



TOWNSCAPE REVIEW STEERING COMMITTEE MEETING

MINUTES

Committee Brief

Mission/Purpose:

To Guide the process of reviewing Townscape Improvement Plans for the Shire of Plantagenet that will:

- 1. Serve as an overall framework for streetscape upgrading projects.*
- 2. Lead to the enhancement of the visual and practical amenity of the area.*

Tasks/Responsibilities

The general tasks/responsibilities of the Committee are to:

- 1. Provide assistance and advice to Council staff.*
- 2. Take an active role in developing an understanding of townscape issues.*
- 3. Make recommendations to the Council regarding matters within its purview.*
- 4. Comply with relevant policies and directives.*

Meeting of the Townscape Review Steering Committee
held in the Committee Room, Lowood Road, Mount Barker WA 6324
3.00 pm Wednesday 1 June 2011

Rob Stewart
CHIEF EXECUTIVE OFFICER

Committee Members

Cr Gert Messmer; Cr Andrus Budrikis; Mr Rob Stewart (Chief Executive Officer); Mr Peter Duncan (Manager Development Services); Mr Roger Bartley; Mrs Karen McKenzie; Mr Peter Thorn; Mr George Corke; Mrs Lisa Braun

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1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

3:03PM Mr Peter Thorn declared the meeting open.

2 RECORD OF ATTENDANCE / APOLOGIESPresent

Mr Peter Thorn	Presiding Member
Mr Roger Bartley	Deputy Presiding Member
Cr Gert Messmer	Councillor
Mr Rob Stewart	Chief Executive Officer
Mr Peter Duncan	Manager Development Services

Officers

Mr Vincent Jenkins	Planning Officer
Mrs Cobie MacLean	Administration Officer (Planning)

Visitors

Cr Ken Clements	Shire President
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Apologies

Mrs Karen McKenzie	
Mr George Corke	
Mr Dominic Le Cerf	Manager Works and Services

3 CONFIRMATION OF MINUTES

Moved Cr G Messmer, seconded Mr R Bartley:

That the Minutes of the Townscape Review Steering Committee Meeting held 2 February 2011 be confirmed.

CARRIED

4 REPORTS OF COMMITTEE MEMBERS AND OFFICERS

4.1 ENTRY STATEMENT – KENDENUP

Mr Peter Duncan – Manager Development Services advised the committee of the following:

- Main Roads Western Australia (MRWA) has approved the concept of entry signs on either side of Beverley Road at Albany Highway.
- There is \$30,000.00 in the 2011/2012 draft Budget. The Budget will be adopted at the Council meeting to be held on 6 July 2011.
- The entry statements will be lit with solar lighting and have native plant landscaping.
- The artwork for the entry statements was agreed on by a community group and painted locally.
- The completion of the entry statements depend on the approval of funds allocated in the 2011/2012 Budget.

4.2 MOUNT BARKER HILL LOOKOUT

Mr Peter Duncan – Manager Development Services advised the committee of the following:

- Mr Duncan provided Ms Sally Malone of Malone Design a hand drawn sketch of modifications required for the lookout.
- Mr Peter Thorn advised that there is general support for the elevated walkway from members of Rotary.
- Ms Malone has completed a Draft Mount Barker Hill Lookout Concept Plan. A copy of the draft plan with suggested modifications has been attached to these minutes.
- Mr Rob Stewart forwarded the draft plan to Mr Bill Hollingworth of Rotary in April 2010 for comment from Rotary.
- Mr Duncan forwarded comments on the draft to Mr Hollingworth in May 2011. No response has yet been received. Mr Peter Thorn to follow up as he advised Rotary is in support of the draft. Rotary has applied for a funding grant for the first stage of the redevelopment.
- The Commonwealth Department responsible for the tower and its enclosure has been approached by Mr Rob Stewart regarding the upgrade of the fence and the outdated information sign. They are prepared to update the sign however are not prepared to update the fencing. Negotiations are continuing.

4.3 RE-APPOINTMENT OF COMMITTEE

The Local Government Elections are to be held on 15 October 2011 and the Chief Executive Officer provided an update on this matter as it has a bearing on the Townscape Review Steering Committee and its membership.

- After the elections a report will be presented to the Council re-appraising the need for the various Committees and to appoint or re-appoint Councillors to Committees.
- Mr Stewart will be calling for feedback from Committee members to get an understanding of where they see the Committee going.

4.4 SHORT STREET

Mr Peter Duncan advised the Committee that funding (\$125,000.00) had been received for the upgrade of Short Street and that Council funding has been allocated in the 2011/2012 Draft Budget. Mr Dominic Le Cerf will be having plans prepared to include detailed drainage, planting, parking etc.

4.5 MEN'S SHED/DEHYDRATION SHED

Mr Rob Stewart advised the Committee that the Council has been calling on the owners of the Dehydration shed, the Public Transport Authority (PTA), to demolish the building due to the hazards posed by damaged asbestos, dry timber and white ants. In March 2010 the Council received notification from the Heritage Council that the structure is likely to be included in the heritage envelope of the railway station on the State Register. Once a structure or site is on the Heritage Register it cannot be demolished unless it poses an extreme danger. The Council does not wish anyone to use the structure until it has been totally refurbished. A complete refurbishment will cost around \$400,000.00. The Council would not want a complete refurbishment if the building is not being used. The Council has advised the Heritage Council of its position. The PTA would be looking at handing over the building to someone (i.e. the Shire). The Council currently has a 50 year lease on the railway station land and own the railway station building. In the event of the structure being given to the Council complete refurbishment will be a critical requirement of the Council. The Council will not be interested in taking on an old building unless getting some financial benefit from the structure. The listing on the State Register will be considered in about two months.

4.6 NEW LOWOOD ROAD PUBLIC TOILETS

Mr Peter Thorn requested an item be placed on the next agenda for the consideration of tree planting in front of the newly constructed public toilets.

5 NEXT MEETING

5 October 2011

6 MEETING CLOSURE

3:40 PM The Chairman declared the meeting closed.

CONFIRMED: CHAIRPERSON _____ **DATE:** ____ / ____ / ____