



Shire of
Plantagenet

Mount Barker • Kendenup • Narrikup
Porongurup • Rocky Gully

MINUTES

**A Special Meeting of Council was held at the
Shire of Plantagenet Council Chambers, Mount Barker
at 5:00pm on Tuesday 21 October 2025**

**The Swearing-In Ceremony for new Councillors preceded
the Special Council Meeting at 4.30 pm**

**Julian Murphy
CHIEF EXECUTIVE OFFICER**

Resolution numbers: 120/25 to 127/25

Please note: Council Meetings are audio recorded in accordance with Regulation 14I of the Local Government Regulations 1996.

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1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Chief Executive Officer declared the meeting open at 5.00pm. The CEO presided pursuant to Schedule 2.3(3) of the *Local Government Act 1995*.

The Presiding person acknowledged the traditional custodians of our area and their continuing connection to the land and community. We pay our respects to all members of the Menang Noongar community and their culture; and to Elders past and present.

A swearing-in ceremony was held prior to commencement of the Special Council Meeting. The newly elected Councillors made a declaration of office before the CEO, in the prescribed form, as required under section 2.29 of the *Local Government Act 1995 (WA)*.

2 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

Members Present:

Cr L Handasyde	Councillor
Cr J Liebeck	Councillor
Cr B Bell	Councillor
Cr K Clements	Councillor
Cr A Fraser	Councillor
Cr M O'Dea	Councillor
Cr K Tyrer	Councillor
Cr W Sheard	Councillor

In Attendance:

Mr Julian Murphy	Chief Executive Officer
Mr Anthony Middleton	Executive Manager Corporate & Community Services
Mr Kevin Hemmings	Executive Manager Infrastructure & Assets
Mr André Pinto	Executive Manager Development & Regulatory Services
Mr Vince Partridge	ICT Officer
Mrs Helen Purves	Executive Officer Governance (notetaker)

Apologies:

Cr R Brown	Councillor
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Members of the Public Present:

Two (2) including one (1) media representative

Previously Approved Leave of Absence:

Cr R Brown

Disclaimer:

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Please Note: Council Meetings are recorded for accuracy of minute taking.

3 ELECTION OF PRESIDENT

The Chief Executive Officer advised that he had received one (1) written nomination for the position of President for Cr Len Handasyde.

The Chief Executive Officer invited further nominations for the position of President.

There being no further nominations, the Chief Executive Officer declared Cr Len Handasyde duly elected as President of the Shire of Plantagenet.

Cr Handasyde made the Declaration of Office before Chief Executive Officer Mr Julian Murphy and assumed the Chair at 5.03pm.

4 ELECTION OF DEPUTY PRESIDENT

The President advised he has received one (1) written nomination for the position of Deputy President for Cr Josh Liebeck.

The President invited further nominations for the position of Deputy President.

There being no further nominations, the President declared Cr Josh Liebeck duly elected as Deputy President of the Shire of Plantagenet.

Cr Liebeck made the Declaration of Office before the Chief Executive Officer Mr Julian Murphy.

5 PUBLIC QUESTION TIME

5.1 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5.2 PUBLIC QUESTION TIME - SECTION 5.24 LOCAL GOVERNMENT ACT 1995

6 PETITIONS / DEPUTATIONS / PRESENTATIONS

Nil

7 DISCLOSURE OF INTEREST

Part 5 Division 6 Local Government Act 1995

Nil

8 APPLICATIONS FOR LEAVE OF ABSENCE

Section 5.25 Local Government Act 1995

8.1 CR B BELL

Moved Cr K Clements, seconded Cr J Liebeck:

That Cr Bell be granted Leave of Absence for the period 30 October to 19 November 2025 inclusive.

CARRIED (8/0)

NO. 120/25

**For: Crs Handasyde, Clements, Bell, Fraser,
Liebeck, O'Dea, Sheard and Tyrer**

Against: Nil

8.2 CR K CLEMENTS

Moved Cr B Bell, seconded Cr A Fraser:

That Cr Clements be granted Leave of Absence for the period 29 October to 10 November 2025 inclusive.

CARRIED (8/0)

NO. 121/25

**For: Crs Handasyde, Clements, Bell, Fraser,
Liebeck, O'Dea, Sheard and Tyrer**

Against: Nil

9 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

Thanks for your support and that of the Community. It is humbling and I will do my best to lead as the Shire President for the next two years. It is a responsibility that I take very seriously.

I would like to take a little time to recognise the effort of our past Cr's Etherington and Oldfield. Sue Etherington served for over 20 years in this building and the old one and Jon Oldfield for 12 years in this building. Both served with distinction and their efforts will be missed.

We have had a reset with one new Councillor and we welcome Councillor Tyrer into the role and we welcome back Councillor O'Dea and look forward once again to your tireless efforts bringing clarity into the debate through your thoroughness as you read through the various docs. There are of course other Councillors who continue to make a contribution and some who have made that contribution over many many years like Cr's Clements & Bell. With the new Crs among us this mix of experience will be important to tap into in the next few years.

It should also be noted that we stand today on the foundations of those who have gone before us. There are great traditions from times past and those listed on the Honour Boards around this Chamber need to be remembered for the commitment they made to bring this community to what it is today. These are the foundations that we rest on.

We should recognise all people who have made this community what it is today. The leaders over the years, our indigenous peoples both past and present, volunteers, staff businesses, and the many other people groups who have come and made Plantagenet their home. All have contributed.

As we move forward we need to recognise that we are a team and together with the staff we can achieve great things. We need to keep the momentum going. I encourage you all to bring accurate information into the room and debate it across the table to bring about the best results. There is no place for inaccurate information brought for any reason and particularly for any personal gain. What we bring to the table must stand scrutiny well and be able to be integrated into the public space to inform the decisions we need to make.

We will not agree on everything and nor should we, but we will need to ensure that once clear decisions are made, we all support them. The code of conduct deals with this and many other matters as to how we relate to each other and members in the community. It's when times are tough and disagreements arise that show what we are made of. Treating each other with respect all the time is paramount as we move forward.

I for one, am not perfect and have never purported to be. I will make mistakes. I cannot fill this role on my own, no one can of course, so I will need every Elected Member here committed to assist in the process. Think about where you can assist. Keep the conversations going, make the calls, ask the questions and keep everyone informed and we will develop as a team and build capacity as a group as we look to service the future well.

Cr Len Handasyde, Shire President

10 REPORTS OF COMMITTEES AND OFFICERS

10.1 EXECUTIVE SERVICES REPORTS

10.1.1 ALLOCATION OF SEATING POSITIONS

File Ref: N66859

Responsible Officer: Julian Murphy
Chief Executive Officer

Author: Julian Murphy
Chief Executive Officer

Proposed Meeting Date: 21 October 2025

Clause 8.1 of the Standing Orders Local Law provides:

- '(1) At the first meeting held after each election day, or at any other time considered necessary, each member is to be allocated a seat at the Council table by the Council.*
- (2) Each member is to occupy his or her allotted position at each Council or committee meeting.'*

OFFICER COMMENT

It is considered appropriate that the Presiding Member be seated at the head of the seating plan, with the Deputy President seated at their left.

Councillors should then be seated alphabetically from the Deputy President's left in a clockwise position or in a position otherwise decided by Council.

OFFICER RECOMMENDATION/COUNCIL DECISION:

Moved Cr K Clements, seconded Cr B Bell:

That Council allocates the seating positions of Councillors as set out in the following diagram and that Councillors occupy those positions until the next Ordinary Council Elections or until otherwise amended by a decision of Council:

President
Cr Handasyde

Cr Sheard
Cr Liebeck, Deputy President
Cr Tyrer
Cr Clements

Cr Brown
Cr Fraser
Cr O'Dea
Cr Bell

CARRIED (8/0)

NO. 122/25

For: Crs Handasyde, Clements, Bell, Fraser,
Liebeck, O'Dea, Sheard and Tyrer
Against: Nil

Simple Majority

Items 10.1.2 to 10.1.4 were dealt with en bloc.

10.1.2 COUNCIL COMMITTEES - APPOINTMENT OF MEMBERS

File Ref: N66860

Attachment: 1.Terms of Reference Audit Risk and Improvement Advisory Committee
2.Terms of Reference Behaviour Complaints Committee

Responsible Officer: Julian Murphy
Chief Executive Officer

Author: Julian Murphy
Chief Executive Officer

Proposed Meeting Date: 21 October 2025

PURPOSE

The purpose of this report is to consider the appointment of Elected Members to Committees of Council as required by sections 5.8, 5.9, 5.10, 5.11A, 5.11 and 5.12 of the *Local Government Act 1995*.

BACKGROUND

Following the 18 October 2025 ordinary local government elections, Council is required to appoint members to Committees of Council whose membership terms expired on election day.

The following members were appointed to Council Committees in October 2023.

Audit & Risk Committee

Cr L Handasyde	(Presiding Member)
Cr K Clements	(Deputy Presiding Member)
Cr A Fraser	(Member)
Cr J Liebeck	(Member)
Cr S Etherington	(Deputy Member)
Cr J Oldfield	(Deputy Member)
Cr W Sheard	(Deputy Member)

Behaviour Complaints Committee

Cr L Handasyde	(Presiding Member)
Cr A Fraser	(Deputy Presiding Member)
Cr W Sheard	(Member)
Cr S Etherington	(Deputy Member)
Cr J Liebeck	(Deputy Member)
Cr K Clements	(Deputy Member)

EXTERNAL CONSULTATION

No external consultation has occurred in relation to this report.

STATUTORY ENVIRONMENT*Local Government Act 1995*

Section 5.8 Establishment of committees

A local government may establish by absolute majority committees of 3 or more persons to assist the council.

Section 5.9. Committees, types of

- (1) In this section — other person means a person who is not a council member or an employee.
- (2) A committee is to comprise —
 - (a) council members only; or
 - (b) council members and employees; or
 - (c) council members, employees and other persons; or
 - (d) council members and other persons; or
 - (e) employees and other persons; or
 - (f) other persons only.

Section 5.10. Appointment of committee members

- (1) A committee is to have as its members —
 - (a) persons appointed by absolute majority by the local government to be members of the committee.

Section 5.11A. Deputy committee members

- (1) The local government may appoint by absolute majority a person to be a deputy of a member of a committee and may terminate such an appointment by absolute majority at any time.

Section 5.11. Committee membership, tenure of

- (1) Where a person is appointed as a member of a committee under section 5.10(4) or (5), the person's membership of the committee continues until -
 - (a) the person no longer holds the office by virtue of which the person became a member, or is no longer the CEO, or the CEO's representative, as the case may be; or
 - (b) the person resigns from membership of the committee; or
 - (c) the committee is disbanded; or
 - (d) the next ordinary elections day, whichever happens first.
- (2) Where a person is appointed as a member of a committee other than under section 5.10(4) or (5), the person's membership of the committee continues until —
 - (a) the term of the person's appointment as a committee member expires; or

- (b) the local government removes the person from the office of committee member, or the office of committee member otherwise becomes vacant; or
- (c) the committee is disbanded; or
- (d) the next ordinary elections day, whichever happens first

Section 5.12. Presiding members and deputies

- (1) The local government must appoint by absolute majority a member of a committee to be the presiding member of the committee.
- (2) The local government may appoint by absolute majority a member of a committee to be the deputy presiding member of the committee.

POLICY IMPLICATIONS

Policy implications do not apply for this report, and it is the opinion of the author that policy development is not required.

FINANCIAL IMPLICATIONS

There are no financial implications for this report.

BUDGET IMPLICATIONS

There are no budget implications for this report.

LEGAL IMPLICATIONS

There are no legal implications for this report.

ASSET MANAGEMENT IMPLICATIONS

There are no asset management implications as no assets are being created or acquired.

STRATEGIC IMPLICATIONS

The Shire of Plantagenet Corporate Business Plan 2025 – 2029 provides:

At Key Pillar 4 - Performance & Leadership the following:

Strategy 4.3 – Commitment to continuous improvement in service delivery

Corporate Action 4.3.1 - Implement review processes in service delivery on a regular basis and as needed

Accordingly, the recommended outcome for this report aligns with the Corporate Business Plan.

RISK MITIGATION IMPLICATIONS

Low Risk

This item has been evaluated against the Shire of Plantagenet Risk Assessment and Acceptance Criteria. The perceived level of risk is considered to be “Low” risk and can be managed by routine procedures and with currently available resources.

STRATEGIC RISK IMPLICATIONS

There are no strategic risk implications for this report.

REGIONAL IMPLICATIONS

There are no regional implications for this report.

OFFICER COMMENT

Changes to the *Local Government Act 1995* relating to the establishment of the Audit, Risk and Improvement Committee which will require Council to appoint an independent chairperson have not yet commenced.

It is recommended that Council seeks submissions from the community to fill the role of independent chair and deputy chair of the Audit, Risk and Improvement Committee. Until such time as independent persons are appointed to the committee, the President and Deputy President may fill the roles of chairperson and deputy chairperson respectively.

MOTION TO SUSPEND STANDING ORDERS:

Moved Cr K Clements seconded Cr B Bell:

That Council suspends standing orders.

CARRIED (8/0)

NO. 123/25

For: Crs Handasyde, Clements, Bell, Fraser,
Liebeck, O'Dea, Sheard and Tyrer
Against: Nil

MOTION TO RESUME STANDING ORDERS:

Moved Cr K Clements seconded Cr M O'Dea:

That Council resumes standing orders.

CARRIED (8/0)

NO. 124/25

For: Crs Handasyde, Clements, Bell, Fraser,
Liebeck, O'Dea, Sheard and Tyrer
Against: Nil

VOTING REQUIREMENTS

Absolute Majority

OFFICER RECOMMENDATION/COUNCIL DECISION:

Moved Cr K Clements, seconded Cr B Bell:

That Council:

1. Establishes the following Committees of Council in accordance with section 5.8 of the *Local Government Act 1995* with the following members and appoints the following Presiding Members and Deputy Presiding Members to the Committees of Council as required by section 5.12 of the *Local Government Act 1995*:

Audit, Risk and Improvement Committee

Cr L Handasyde	(Presiding Member)
Cr J Liebeck	(Deputy Presiding Member)
Cr W Sheard	(Member)
Cr K Tyrer	(Member)
Cr M O'Dea	(Deputy Member)
Cr K Clements	(Deputy Member)

Behaviour Complaints Committee

Cr L Handasyde	(Presiding Member)
Cr J Liebeck	(Deputy Presiding Member)
Cr W Sheard	(Member)
Cr K Clements	(Deputy Member)
Cr B Bell	(Deputy Member)

2. Adopts the Terms of Reference for each committee as presented.

CARRIED (8/0)

NO. 125/25

For: Crs Handasyde, Clements, Bell, Fraser,
Liebeck, O'Dea, Sheard and Tyrer
Against: Nil

Absolute Majority

10.1.3 ADVISORY COMMITTEES - APPOINTMENT OF MEMBERS

File Ref:	N66861
Attachment:	<u>1 Terms of Reference Bush Fire Advisory Committee</u> <u>2 Terms of Reference LEMC</u> <u>3 Terms of Reference Roadwise Advisory Committee</u> <u>4 Terms of Reference Saleyards Advisory Committee</u>
Responsible Officer:	Julian Murphy Chief Executive Officer
Author:	Julian Murphy Chief Executive Officer
Proposed Meeting Date:	21 October 2025

PURPOSE

The purpose of this report is to consider the appointment of Elected Members to Council Advisory Committees.

BACKGROUND

Following the 18 October 2025 ordinary local government elections, Council is required to appoint Elected Members to Council Advisory Committees whose terms expired on election day.

EXTERNAL CONSULTATION

No external consultation has occurred in relation to this report.

STATUTORY ENVIRONMENT

Local Government Act 1995 – Section 5.11. Committee membership, tenure of

POLICY IMPLICATIONS

Policy implications do not apply for this report, and it is the opinion of the author that policy development is not required.

FINANCIAL IMPLICATIONS

There are no financial implications for this report.

BUDGET IMPLICATIONS

There are no budget implications for this report.

LEGAL IMPLICATIONS

There are no legal implications for this report.

ASSET MANAGEMENT IMPLICATIONS

There are no asset management implications as no assets are being created or acquired.

STRATEGIC IMPLICATIONS

The Shire of Plantagenet Corporate Business Plan 2025 – 2029 provides:

At Key Pillar 4 - Performance & Leadership the following:

Strategy 4.3 – Commitment to continuous improvement in service delivery

Corporate Action 4.3.1 - Implement review processes in service delivery on a regular basis and as needed

Accordingly, the recommended outcome for this report aligns with the Corporate Business Plan.

RISK MITIGATION IMPLICATIONS**Low Risk**

This item has been evaluated against the Shire of Plantagenet Risk Assessment and Acceptance Criteria. The perceived level of risk is considered to be “Low” risk and can be managed by routine procedures and with currently available resources.

STRATEGIC RISK IMPLICATIONS

There are no strategic risk implications for this report.

REGIONAL IMPLICATIONS

There are no regional implications for this report.

OFFICER COMMENT

Council has the following Elected Members representing the Council on advisory committees:

Bush Fire Advisory Committee

Cr L Handasyde (Presiding Member)

Cr R Brown

Cr J Oldfield (Deputy)

Local Emergency Management Committee

Cr J Oldfield (Presiding Member)

Cr W Sheard (Deputy)

Saleyards Advisory Committee

Cr J Oldfield (Presiding Member)

Cr L Handasyde

A Fraser
Cr B Bell
Cr J Liebeck (Deputy)

Roadwise Committee

Cr B Bell (Presiding Member)
Cr W Sheard
Cr R Brown (Deputy)

THE TERMS OF REFERENCE FOR EACH OF THE ADVISORY COMMITTEES IS ATTACHED.

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION:

Moved Cr K Clements, seconded Cr B Bell:

That Council, in accordance with the committee Terms of Reference, appoints the following Elected Members to the following Advisory Committees of Council:

Bush Fire Advisory Committee

Cr L Handasyde (Presiding Member)
Cr W Sheard (Member)
Cr K Tyrer (Deputy Member)

Local Emergency Management Committee

Cr J Liebeck (Presiding Member)
Cr M O'Dea (Deputy Member)
Cr W Sheard (Deputy Member)

Saleyards Advisory Committee

Cr L Handasyde (Presiding Member)
Cr J Liebeck (Member)
Cr M O'Dea (Member)
Cr B Bell (Member)
Cr A Fraser (Deputy Member)

Roadwise Committee

Cr B Bell (Presiding Member)
Cr J Liebeck (Member)
Cr W Sheard (Deputy Member)

CARRIED (8/0)

NO. 126/25

**For: Crs Handasyde, Clements, Bell, Fraser,
Liebeck, O'Dea, Sheard and Tyrer
Against: Nil**

Simple Majority

10.1.4 APPOINTMENT OF MEMBERS TO NON-COUNCIL COMMITTEES

File Ref: N66863
Attachment: Summary of Committees 2025
Responsible Officer: Julian Murphy
Chief Executive Officer
Author: Julian Murphy
Chief Executive Officer
Proposed Meeting Date: 21 October 2025

PURPOSE

The purpose of this report is to consider the appointment of Elected Members to Non-Council Committees and organisations.

BACKGROUND

Following the ordinary Council election held on 18 October 2025 Council is required to appoint elected members to represent Council on Non-Council Committees and organisations.

A summary of the various organisations and committees is attached.

EXTERNAL CONSULTATION

No external consultation has occurred in relation to this report.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

Policy implications do not apply for this report and it is the opinion of the author that policy development is not required.

FINANCIAL IMPLICATIONS

Councillor representatives on committees are entitled to reimbursement for expenses incurred in attending meetings.

BUDGET IMPLICATIONS

There are no budget implications for this report.

LEGAL IMPLICATIONS

There are no legal implications for this report.

ASSET MANAGEMENT IMPLICATIONS

There are no asset management implications as no assets are being created or acquired.

STRATEGIC IMPLICATIONS

The Shire of Plantagenet Corporate Business Plan 2025 – 2029 provides:

At Key Pillar 4 - Performance & Leadership the following:

Strategy 4.3 – Commitment to continuous improvement in service delivery

Corporate Action 4.3.1 - Implement review processes in service delivery on a regular basis and as needed

Accordingly, the recommended outcome for this report aligns with the Corporate Business Plan.

RISK MITIGATION IMPLICATIONS**Low Risk**

This item has been evaluated against the Shire of Plantagenet Risk Assessment and Acceptance Criteria. The perceived level of risk is considered to be “Low” risk and can be managed by routine procedures and with currently available resources.

STRATEGIC RISK IMPLICATIONS

Insert relevant information or note that There are no strategic risk implications for this report.

REGIONAL IMPLICATIONS

Representation on key regional organisations including voluntary regional organisations of councils.

OFFICER COMMENT

The following elected members were appointed to represent Council on the following Non-Council Committees:

WALGA Great Southern Country Zone

Cr L Handasyde, Cr A Fraser;

Cr K Clements (Deputy), Cr R Brown (Deputy)

Great Southern Regional Road Group

Cr A Fraser;

Cr W Sheard (Deputy), Cr L Handasyde (Deputy)

Great Southern Regional Recreation Advisory Committee

Cr W Sheard;

Cr R Brown (Deputy)

Development Assessment Panel

Cr L Handasyde, Cr K Clements;

Cr J Oldfield (Alternative Member), Cr J Liebeck (Alternative Member)

Southern Link VROC

Cr L Handasyde, Cr A Fraser;

Cr J Liebeck (Deputy)

South Coast Alliance

Cr L Handasyde, Cr A Fraser;

Cr K Clements (Deputy), Cr J Oldfield (Deputy)

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION:

Moved Cr K Clements, seconded Cr B Bell:

That Council appoints the following elected members to represent Council on the following Non-Council Committees and organisations:

WALGA Great Southern Country Zone

Cr L Handasyde (Member)

Cr J Liebeck (Member)

Cr M O'Dea (Deputy Member)

Cr K Clements (Deputy Member)

Great Southern Regional Road Group

Cr L Handasyde (Member)

Cr J Liebeck (Deputy Member)

Cr K Clements (Deputy Member)

Great Southern Regional Recreation Advisory Committee

Cr K Tyrer (Member)

Cr W Sheard (Deputy Member)

Development Assessment Panel

Cr L Handasyde (Member)

Cr J Liebeck (Member)

Cr K Clements (Alternative Member)

Cr A Fraser (Alternative Member)

Great Southern VROC

Cr L Handasyde (Member)

Cr J Liebeck (Deputy Member)

South Coast Alliance

Cr L Handasyde (Member)
Cr J Liebeck (Member)
Cr K Clements (Deputy Member)
Cr B Bell (Deputy Member)

CARRIED (8/0)

NO. 127/25

**For: Crs Handasyde, Clements, Bell, Fraser,
Liebeck, O'Dea, Sheard and Tyrer
Against: Nil**

Simple Majority

11 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

**12 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY
DECISION OF THE MEETING**

Nil

13 CLOSURE OF MEETING

There being no further business the Presiding member closed the meeting at 5.25pm.