regarding this Committee. The Department acknowledges that this Committee has not met for many years. The Department made comment that it may reconvene in the future to discuss the Denmark River Catchment Plan however no date was set and the Committee hasn't met.

**VOTING REQUIREMENTS**

Simple Majority

**OFFICER RECOMMENDATION/COUNCIL DECISION**

Moved Cr L Handasyde, seconded Cr J Oldfield:

**That no appointment to the Denmark Water Planning Advisory Group be made and that this position be reviewed should a representative be required.**

**CARRIED (9/0)**

**NO. 213/19**

### **7.2.3 DEVELOPMENT ASSESSMENT PANEL (DAP) MINISTERIAL APPOINTMENT**

Current members as at 26 July 2017:

Cr K Clements  
Cr L Handasyde  
Cr C Pavlovich (alternate member)  
Cr J Oldfield (alternate member)

Development Assessment Panels (DAPs) were introduced by the State Government as part of amendments to legislation governing the planning system. These amendments to legislation of which DAPs are a key component seek to enhance planning expertise in decision making by improving the balance between technical advice and local knowledge. DAPs consist of a mix of three technical experts (specialist members) and two Local government representatives. DAPs are responsible for determining all development applications in excess of \$7million in value and optionally (at the election of the applicant) those applications between \$3million and \$7million in value.

The frequency of DAP meetings varies depending on the volume of applications received.

#### **OFFICER COMMENT**

At its meeting held on 31 January 2017 the Council resolved:

*‘That:*

- 1. Councillor K Clements and Councillor L Handasyde be nominated as representatives for the Shire of Plantagenet for the Southern Joint Development Assessment Panel (JDAP); and*
- 2. Councillor C Pavlovich and Councillor J Oldfield be nominated as alternate members.*
- 3. The Minister for Planning be advised of the nominations referred to in parts 1 and 2 above.*
- 4. The members referred to above be authorised to undertake the mandatory training for Development Assessment Panel members.’*

By letter dated 26 July 2017, each member has received a letter confirming their appointment to the Development Assessment Panel for one year, expiring on 26 July 2018, with the possibility of extension for remainder of the maximum term of up to three years.

By email dated 3 January 2019, each member is noted as being appointed for the remainder of the existing term being until 26 January 2020.

#### **VOTING REQUIREMENTS**

Simple Majority

**OFFICER RECOMMENDATION/COUNCIL DECISION**

**Moved Cr S Etherington, seconded Cr J Moir:**

**That the Ministerial appointments of Councillors Clements and Handasyde as members and Councillors Pavlovich and Oldfield as alternative members of the Development Assessment Panel until 26 January 2020 be noted.**

**CARRIED (9/0)**

**NO. 214/19**

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**7.2.4 GREAT SOUTHERN REGIONAL RECREATION ADVISORY GROUP**

Former Members as at 24 October 2017:

Cr S Etherington  
Cr M O'Dea (Deputy)  
Officer occupying the position of Manager Community Services

*Brief:*

*The group is in the business of developing community sport and recreation opportunity for residents of the Great Southern and visitors or potential visitors.*

*It does this by:*

- *Helping to create cooperation across the Shires;*
- *Being a forum for sharing ideas;*
- *Providing advice and direction; and*
- *Acting as a reference point on sport and recreation issues.*

**OFFICER COMMENT**

As the Council's recreation portfolio is now shared between two executive managers and the CEO, it is suggested that the CEO be appointed to this Committee.

**VOTING REQUIREMENTS**

Simple Majority

**OFFICER RECOMMENDATION/COUNCIL DECISION**

Moved Cr M O'Dea, seconded Cr S Etherington:

That:

1. Cr Etherington and the officer occupying the position of Chief Executive Officer be appointed as the Council's representatives on the Great Southern Regional Recreation advisory Group.
2. Cr Clements be appointed as Deputy to act on behalf of Cr Etherington when Cr Etherington is unable to attend.

**CARRIED (9/0)**

**NO. 215/19**

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## 7.2.5 GREAT SOUTHERN TREASURES

Former Members as at 24 October 2017:

Cr M O'Dea  
Cr J Oldfield (Deputy)

*Brief:*

*'The role of nominated voting Delegates is to:*

- *Represent their communities of the Hidden Treasures Committee;*
- *Communicate the activities, requests and outcomes of the Hidden Treasures to their Council on a regular basis;*
- *Communicate the activities, requests and outcomes of the Hidden Treasures to their community as required;*
- *Provide suggestions, ideas and support for joint, regional tourism promotion of the Hidden Treasures region;*
- *Submit items for meeting agenda when appropriate;*
- *Attend bi-monthly meetings, or organise the nominated Proxy to attend;*
- *Support, attend and participate in events and activities where possible; and*
- *Read agendas, minutes and correspondence and complete assigned actions in a timely manner.*

*Where possible, other activities may include:*

- *Attend and support the Hidden Treasures exhibition at the annual Perth Caravan and Camping Show;*
- *Attend other trade and consumer shows as appropriate; and*
- *Provide input in Hidden Treasures projects as they arise.'*

### OFFICER COMMENT

The Council received an invitation and became a member of the Hidden Treasures of the Great Southern (now known as Great Southern Treasures) in June 2016. This provided the opportunity to nominate a delegate to attend meetings.

It should be noted that this group was formerly named Hidden Treasures of the Great Southern.

By email dated 10 October 2019 it is noted that the Brief (above) be updated to now refer to Hidden Treasures as Great Southern Treasures.

### VOTING REQUIREMENTS

Simple Majority

**OFFICER RECOMMENDATION/COUNCIL DECISION**

**Moved Cr K Clements, seconded Cr M O'Dea:**

**That:**

- 1. The CEO or his delegate be appointed as the Council's representative on Great Southern Treasures; and**
- 2. The role of the nominated delegate be altered to reflect the change of name from Hidden Treasures of the Great Southern to Great Southern Treasures.**

**CARRIED (9/0)**

**NO. 216/19**

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**7.2.6 LOCAL EMERGENCY MANAGEMENT COMMITTEE**

Type: Section 3 of the Emergency Management Act 2005  
Section 38 of the Emergency Management Act 2005  
Section 39 of the Emergency Management Act 2005  
Section 40 of the Emergency Management Act 2005  
Emergency Management Regulations 2006

Former Members as at 24 October 2017:

Cr B Lang  
Cr S Etherington (Deputy)  
Officer occupying the position of Manager Community Services  
Officer occupying the position of Community Emergency Services  
Manager  
Officer occupying the position of Environment Health Officer  
Officer occupying the position of Ranger  
Person occupying the position of District Emergency Management  
Officer, Department of Child Protection and Family Support, Great  
Southern Region;  
Person occupying the position of Fire Coordinator, Department of  
Biodiversity, Conservation and Attractions, Walpole District;  
Person occupying the position of Director of Nursing/Health Services  
Manager, Plantagenet District Hospital;  
Person occupying the position of Site Manager Albany, Department of  
Primary Industries and Regional Development;  
Person occupying the position of Emergency Services Team  
Convener, Red Cross Mount Barker Branch;  
Person occupying the position of Chief Bush Fire Control Officer Shire  
of Plantagenet;  
Person occupying the position of Captain, Volunteer Fire and Rescue  
Service, Mount Barker  
Person occupying the position of Unit Manager, State Emergency  
Service, Mount Barker; and  
Person occupying the position of Manager, St John's Ambulance,  
Mount Barker

*Brief:*

*The duties of the Committee shall be, pursuant to Sections 39 and 40 of the Emergency Management Act 2005:*

- *To advise and assist the local government in ensuring that local emergency management arrangements are established for its district;*
- *To liaise with public authorities and other persons in the development, review and testing of local emergency management arrangements;*
- *To carry out other emergency management activities as directed by the State Emergency Management committee or prescribed by the Regulations; and*
- *After the end of each financial year, prepare and submit to the District Emergency Management Committee (DEMC) an annual report of activities undertaken by it during the year.*

**OFFICER COMMENT****VOTING REQUIREMENTS**

Simple Majority

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**OFFICER RECOMMENDATION/COUNCIL DECISION**

Moved Cr L Handasyde, seconded Cr S Etherington:

That:

1. Cr O'Dea;

The person occupying the position of Executive Manager Works and Services;

The person occupying the position of Community Emergency Services Manager;

The person occupying the position of Environmental Coordinator;

The person occupying the position of Ranger;

The person occupying the position of Officer in Charge, WA Police, Mount Barker;

The person occupying the position of District Emergency Management Officer, Department for Child Protection and Family Support, Great Southern Region;

The person occupying the position of Fire Coordinator, Department of Biodiversity, Conservation and Attractions, Walpole District;

The person occupying the position of Director of Nursing/Health Services Manager, Plantagenet District Hospital;

The person occupying the position of Site Manager Albany, Department of Primary Industries and Regional Development;

The person occupying the position of Emergency Services Team Convener, Red Cross Mount Barker Branch;

The person occupying the position of Chief Bush Fire Control Officer Shire of Plantagenet;

The person occupying the position of Captain, Volunteer Fire and Rescue Service, Mount Barker;

The person occupying the position of Unit Manager, State Emergency Service, Mount Barker;

The person occupying the position of Manager, St John's Ambulance, Mount Barker; and

The person occupying the position of District Emergency Management Advisor, Office of Emergency Management, Department of Fire and Emergency Services Albany;

be appointed as members of the Local Emergency Services Committee.

2. Cr Etherington be appointed as Deputy to act on behalf of Cr O'Dea when Cr O'Dea is unable to attend.

**CARRIED (9/0)**

**NO. 217/19**



**7.2.7 MOUNT BARKER COMMUNITY RESOURCE CENTRE BOARD**

Former Members as at 24 October 2017:

Cr J Oldfield  
Cr M O'Dea (Deputy)

*Brief:*

*The Mount Barker Community Resource Centre Board will oversee the programs delivered from the Community Centre building. The Shire representative on the Board will also focus on the integration of the Public Library activities into the Community Centre Programs. The Board comprises members from the Baptist Union of WA, Mount Barker Baptist Church, Community Members, the Council and ex-officio non-voting member.*

**VOTING REQUIREMENTS**

Simple Majority

**OFFICER RECOMMENDATION/COUNCIL DECISION**

Moved Cr B Bell, seconded Cr K Woltering:

That:

1. Cr Oldfield be appointed as the Council's representative on the Mount Barker Community Resource Centre Board; and
2. Cr O'Dea be appointed as Deputy to act on behalf of Cr Oldfield when Cr Oldfield is unable to attend.

**CARRIED (9/0)**

**NO. 218/19**

**7.2.8 MOUNT BARKER COMMUNITY COLLEGE COUNCIL**

Former Member as at 24 October 2017:

Cr C Pavlovich  
Cr M O'Dea (Deputy)

*Brief:*

*The Mount Barker Community School Council is the decision making group to approve policies and budgets for the college. The council provides the principal with input on what programs can be developed at the college to support the community and approves the financial and schools strategic plan. The council is made up of school staff, parents, students and community members. The council meets once a term on a Tuesday afternoon.*

**VOTING REQUIREMENTS**

Simple Majority

**OFFICER RECOMMENDATION/COUNCIL DECISION**

Moved Cr B Bell, seconded Cr J Oldfield:

That:

1. Cr Woltering be recommended as the Council's representative on the Mount Barker Community College Council; and
2. Cr Pavlovich be appointed as Deputy to act on behalf of Cr Woltering when Cr Woltering is unable to attend.

**CARRIED (9/0)**

**NO. 219/19**

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**7.2.9 PARDELUP COMMUNITY LIAISON GROUP**

Former Members as at 24 October 2017:

Cr C Pavlovich  
Cr S Etherington (Deputy)  
Manager Community Services (Chair)  
Manager Works and Services (Deputy Chair)

*Brief:*

*The aim is to prioritise community work for the Pardelup Work Camp participants and review the progress of ongoing Work Camp commitments.*

**OFFICER COMMENT**

Meetings occur on quarterly basis and are held in the Committee Room at the Shire Office.

It would be preferable if the Councillor representative chaired this group.

**VOTING REQUIREMENTS**

Simple Majority

**OFFICER RECOMMENDATION/COUNCIL DECISION**

Moved Cr L Handasyde, seconded Cr M O'Dea:

That:

1.
  - a) Cr Pavlovich;
  - b) The officer occupying the position of Executive Manager Works and Services; and
  - c) The officer occupying the position of Executive Manager Strategic Development;be appointed as the Council's representatives on the Pardelup Community Liaison Group.
2. Cr Handasyde be appointed as Deputy to act on behalf of Cr Pavlovich when Cr Pavlovich is unable to attend.

**CARRIED (9/0)**

**NO. 220/19**

**7.2.10 PLANTAGENET HISTORICAL SOCIETY**Cr K Clements

Item: 7.2.10

Type: Closely Associated Person (Section 5.62 LGA)

Nature: Wife is Treasurer of the Plantagenet Historical Society

Extent: N/A

5.09pm Cr Clements left the meeting.

Former Member as at 24 October 2017

Cr M O'Dea

Cr C Pavlovich (Deputy)

*Brief:*

- *Encourage the study and writing of history within the Plantagenet district;*
- *Promote public interest in and support for the preservation of historical relics, including buildings and sites and the recognition of notable anniversaries,*
- *records are collected, classified and preserved; and articles are published and information exchanged (readings, discussion and exhibition).*

**VOTING REQUIREMENTS**

Simple Majority

**OFFICER RECOMMENDATION/COUNCIL DECISION****Moved Cr B Bell, seconded Cr K Woltering:****That:**

- 1. Cr O'Dea be appointed as the Council's representative on the Plantagenet Historical Society Committee; and**
- 2. Cr Pavlovich be appointed as Deputy to act on behalf of Cr O'Dea when Cr O'Dea is unable to attend.**

**CARRIED (8/0)****NO. 221/19**

5.11pm Cr Clements returned to the meeting.

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**7.2.11 PLANTAGENET SPORTING CLUB INC**

Former Member as at 24 October 2017:

Cr J Oldfield

*Brief:*

*The objectives of the Plantagenet Sporting Club are to manage the facility in collaboration with the Shire of Plantagenet for the benefit of the users by:*

*Ensuring the facility provides a range of sporting and non-sporting activities to be as inclusive and relevant to as many locals and visitors as possible;*

*Providing a means of communication among the users of the facility;*

*Manage and support volunteers to achieve identified outcomes;*

*Support, develop and promote sports and ancillary activities;*

*Employ and oversee employees as required; and*

*Promote safety, access and fairness.*

**OFFICER COMMENT**

The Constitution for the PSC requires 10 members to be appointed to the executive committee. The membership of the Committee is: two representatives from each of the four 'founding clubs' being Mount Barker Football Club, Mount Barker Hockey Club, Mount Barker Cricket Club and Mount Barker Soccer Club, one representative from the Social membership and one shire appointed representative.

It should be noted that the CEO is a member of the Committee. It should also be noted that the Constitution of the Plantagenet Sporting Club Inc. provides that the Council can appoint its Councillor representative as Chair of the body.

**VOTING REQUIREMENTS**

Simple Majority

**OFFICER RECOMMENDATION/COUNCIL DECISION**

**Moved Cr L Handasyde, seconded Cr M O'Dea:**

**That Cr Oldfield be appointed as the Council's representative on the Plantagenet Sporting Club Committee.**

**CARRIED (9/0)**

**NO. 222/19**

**7.2.12 PLANTAGENET VILLAGE HOMES INC**

Former Member as at 24 October 2017

Cr S Etherington

*Brief:*

*Plantagenet Village Homes is a not-for profit community organisation based in Mount Barker and the primary supplier of seniors accommodation within the region. The volunteer Committee of Management have continued working with the Shire of Plantagenet to ensure that the seniors of Mount Barker and the Great Southern are cared for and supported in their living needs and choices.*

**OFFICER COMMENT****VOTING REQUIREMENTS**

Simple Majority

**OFFICER RECOMMENDATION**

That Cr .... be appointed as the Council's representative on the Plantagenet Village Homes Inc Committee.

**MOTION TO ADJOURN THE QUESTION**

**Moved Cr K Clements, seconded Cr S Etherington:**

**That the question be adjourned so that the CEO may consult with Plantagenet Village Homes Inc in relation to Council Representation on the Plantagenet Village Homes Committee and report back by the 28 January 2020.**

**CARRIED (9/0)**

**NO. 223/19**

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**7.2.13 PORONGURUP RANGE NATIONAL PARK FIRE ADVISORY COMMITTEE**

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Former Members as at 24 October 2017:

Cr B Bell  
Chief Bush Fire Control Officer  
Cr B Lang (Deputy)

*Brief:*

*The role of this group is to discuss Fire Hazard Planning and Prevention strategies for the Porongurup National Park. The Committee is coordinated by the Department of Environment and Conservation (DEC) and includes captains from the local brigades, the Chief Bush Fire Control Officer, DEC staff and Fire and Emergency Services Authority (FESA) and key neighbours.*

**VOTING REQUIREMENTS**

Simple Majority

**OFFICER RECOMMENDATION/COUNCIL DECISION**

Moved Cr L Handasyde, seconded Cr B Bell:

That:

1. a) Cr Woltering; and  
b) The Chief Bush Fire Control Officer;  
be appointed as the Council's representatives on the Porongurup Range National Park Fire Advisory Committee.
2. Cr Bell be appointed as Deputy to act on behalf of Cr Woltering when Cr Woltering is unable to attend.

**CARRIED (9/0)**

**NO. 224/19**

5.21pm Cr Etherington left the meeting.

**7.2.14 REGIONAL ROAD GROUP**

Former Members as at 24 October 2017:

Cr C Pavlovich  
Cr J Oldfield (Deputy)

*Brief:*

*Regional Road Groups (RRGs) have been established to recommend Local Government road funding priorities to the Advisory Committee and to monitor the implementation of the Local Government program in their own regions. Each Regional Road Group will be chaired by a Local Government member. Main Roads will provide technical and administrative support. Regional Road Sub Groups have been established in some regions to assist the Regional Road Groups with management and consideration of local roads issues.*

**OFFICER COMMENT****VOTING REQUIREMENTS**

Simple Majority

**OFFICER RECOMMENDATION/COUNCIL DECISION**

Moved Cr K Clements, seconded Cr J Oldfield:

That:

1. Cr Handasyde be appointed as the Council's representative on the Regional Road Group Committee;
2. Cr Pavlovich be appointed as First Deputy when Cr Handasyde is unable to attend; and
3. Cr Oldfield be appointed as Second Deputy when both Crs Handasyde and Pavlovich are unable to attend.

**CARRIED (8/0)**

**NO. 225/19**



**7.2.15 SOUTH COAST ALLIANCE INC.**

Former Members as at 24 October 2017:

Cr B Bell  
Cr Jon Oldfield  
Cr C Pavlovich  
Cr M O'Dea (Deputy)

*Brief:*

*In July 2015 the City of Albany; Shire of Denmark and Shire of Plantagenet entered into an MOU for 'Strategic Regional Economic Development Plan'.*

*The Objectives being:*

*'To formalise a grouping of the three local authorities, City of Albany, Shire of Denmark and Shire of Plantagenet – for the purpose of furthering Economic Development in the sub-region, recognising that what is good for one is good for all.'*

*This Volunteer Regional Organisation of Council has subsequently become incorporated pursuant to the Associations Incorporation Act.*

**OFFICER COMMENT**

At a meeting of the Council held 28 March 2017 it was agreed that the Shire President and Deputy President positions should be recognised as a standard appointment to the Lower Great Southern Economic Alliance. Further, another Councillor should be appointed as deputy for any one of the above members.

At a meeting of the South Coast Alliance Inc. held 19 September 2019, it was agreed that Draft 1 of the Membership Policy, stating that '*...the Association Executive Committee will be elected at the AGM with three representatives from each Local Government Authority. Nominations will be the Mayor or President, Deputy Mayor or President and one elected member from each LGA...*', be adopted.

**VOTING REQUIREMENTS**

Simple Majority

**OFFICER RECOMMENDATION/COUNCIL DECISION**

**Moved Cr L Handasyde, seconded Cr M O'Dea:**

**That**

- 1. Shire President Cr Pavlovich, Deputy Shire President Cr Oldfield and Cr Handasyde be appointed as the Council's representatives to the South Coast Alliance (Inc.); and**
- 2. Cr Clements be appointed as the Council's proxy to both Cr Pavlovich and Cr Oldfield.**

**CARRIED (8/0)**

**NO. 226/19**

**7.2.16 SOUTHERN LINK VOLUNTARY REGIONAL ORGANISATION OF COUNCILS**

Former Members as at 24 October 2017:

Cr C Pavlovich  
Cr J Oldfield  
Cr B Bell (Deputy for Cr Pavlovich)  
Cr J Moir (Deputy for Cr Oldfield)

**OFFICER COMMENT**

The Council has a Partnering Agreement that provides the framework for future resource sharing between the Councils of Broomehill-Tambellup, Cranbrook, Kojonup and Plantagenet. This agreement does not create any legal obligation between the parties. It is a statement that incorporates the spirit of cooperation and shared discourse. Its aim is simply to establish the guiding principles for future resource sharing so that these may be implemented in a manner that provides cost benefits to the community, greater efficiency in the management of resources, and better outcomes for members and their communities.

It is appropriate for the Shire President and Deputy to be the Council's representatives on the VROC. The other members do likewise.

**VOTING REQUIREMENTS**

Simple Majority

**OFFICER RECOMMENDATION/COUNCIL DECISION**

Moved Cr B Bell, seconded Cr J Moir:

That:

1. Cr Pavlovich and Cr Oldfield be appointed as the Council's representatives on the Southern Link Voluntary Regional Organisation of Councils;
2. Cr Bell be appointed as Deputy to act on behalf of Cr Pavlovich when Cr Pavlovich is unable to attend; and
3. Cr Moir be appointed as Deputy to act on behalf of Cr Oldfield when Cr Oldfield is unable to attend.

**CARRIED (8/0)**

**NO. 227/19**

**7.2.17 STIRLING RANGE NATIONAL PARK ADVISORY COMMITTEE**

Former Members as at 24 October 2017:

Cr M O'Dea  
Chief Bush Fire Control Officer

*Brief:*

*The role of this group is to discuss Fire Hazard Planning and Prevention strategies for the Porongurup National Park. The Committee is coordinated by the Department of Environment and Conservation (DEC) and includes captains from the local brigades, the Chief Bush Fire Control Officer, DEC staff and Fire and Emergency Services Authority (FESA) and key neighbours.*

**VOTING REQUIREMENTS**

Simple Majority

**OFFICER RECOMMENDATION/COUNCIL DECISION**

Moved Cr B Bell, seconded Cr J Oldfield:

**That Cr O'Dea and the Chief Bush Fire Control Officer be appointed as the Council's representatives on the Stirling Range National Park Fire Advisory Committee.**

**CARRIED (8/0)**

**NO. 228/19**

**7.2.18 WALGA VOTING DELEGATES (ANNUAL GENERAL MEETING AND ZONE MEETING)**

Former Members as at 24 October 2017:

Cr C Pavlovich  
Cr J Oldfield  
Cr M O'Dea (Deputy for Cr Pavlovich)  
Cr B Lang (Deputy for Cr Oldfield)

*Brief:*

*The WA Local Government Association (WALGA) lobbies and negotiates on behalf of the Local Government industry in WA.*

**OFFICER COMMENT**

It is noted that these appointments are made for WALGA Meetings and the AGM and not for WALGA conference attendances.

**VOTING REQUIREMENTS**

Simple Majority

**OFFICER RECOMMENDATION/COUNCIL DECISION**

Moved Cr J Oldfield, seconded Cr B Bell:

That:

1. Cr Pavlovich and Cr Oldfield be appointed as the Council's voting delegates for Western Australian Local Government Association (WALGA) Annual General Meeting and Zone Meetings.
2. Cr Clements be appointed as voting delegate to act on behalf of Cr Pavlovich when Cr Pavlovich is unable to attend; and
3. Cr Bell be appointed as voting delegate to act on behalf of Cr Oldfield when Cr Oldfield is unable to attend.

**CARRIED (8/0)**

**NO. 229/19**

### **7.2.19 WAR MEMORIAL WARDEN**

Former Warden appointed 24 October 2017:

Cr B Bell

### **VOTING REQUIREMENTS**

Simple Majority

### **OFFICER RECOMMENDATION/COUNCIL DECISION**

Moved Cr J Moir, seconded Cr M O'Dea:

That Cr Bell be appointed as the Council's War Memorial Warden.

**CARRIED (8/0)**

**NO. 230/19**

**7.2.20 WILSON INLET CATCHMENT COMMITTEE INC.**

Former Member as at 24 October 2017:

Cr S Etherington

*Brief:*

*The Wilson Inlet Catchment Committee Inc (WICC) is a peak community based organisation in the Wilson Inlet Catchment which has been operating as an incorporated body since 1995. The area of responsibility includes three local governments; the City of Albany, and the Shires of Plantagenet and Denmark.*

*The WICC is involved in all areas of Landcare, Catchment management, and natural resource management - achieving results with farmers and landholders on-the-ground; deep rooted perennials, nutrient reduction, fencing, weed control and revegetation; and fertiliser workshops.*

*The WICC has obtained funding through: Natural Heritage Trust (NHT), Envirofund, Lotterywest, and National Action Plan for Salinity and Water Quality (NAP). The South Coast Regional NRM Strategy has also enabled WICC to access funds.*

**VOTING REQUIREMENTS**

Simple Majority

**OFFICER RECOMMENDATION/COUNCIL DECISION**

Moved Cr J Oldfield, seconded Cr J Moir:

That:

1. Cr O'Dea be appointed as the Council's representative on the Wilson Inlet Catchment Committee; and
2. Cr Pavlovich be appointed as Deputy to act on behalf of Cr O'Dea when Cr O'Dea is unable to attend.

**CARRIED (8/0)**

**NO. 231/19**

**8 CLOSURE OF MEETING**

5.45pm The Presiding Member declared the meeting closed.

**CONFIRMED: CHAIRPERSON** \_\_\_\_\_ **DATE:** \_\_\_\_/\_\_\_\_/\_\_\_\_