

POLICY No: A/AMM/1

FORMER POLICY No:

NOTICES OF MOTION

DIVISION	BUSINESS UNIT	RESPONSIBILITY AREA
Corporate Services	Administration	Agenda/Minutes/Meetings

OBJECTIVE:

To ensure that all Councillors are presented with, as is the normal case for an officer's report, information relating to, where applicable:
Statutory Environment, Regional Implications, Policy Implications, Asset Management Implications, Financial Implications, Strategic Implications and Officer Comment.

POLICY:

When a Notice of Motion is brought before the Council:

1. The Council will adjourn the motion to allow the Chief Executive Officer to prepare a report on the matter concerned for the Council's consideration;
2. The adjournment will allow sufficient time for due preparation of that report to allow the Chief Executive Officer to create the report and will be negotiated on the day; and
3. This policy would not apply for minor issues such as a condolence motion, and the like.

ADOPTED: 27 MARCH 2018

REVIEWED: 30 APRIL 2019
