



TOWNSCAPE REVIEW STEERING COMMITTEE MEETING

MINUTES

Committee Brief

Mission/Purpose:

To Guide the process of reviewing Townscape Improvement Plans for the Shire of Plantagenet that will:

- 1. Serve as an overall framework for streetscape upgrading projects.*
- 2. Lead to the enhancement of the visual and practical amenity of the area.*

Tasks/Responsibilities

The general tasks/responsibilities of the Committee are to:

- 1. Provide assistance and advice to Council staff.*
- 2. Take an active role in developing an understanding of townscape issues.*
- 3. Make recommendations to the Council regarding matters within its purview.*
- 4. Comply with relevant policies and directives.*

Meeting of the Townscape Review Steering Committee
held in the Committee Room, Lowood Road, Mount Barker WA 6324
3:00PM Wednesday 5 October 2011

John Fathers
ACTING CHIEF EXECUTIVE OFFICER

Committee Members

Cr Gert Messmer; Cr Andrus Budrikis; Mr Rob Stewart (Chief Executive Officer); Mr Peter Duncan (Manager Development Services); Mr Roger Bartley; Mrs Karen McKenzie; Mr Peter Thorn; Mr George Corke; Mrs Lisa Braun

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS.....	1
2	RECORD OF ATTENDANCE/APOLOGIES	1
3	CONFIRMATION OF MINUTES.....	1
4	REPORTS OF COMMITTEE MEMBERS AND OFFICERS.....	2
4.1	GENERAL	2
4.1.1	LOT 624 LOWOOD ROAD PUBLIC TOILETS - RESERVE 6454 LOWOOD ROAD, MOUNT BARKER	2
4.1.2	LOCAL GOVERNMENT ELECTIONS – 15 OCTOBER 2011	4
4.1.3	KENDENUP ENTRY STATEMENT	4
4.1.4	SHORT STREET UPGRADES.....	4
4.1.5	MOUNT BARKER HILL LOOKOUT.....	4
5	NEXT MEETING.....	4
6	MEETING CLOSURE.....	5

1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

3:03PM Mr Peter Thorn declared the meeting open.

2 RECORD OF ATTENDANCE/APOLOGIESPresent

Mr Peter Thorn	Presiding Member
Mr Roger Bartley	Deputy Presiding Member
Cr G Messmer	Councillor
Mr Peter Duncan	Manager Development Services

Officers

Mr Vincent Jenkins	Planning Officer
Ms Cobie MacLean	Administration Officer (Planning)

Apologies

Mr Rob Stewart	Chief Executive Officer
Ms Karen McKenzie	

3 CONFIRMATION OF MINUTES

Moved Mr R Bartley, seconded Mr P Duncan:

That the Minutes of the Townscape Review Steering Committee Meeting held 1 June 2011 be confirmed.

CARRIED

4 REPORTS OF COMMITTEE MEMBERS AND OFFICERS

4.1 GENERAL

4.1.1 LOT 624 LOWOOD ROAD PUBLIC TOILETS - RESERVE 6454 LOWOOD ROAD, MOUNT BARKER

File No: N18951
Attachments: [Location Plan](#)
Responsible Officer: Rob Stewart
Chief Executive Officer
Author: Peter Duncan
Manager Development Services
Proposed Meeting Date: 5 October 2011

PURPOSE

The purpose of this report is to consider the need for landscaping in front of the new public toilets on Lot 624 on Reserve 6454 Lowood Road, Mount Barker.

BACKGROUND

The Townscape Review Steering Committee at its meeting held on 1 June 2011 requested a report be placed on the agenda for the consideration of tree planting in front of the newly constructed public toilets in Wilson Park on Lowood Road, Mount Barker.

The public toilets have recently been erected and form part of the overall Centenary and Wilson Park Precinct Plan.

FINANCIAL IMPLICATIONS

No funds exist in the budget for additional planting to the west of the new public toilets.

POLICY IMPLICATIONS

There are no policy implications for this report.

STRATEGIC IMPLICATIONS

The Council's Strategic Plan at Key Results Area No. 4 includes:

- *Revise and implement the Mount Barker Improvement Plan; and*
- *Ensure that projects (such as the Lowood Road upgrade, entry statements, streetscape and Cemetery development) are focused on achieving Council objectives, are completed within budget and on time.'*

OFFICER COMMENT

The location of the public toilets was the subject of much discussion by the Council. This final location was chosen to ensure the toilets can be easily seen by the

travelling public. The high visibility will add to the security of persons using the toilets and the location will lead to less chances of damage from incidents of vandalism, using Crime Prevention through Environmental Design principles (CPTED).

The toilets are located close to the western boundary of Reserve 6454 and a concrete access ramp has been constructed from the roadway to aid with disabled access. There is very little room available to the west of the toilets for tree or vegetation planting. Even if thin trees such as pencil pines were planted, they could still be used by undesirables as screening from public view. With the toilets open to public view they meet current CPTED principles. Pencil pines are not in accordance with the species list and specifications set out in the Mount Barker Townscape Review 2002.

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION

That the Committee does not pursue the issue of additional vegetation planting to the west of the new public toilets on Lot 624 (Reserve 6454) Lowood Road, Mount Barker.

4.1.2 LOCAL GOVERNMENT ELECTIONS – 15 OCTOBER 2011

Mr Stewart provided a memorandum to all Committee members (copy attached).

Mr Duncan advised that committee members should write to Mr Stewart with their suggestions and nominations or resignations regarding the future of the Townscape Review Steering Committee. These are to be submitted before the next Council meeting on 18 October 2011 when the membership of various Committees and working groups are determined.

Mr Thorn stated that Mr Bartley and himself are very keen for the Committee and their involvement to continue and have more regular meetings.

Mr Bartley stated that it would be better to continue the Committee than disband it and have to restart at a later date. He also believed that the focus of the Committee needed to narrowed back down to Mount Barker as that is less ambitious.

The Committee would like all members to be re-nominated.

The Council will make its final decision on its various Committees at a Special Meeting to be held on Tuesday 18 October 2011.

4.1.3 KENDENUP ENTRY STATEMENT

Mr Duncan updated the Committee on the progress of the Kendenup Entry Statement and advised that works were to commence shortly by Works and Services.

4.1.4 SHORT STREET UPGRADES

Mr Duncan updated the Committee on the progress of the Short Street upgrades and advised that engineers are currently drawing up the detailed plans for these works. The Shire has a total of \$250,000.00 allocated in the current budget for these works of which \$125,000.00 funding is from the Great Southern Development Commission.

4.1.5 MOUNT BARKER HILL LOOKOUT

Mr Thorn advised that the Rotary funding application to the Great Southern Development Commission was unsuccessful. Rotary also approached the Department of Environment and Conservation for funding to assist with signage at the lookout. This application was also unsuccessful.

Mr Duncan is going to discuss with Mr Dominic Le Cerf – Manager Works and Services, about starting some of the works bearing in mind the Council's limited funds set aside.

5 NEXT MEETING

3:00pm Date to be advised

6 MEETING CLOSURE

3:42PM The Chairman declared the meeting closed.

CONFIRMED: CHAIRPERSON_____ **DATE:**____/____/____