UPDATE OR CHANGES TO VENUE HIRE

|  |  |  |
| --- | --- | --- |
| Facility being hired: |  | Frost Park |
|  |  | Kendenup Hall |
|  |  | Narrikup Hall |
|  |  | Sounness Park |
|  |  | |
| Hirer/Organisation: | . | |
| Date of booking: | . | |

|  |  |  |
| --- | --- | --- |
| Reason for change: |  | Change to original dates of hire |
|  |  | Change of venue |
|  |  | Other |

Details:

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|  | |
| Name: | | . |
| Date: | | . |
| Signed: | |  |

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **OFFICE USE ONLY** | | | | | | | **Synergy Ref:** |  | |
| Approved | |  | | Sign off | | Comments/Conditions | | | |
| Booking Availability | Y  N | | |  | |  | | | |
| Administration Officer, Infrastructure & Assets | Y  N | | |  | |  | | | |
|  | | |  | |  | |  | |