**PURCHASE OR RENEWAL OF GRANT OF RIGHT OF BURIAL | GRANT OF MEMORIAL**

Pursuant to the Cemeteries Act 1986 and Shire of Plantagenet Cemetery Local Law 2020, the Shire of Plantagenet hereby grants exclusive right of burial, place cremated remains and of placing and maintaining for the duration of the Grant a monument upon that piece of land in the cemetery detailed hereunder to the said Grantee:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | AT NEED |  | PRE-NEED (RESERVATION) |  | RENEWAL |

# DETAILS OF GRANTEE

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Full Name of Grantee: | | . | | | | |
| Address: | . | | | | Postcode: | . |
| Telephone: | . | | Email: | . | | |

# GRAVE/NICHE DETAILS

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Cemetery: | . | | | | |
| Grave No: | . | Section: | . | Number: | . |
| Wall / Garden: | . | Location: | . | Double/Single: | . |
| Previous Grant Number (Renewal): | | | . | | |

As the Grantee I confirm that the above information is correct and I understand the onus is on me to ensure the Shire is kept updated with any changes to my contact details.

|  |  |  |  |
| --- | --- | --- | --- |
| Grantee Signature: | . | Date: | . |

# OFFICE USE ONLY

# Declaration

In accordance with the Cemeteries Act 1986 and as amended, the Shire of Plantagenet grants the exclusive right to purchase the Grant of Right Burial of:

* That piece of land within the Area, Section and Number for 25 years; and
* That compartment within the wall/garden with the Position Number for perpetuity as detailed above.

**Subject to**

1. The payment of the applicable fee.
2. The by-laws and Regulations as amended from time to time.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Signature: |  | Position: |  | Date: | ./ ./ . |

Signed on Behalf of the Shire of Plantagenet

*Note: This Grant is an important document and must be produced before the grave can be reopened (in the case of a second burial) and an authorised monumental mason for the establishment of any headstone.*

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Payment: | . | Receipt No: | . | | Grant No.: | . |
| Date of Issue: | ./ ./ . | Expiry Date: | ./ ./ . | | Synergy No: | . |
|  | | | | *= date of issue + 25 years* | |  |

**TENURE ON GRANTS**

A Grant of Right of Burial (Grant) confers upon the holder, the right to place monumental work in accordance with the Shire's local laws, policies and procedures.

The following information details the Shire's position on grave tenure and the likely outcome when tenure expires, based on current legislation and policies.

1. Tenure on private graves is specified in a Grant.
2. Since 2012, Grants in the Shire of Plantagenet have been issued for 25 years with a right of renewal for a further 25 years.
3. Beyond this, a Grant may be renewed for a further term not exceeding 25 years, if the Shire and holder of the Grant agree.
4. When the Grant expires, control of the grave plot reverts to the Shire of Plantagenet and on present policies the following conditions apply:
5. If the grave was purchased pre-need and has not been used for burial, a new Grant of Right of Burial will be required before interment is arranged.
6. If a grave is to be used for further interments, payment for a new Grant is required.
7. If any area is planned for redevelopment the Shire will:

* Take all reasonable steps to inform the Grant holder.
* Have a plan for inspection.
* At least three months before implementation, place a notice of intention in a newspaper circulating the district.

**MEMORIALS**

Written consent of the holder of the Grant to a grave is required for all applications for Memorials.

For specifications of monuments, please refer to the Council’s Cemetery Memorials Policy.

Please note that:

1. Floral tributes, glass domes, vases or other grave ornaments are not permitted on the ground in lawn sections, or outside the perimeter of graves. Floral tributes from funerals held the preceding week are excepted.
2. Shire staff endeavour to keep the grounds neat and tidy by removing withered (real) or weathered (artificial) floral arrangements and any tributes deemed unsuitable. This will be carried out at the Shire’s discretion.
3. Glass vases or other receptacles, ornaments, photo frames, candles, toys, windmills and wind chimes etc. are not permitted and will be removed by the Shire.
4. Items relocated by the Shire staff may be retrieved from the Shire Depot, by appointment. The Shire reserves the right to dispose of items two weeks after being removed.
5. Picking of flowers and plants is prohibited.
6. Planting of plants within the cemetery grounds may only be done with approval from the Shire.
7. Tributes may remain on a grave or memorial for up to a week before they must be cleared.