

POLICY No: A/AMM/1

FORMER POLICY No:

NOTICES OF MOTION

DIVISION	BUSINESS UNIT	RESPONSIBILITY AREA
Corporate Services	Administration	Agenda/Minutes/Meetings

OBJECTIVE:

To ensure that all Councillors are presented with a full report giving a properly researched and balanced view of matters, where appropriate.

POLICY:

When a Notice of Motion is brought before the Council:

1. The Council will either adjourn the motion to allow the Chief Executive Officer to prepare a report on the matter concerned for the Council's consideration or reject the motion.
2. An adjournment will allow sufficient time for due preparation of that report. The time required for preparation of the report will be determined on the day.
3. This policy would not apply for minor issues such as a condolence motion, and the like.

ADOPTED: 27 MARCH 2018

REVIEWED: 25 MAY 2021
