



SPECIAL MINUTES

DATE: Tuesday, 24 November 2020

TIME: 5.00pm

VENUE: Council Chambers, Lowood
Road, Mount Barker WA 6324

Paul Sheedy
ACTING CHIEF EXECUTIVE OFFICER

SPECIAL BUSINESS

Appointment of a Chief Executive Officer

ACTING CEO NOTE:

Prior to being advised of the Council decision (293/20), the preferred candidate withdrew his application.

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1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

2:30pm The Presiding Member declared the meeting open.

Members Present:

Cr C Pavlovich	Shire President (Presiding Member)
Cr J Oldfield	Deputy Shire President
Cr B Bell	Councillor
Cr K Clements	Councillor
Cr S Etherington	Councillor
Cr L Handasyde	Councillor
Cr J Moir	Councillor
Cr M O'Dea	Councillor
Cr K Woltering	Councillor

In Attendance:

Mr Paul Sheedy	Acting Chief Executive Officer
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Emergency Evacuation Procedures/Disclaimer:

Working to Occupational Safety and Health Best Practices, Mr Paul Sheedy – Acting Chief Executive Officer, read aloud the emergency evacuation procedures for Councillors, staff and members of the public present in the Council Chambers.

Mr Sheedy then read aloud the following disclaimer:

'No responsibility whatsoever is implied or accepted by the Shire of Plantagenet for any act, omission or statement or intimation occurring during Council / Committee meetings or during formal / informal conversations with staff.

The Shire of Plantagenet disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission, or statement of intimation occurring during Council / Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation or approval made by a member or officer of the Shire of Plantagenet during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Plantagenet. The Shire of Plantagenet warns that anyone who has an application with the Shire of Plantagenet must obtain and should only rely on WRITTEN CONFIRMATION of the outcome of the application, and any conditions attaching to the decision made by the Shire of Plantagenet in respect of the application.'

2 PUBLIC QUESTION TIME (RELATING TO SPECIAL BUSINESS ONLY)

Section 5.24 Local Government Act 1995

2.1 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

3 DISCLOSURE OF INTEREST

Part 5 Division 6 Local Government Act 1995

Nil

4 REPORTS OF COMMITTEES AND OFFICERS

4.1 EXECUTIVE SERVICES REPORTS (CONFIDENTIAL)

4.1.1 APPOINTMENT OF CHIEF EXECUTIVE OFFICER

File Ref: N53464
Responsible Officer: Paul Sheedy
Acting Chief Executive Officer
Author: Paul Sheedy
Acting Chief Executive Officer
Proposed Meeting Date: 24 November 2020

PURPOSE

The purpose of this report is for the Council to consider the attached confidential report from the consultant, Price Consulting Group, in regards to the recruitment of the new Chief Executive Officer (CEO), the endorsement of the recommendation of the Chief Executive Officer Appointment Committee in regards to the appointment of the preferred candidate as the CEO for the Shire of Plantagenet and the approval of unbudgeted expenditure.

MOTION TO PROCEED BEHIND CLOSED DOORS

Moved Cr J Oldfield, seconded Cr J Moir:

5.10pm That in accordance with Section 5.23 (2) of the Local Government Act 1995 the meeting is closed to members of the public with the following aspect(s) of the Act being applicable to this matter:

- (a) a matter affecting an employee or employees.
- (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.

CARRIED (9/0)

NO. 291/20

MOTION TO SUSPEND STANDING ORDERS

Moved L Handasyde, seconded Cr M O'Dea:

That those sections of Standing Orders that would prevent a Councillor from speaking more than once to an item by suspended.

CARRIED (9/0)

NO. 292/20

**CHIEF EXECUTIVE OFFICER APPOINTMENT COMMITTEE RECOMMENDATION
/ COUNCIL DECISION**

Moved Cr J Oldfield, seconded Cr K Clements:

That the Council:

1. Appoints Andrew George Booth to the position of Chief Executive Officer with the Shire of Plantagenet for a period of five (5) years.
2. Believes that Andrew George Booth is suitably qualified for the position of Chief Executive Officer.
3. Is satisfied with the provisions of the proposed employment contract to be entered into with Andrew George Booth for a total remuneration package of \$250,000.00 per annum.
4. Approves relocation costs from Andrew George Booth's existing place of residence to the house provided by the Council to be reimbursed at cost, or to the maximum value of \$7,000.00, whichever is the lesser.
5. Grants authority to the Shire President and Acting Chief Executive Officer to endorse and affix the Common Seal of the Council to the Chief Executive Officer Contract of Employment.

CARRIED (9/0)

NO. 293/20

MOTION TO RESUME STANDING ORDERS

Moved Cr M O'Dea, seconded Cr B Bell:

That Standing Orders be resumed.

CARRIED (9/0)

NO. 294/20

OFFICER RECOMMENDATION / COUNCIL DECISION

Moved Cr M O'Dea, seconded Cr K Woltering:

That the Council approve unbudgeted expenditure of up to \$7,000.00 in programme 4 'Governance – Overheads – Administration' for relocation costs for the proposed new Chief Executive Officer.

CARRIED (9/0)

NO. 295/20

MOTION TO PROCEED IN PUBLIC

Moved Cr M O'Dea, seconded Cr L Handasyde:

6.43pm That the meeting proceed in public.

CARRIED (8/0)

NO. 296/20

5 CLOSURE OF MEETING

6:44pm The Presiding Member declared the meeting closed.

CONFIRMED: CHAIRPERSON _____ DATE: ____ / ____ / ____