

POLICY NO: F/FM/4

FORMER POLICY NO: A4

TELECOMMUNICATIONS – COUNCILLORS

DIVISION	BUSINESS UNIT	RESPONSIBILITY AREA
Corporate Services	Finance	Financial Management

OBJECTIVE:

To ensure that councillors are reimbursed adequately for telecommunications and information technology costs.

POLICY:

1. Councillors shall be paid an annual Information and Communication Technology Allowance to be reviewed annually in conjunction with attendance fees.
2. The annual allowance is to be paid monthly in arrears.
3. Reimbursement of member expenses in excess of the annual allowance made under this policy is required to be substantiated by the claimant through the production of receipts.
4. The Chief Executive Officer is authorised to reimburse member expenses in excess of the annual allowance in accordance with this policy.
5. A mobile telephone shall be supplied to the Shire President by the Council with all related costs to be borne by the Council.

ADOPTED: NOVEMBER 2004

LAST REVIEWED: 8 SEPTEMBER 2020
